



CANADIAN VALLEY TECHNOLOGY CENTER (CVTECH) DISTRICT NO. 6

Dr. Earl Cowan Campus, Meeting Rooms 1 & 2

1701 S. Czech Hall Road, Yukon, OK 73099

Regular Meeting Board of Education

Tuesday, July 9, 2024 5:30 PM

Minutes

Mr. Jimmie Vickrey, President of the Board of Education, called the meeting to order at 5:30 PM with the following board members also present: Ms. Penny Jones, Ms. Christy Stanley, and Mr. Dennis Crawford. Mr. Dean Riddell was absent.

Others in attendance included: Dr. Gayla Lutts, Mrs. Tammy Ridgeway, Mrs. Courtney Aguilar, Mrs. Jennie Croslin, Mr. Ronnie Bogle, Mrs. Karen Sneary, Mrs. Kathy Knox, Mrs. Angie Lewis, Mr. Scott Smith, Mr. Bryan Hawk, Ms. Michelle Long, Mr. Peter Liesenfeld, Mrs. Leslie Liesenfeld, Mr. Bill Dillard, Mr. Steve Whetstone, and Mr. Caden Prater.

Public Comment: No public communication to the Board was presented or discussed.

Showcase – Security Solutions Apprenticeship

Mr. Hawk introduced Mr. Whetstone with E⁴STEM and Mr. Dillard with Security Solutions who each spoke about some of the apprenticeship opportunities CVTech students can participate in. Mr. Prater, a current Precision Machining student and apprentice with Security Solutions, also spoke about his experience in the program.

Administrative Report

Dr. Lutts presented the following administrative information to the Board:

- A meeting with MA+ Architecture is scheduled for next week to further discuss improvements to the Chickasha campus.
- All CTSO National event participants have returned from contest with several placing highly. We also have a newly elected National officer at the Chickasha campus.

Financial Report

Mrs. Ridgeway reported the following financial information to the Board: as of June 30, 2024, 1) total cash and investments in the General Fund was \$30,590,034.00; 2) total cash and investments in the Building Fund was \$40,712,275.04; and 3) total cash and investments in the Sinking Fund was \$66,247.18.

Personnel Report – Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s):

- Janese Williams, Health Careers Instructor, Cowan Campus, effective June 20, 2024
- Christopher Benton, Plumbing Instructor, El Reno effective June 30, 2024

Proposed Executive Session to discuss employment and/or non-reemployment as listed on Attachment A, pursuant to 25 O.S. § 307 (B) (1) & (7) of the Open Meeting Act:

Mr. Crawford made the motion to convene into Executive Session at 6:07 PM.

Motion carried 2-2 (Vickrey, yes; Stanley, no; Jones, no; Crawford, yes; Riddell, absent)

Motion to acknowledge return from Executive Session at 6:29 PM.

This motion made by Mrs. Stanley, seconded by Mrs. Jones, passed.

Motion carried 4-0 (Vickrey, yes; Stanley, yes; Jones, yes; Crawford, yes; Riddell, absent)

The Board entered into Executive Session at 6:07 PM pursuant to 25 O.S. § 307 (B) (1) & (7) of the Open Meeting Act for the purpose of discussing the employment of two Assistant Superintendents. Those present in Executive Session were: Mr. Vickrey, Mrs. Jones, Mrs. Stanley, Mr. Crawford, and Dr. Lutts. No action was taken by the Board.

Motion to approve employment and/or non-reemployment as listed on Attachment A.

This motion made by Mrs. Stanley, seconded by Mrs. Jones, passed.

Motion carried 3-1 (Vickrey, yes; Stanley, yes; Jones, yes; Crawford, no; Riddell, absent)

Motion to approve the revised FY25 ACCD Pay Calculation Worksheet; Attachment B, with the correction of CPR as pay grade C rather than B.

This motion made by Mr. Crawford, seconded by Mrs. Stanley, passed.

