



CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6
El Reno Campus, Board Room, Dr. Greg Winters Administration Building
6505 E. Highway 66
El Reno, Oklahoma 73036
Regular Meeting Board of Education
January 14, 2025, 5:30 PM

AGENDA

1. Roll call of Board of Education members and establish a quorum.
2. Public Comment
This is an open public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.
3. Showcase - Board Appreciation
4. Administrative Report
5. Financial Report
6. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s):
 - Retirement of Gloria Green, BIS Administrative Assistant, El Reno, effective April 1, 2025
7. Vote to approve the employment as listed on Attachment A.
8. Vote to approve the FY25 Instructor Salary Scale for instructors hired on or after January 1, 2025, as shown on Attachment B.
9. Vote to approve Major Equipment Purchases as listed on Attachment C.
10. Vote to approve the Basic Firefighter program.
11. Vote to approve the revisions of the policies listed on Attachment D.

12. Consent Agenda
The following matters may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 a.m. - 4:30 p.m.
- a. Minutes of the Regular Meeting
 - b. Encumbrances and Change Orders - Attachment E
 - c. Surplus/Salvage List - Attachment F
 - d. Contracts - Attachment G
13. New Business
This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).
14. Board Members' Comments
15. Announcements/Coming Events:
- Board Meeting - February 11, 2025, Cowan Campus
16. Adjournment

Summer Humphries

Agenda posted on January 14, 2025 at 3:00 p.m. at the Canadian Valley Technology Center Administration Building, El Reno Campus, 6505 E Highway 66, El Reno, OK 73099 by Summer Humphries.

**ATTACHMENT A
January 14, 2025**

EMPLOYMENT ITEMS

New Hire			
Last Name	First Name	Position/Campus	Effective Date
CROCKER	DAN	TA ELECTRICAL TRADES/EL RENO	1/13/2025

Part-Time/BIS Personnel			
Last Name	First Name	Position	End Date
BLUNDELL	MELISSA	SUBSTITUTE	6/30/2025
EATON	LAURIE	SUBSTITUTE	6/30/2025
JOHNSTON	BILL	SUBSTITUTE	6/30/2025

Temporary Teachers – 2025 Spring Semester			
Last Name	First Name	Campus	Effective Date
BENNETT	JANIE	CHICKASHA	1/7/2025
CHILVERS	CHRISTINA	EL RENO	1/7/2025
COFFMAN	JENNIFER	COWAN	1/7/2025
COOPER	JEREMIAH	COWAN	1/7/2025
COPLAN	CAMREN	CHICKASHA	1/7/2025
COUNTZ	JARED	CHICKASHA	1/7/2025
DAVIS	JENNIFER	EL RENO	1/7/2025
DAVIS	BRITTANY	COWAN	1/7/2025
DEVAULT	NICOLE	EL RENO	1/7/2025
EDWARDS	FLINT	CHICKASHA	1/7/2025
FOREMAN	AMY	EL RENO	1/7/2025
HARDY	DANA	COWAN	1/7/2025
HARRIS	JON LUKE	EL RENO	1/7/2025
HICKMAN	FONZIE	EL RENO	1/7/2025
HODGE	DANIELLE	CHICKASHA	1/7/2025
PAGEL	LAUREN	COWAN	1/7/2025
RAMIREZ	CARLOS	COWAN	1/7/2025
RAY	DARRELL	EL RENO	1/7/2025

**ATTACHMENT B
January 14, 2025**

**CVTECH INSTRUCTOR SCALE (hire date after 1/1/25)
FY2025**

Job Grouping	Minimum Step 0	Maximum Step 45	Step	Position
CA	\$ 55,716	\$ 86,481	\$ 617	10-month Instructor: Less than Associates
CB	\$ 56,716	\$ 87,931	\$ 627	10-month Instructor: Associates or equivalent hours
CC	\$ 63,716	\$ 98,081	\$ 697	10-month Instructor: Bachelors
CD	\$ 64,916	\$ 99,821	\$ 709	10-month Instructor: Masters
CE	\$ 65,756	\$ 101,066	\$ 718	10-month Instructor: Doctorate
CF	\$ 60,641	\$ 94,016	\$ 675	11-month Instructor: Less than Associates
CG	\$ 61,741	\$ 95,611	\$ 686	11-month Instructor: Associates or equivalent hours
CH	\$ 69,441	\$ 106,776	\$ 763	11-month Instructor: Bachelors
CI	\$ 70,761	\$ 108,726	\$ 777	11-month Instructor: Masters
CJ	\$ 71,685	\$ 110,055	\$ 786	11-month Instructor: Doctorate
CK	\$ 65,565	\$ 101,595	\$ 734	12-month Instructor: Less than a Bachelors
CL	\$ 66,765	\$ 103,335	\$ 746	12-month Instructor: Associates or equivalent hours
CM	\$ 75,165	\$ 115,515	\$ 830	12-month Instructor: Bachelors
CN	\$ 76,605	\$ 117,585	\$ 844	12-month Instructor: Masters
CO	\$ 77,613	\$ 119,243	\$ 854	12-month Instructor: Doctorate

Maximum 5 year Military Experience, Maximum 10 year Industry Experience, Year for Year Certified Teaching Experience

CVTECH LONGEVITY ADD ON (not cumulative):

Years	5	6	7	8	9	10	11	12
	\$ 300	\$ 400	\$ 500	\$ 600	\$ 700	\$ 800	\$ 900	\$ 1,000
Years	13	14	15	16	17	18	19	20
	\$ 1,100	\$ 1,200	\$ 1,300	\$ 1,500	\$ 1,700	\$ 1,900	\$ 2,100	\$ 2,300
Years	21	22	23	24	25+			
	\$ 2,500	\$ 2,700	\$ 2,900	\$ 3,100	\$ 3,300			

Revised December 6, 2024

Attachment C
January 14, 2025

MAJOR EQUIPMENT QUOTES

Campus	Program	Company	Items/Description	Amount
District	Multiple/IT	CDW