Motion carried 4-0 (Vickrey, yes; Stanley, yes; Jones, yes; Crawford, yes; Riddell, absent)

Motion to approve the following fundraiser request(s):

- Red Dirt Robotics Sponsorship, El Reno

This motion made by Mrs. Jones, seconded by Mr. Crawford, passed.

Motion carried 4-0 (Vickrey, yes; Stanley, yes; Jones, yes; Crawford, yes; Riddell, absent)

Motion to approve the following board policies:

- Technology Center Personnel Digital and Electronic Communications with Minor Students (new)
- Industry Certifications (revised to include a “reside in the district” requirement)

This motion made by Mr. Crawford, seconded by Mrs. Jones, passed.

Motion carried 4-0 (Vickrey, yes; Stanley, yes; Jones, yes; Crawford, yes; Riddell, absent)

Motion to approve the following digital communication platforms as required by Oklahoma Statute title 70 section 6-401:

- Microsoft Office 365 Education (Outlook and Teams)
- Google Apps for Education (Gmail, Google Docs, etc.)
- Canvas (District LMS, notifications)
- NetSupport
- Maestro (Student Information System)
- Remind
- School Messenger

This motion made by Mrs. Stanley, seconded by Mrs. Jones, passed.

Motion carried 4-0 (Vickrey, yes; Stanley, yes; Jones, yes; Crawford, yes; Riddell, absent)

Motion to approve the 2024-2025 Student Handbook.

This motion made by Mr. Crawford, seconded by Mrs. Stanley, passed.

Motion carried 4-0 (Vickrey, yes; Stanley, yes; Jones, yes; Crawford, yes; Riddell, absent)

Motion to approve the FY25 Marketing Plan.

This motion made by Mrs. Jones, seconded by Mrs. Stanley, passed.

Motion carried 4-0 (Vickrey, yes; Stanley, yes; Jones, yes; Crawford, yes; Riddell, absent)

Motion to approve the Consent Agenda.

- a. Minutes of the Regular Meeting held on June 11, 2024
- b. Encumbrances and Change Orders (Attachment C)
- c. Surplus/Salvage List (Attachment D)
- d. Contracts (Attachment E)

This motion made by Mrs. Stanley, seconded by Mr. Crawford, passed.

Motion carried 4-0 (Vickrey, yes; Stanley, yes; Jones, yes; Crawford, yes; Riddell, absent)

New Business: No new business was presented or discussed.

Board Members' Comments: No Board members' comments.

Announcements/Coming Events

- Next Board Meeting: August 13th at the Chickasha Campus
- School Starts: August 15th

Mr. Crawford made the motion, seconded by Mrs. Stanley, to adjourn at 6:41 PM.



Michelle Long, Deputy Minutes Clerk

ATTACHMENT A
July 9, 2024

EMPLOYMENT AND/OR NON-REEMPLOYMENT

New Hires			
Last Name	First Name	Position	Effective Date
Casey	Brent	Assistant Superintendent/District	7/15/2024
Hodge	Danielle	Health Careers Instructor/Chickasha	7/8/2024
Lackmeyer	Tricia	Instructional Design Specialist/El Reno	TBD
Liesenfeld	Peter	Assistant Superintendent/District	7/15/2024
Ray	Darrell	Pre-Engineering Instructor/El Reno	TBD

Part-Time/BIS Personnel			
Last Name	First Name	Position/Campus	End Date
Davis	Rebecca	HCP Evaluator/El Reno	6/30/2025

Non-Reemployment			
Last Name	First Name	Position/Campus	Effective Date
Tucker	Brandon	Grant Coordinator/District	6/30/2024

Job Title Correction			
Last Name	First Name	Position/Campus	Effective Date
Davis	Randy Pete	Maintenance Technician & Groundskeeper/Cowan	07/01/2024

ATTACHMENT C

July 9, 2024

FY24 ENCUMBRANCES/CHANGE ORDERS

Accounts Payable Encumbrances			Payroll Encumbrances		
POs 243876 – 243893					
Fund		Amount	Fund		Amount
11	General Fund	\$20,979.15	11	General Fund	\$123,250.00
11	General Fund - Travel	\$0			
21	Building Fund	\$0			
60	Activity Fund	\$43,624.40			
Accounts Payable Change Orders			Payroll Change Orders		
Fund		Amount	Fund		Amount
11	General Fund	\$3,534.70	11	General Fund	\$0
21	Building Fund	\$0			
ACCOUNTS PAYABLE TOTAL		\$68,138.25	PAYROLL TOTAL		\$123,250.00
TOTAL: \$191,388.25					

FY25 ENCUMBRANCES/CHANGE ORDERS

Accounts Payable Encumbrances			Payroll Encumbrances		
POs 250140 – 250502					
Fund		Amount	Fund		Amount
11	General Fund	\$1,793,643.81	11	General Fund	\$28,375.00
11	General Fund - Travel	\$3,000.00			
21	Building Fund	\$			
60	Activity Fund	\$2,950.00			
Accounts Payable Change Orders			Payroll Change Orders		
Fund		Amount	Fund		Amount
11	General Fund	\$46,592.50	11	General Fund	\$0
21	Building Fund	\$			
ACCOUNTS PAYABLE TOTAL		\$1,846,186.31	PAYROLL TOTAL		\$28,375.00
TOTAL: \$1,874,561.31					

The CV Tech Board of Education authorizes the superintendent or designee to properly dispose of materials and equipment

It is requested that the following items be declared as surplus due to being outdated or inoperable.

ITEM	INVENTORY TAG	SERIAL #	DEPT/PRG
Blue rolling chairs with fabric	na	na	Chickasha Campus- Maintenance
Apple iPad	KA181208		Dr. Cowan Campus- IT
Dell Optiplex 9010	KC140104	887MHX1	Dr. Cowan Campus- IT
Dell Optiplex 7450 AIO	KC181120	7KMTBM2	Dr. Cowan Campus- IT
Wireless Keyboard for Apple iPad	na	na	Dr. Cowan Campus- IT
Dell 9020 desktop	KA140021	46LQ6Y1	El Reno Campus- IT
Smartboard 880	KA141489	na	El Reno Campus- IT
Apple Mac Pro	KA150064	F5KMXOESF693	El Reno Campus- IT
Apple Mac Pro	KA150065	F5KMXOCOF693	El Reno Campus- IT
Dell Precision T3500	KA160192	H756TR1	El Reno Campus- IT
Apple Imac	KA170184	SD25SH085GG7F	El Reno Campus- IT
Dell XPS 13 laptop	KA170467	DW5YBG2	El Reno Campus- IT
Dell XPS 15 Laptop	KA171079	8KMTTF2	El Reno Campus- IT
Supermicro Storage Server	KA181154	9465JB0D-16	El Reno Campus- IT
Macbook Pro 13"	KA181203	C02VX0BKHV2G	El Reno Campus- IT
Microsoft Surface Pro	KA181218	na	El Reno Campus- IT
Dell Precision 7520 laptop	KA181301	HQ278H2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181307	7XJQ GK2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181308	7XHMGK2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181309	7XKPGK2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181312	7XHRGK2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181313	7XJRGK2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181314	7XKMGK2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181316	7XKRGK2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181317	7XHPGK2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181318	7XJNGK2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181319	7XKSGK2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181321	7XJMGK2	El Reno Campus- IT
Dell Precision 5720 Desktop	KA181322	7XJPGK2	El Reno Campus- IT
Webcam 1080p with microphone	KA210424	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210425	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210426	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210427	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210428	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210429	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210430	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210431	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210432	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210433	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210434	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210435	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210436	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210437	na	El Reno Campus- IT
Webcam 1080p with microphone	KA210438	na	El Reno Campus- IT
Verizon Wireless Jetpack	KA210439	IMEI: 9900155956	El Reno Campus- IT
Verizon Wireless Jetpack	KA210440	IMEI: 9900155956	El Reno Campus- IT
Dell Latitude 3520	KA230385	GKKBCS3	El Reno Campus- IT
Cisco 4300 ISR 4331	KA230498	FLM2643116U	El Reno Campus- IT
Cisco 4300 ISR 4331	KA230499	FLM26431192	El Reno Campus- IT
Cisco 4300 ISR 4331	KA230500	FLM264310ZS	El Reno Campus- IT
APC Battery Modules (11)	na	na	El Reno Campus- IT
APC Triplite Battery (6)	na	na	El Reno Campus- IT
Avigilon Camera	na	111508204662	El Reno Campus- IT
Cisco phone	na	na	El Reno Campus- IT
Dell Monitor	na	na	El Reno Campus- IT
Magocard Rio Pro	na	na	El Reno Campus- IT
NEC Projector	na	na	El Reno Campus- IT
Rhino 5200 Dymo Labeler	na	na	El Reno Campus- IT

July 9, 2024

[illegible]

Short-Term Pay Calculation Worksheet FY2025

Adjunct Instructor Name:

Hourly Rate:

\$0.00

Pay Grade

Industry Experience Years or Structured Full-Time Education Credit Hours

0

\$0.00

Semesters Taught for CV Tech ACCD

0

\$0.00

Categories	Pay Grade	Minimum Pay	Maximum Pay	Categories	Minimum Pay	Maximum Pay
Computers, IT, and Business:				Special Interest Classes:		
Computer Applications	B	\$22.00	\$30.00	American Heritage	B	\$22.00
Computer Basics/Windows Basics	B	\$22.00	\$30.00	Arts/Crafts	A	\$19.00
Computerized Architecture	C	\$27.00	\$35.00	Baking & Cooking	A	\$19.00
Computers - Specialized	D	\$32.00	\$40.00	Fabric/Yarn	A	\$19.00
Home Technology	B	\$22.00	\$30.00	Home Maintenance	C	\$27.00
iPad/iPhones	B	\$22.00	\$30.00	Language	B	\$22.00
Microsoft Certifications/Networking	D	\$32.00	\$40.00	Personal Development - Specialized	B	\$22.00
Modern Design (Graphic, Web, etc.)	B	\$22.00	\$30.00	Sport Exercise	A	\$19.00
Photography & Photoshop	B	\$22.00	\$30.00	Trade, Safety, Industry:		
Quickbooks	C	\$27.00	\$35.00	Automotive	D	\$32.00
Retirement Planning	C	\$27.00	\$35.00	Bus Driving	C	\$27.00
Small Business	C	\$27.00	\$35.00	CEU Classes for Trades	E	\$37.00
Social Media	B	\$22.00	\$30.00	CLEET/Security Guard Training	C	\$27.00
Health:				Construction Trades	D	\$32.00
AEMT	B	\$22.00	\$30.00	Industry - Specialized	F	\$42.00
Clinical Adjunct - (LPN Required)	D	\$32.00	\$40.00	Machining/CNC Programming	D	\$32.00
Clinical Adjunct - (RN Required)	E	\$37.00	\$45.00	Possible Professional Certifications:		
CPR	B	\$22.00	\$30.00	Home Inspection	C	\$27.00
EMT	B	\$22.00	\$30.00	Insurance	C	\$27.00
Flex Health (PN Required)	D	\$32.00	\$40.00	Professional - Specialized	D	\$32.00
Massage Therapy	B	\$22.00	\$30.00	Project Management	C	\$27.00
Medical Office	B	\$22.00	\$30.00	Real Estate	C	\$27.00
Nurse Refresher (RN Required)	E	\$37.00	\$45.00	SHRM Certification Prep	D	\$32.00
ParaPro	C	\$27.00	\$35.00			
Phlebotomy Technician	C	\$27.00	\$35.00			

Curriculum Development

75% hourly wage for class being taught

Experience

ACCD Semesters Taught prior

Certifications/Licenses

Revised: 6/13/24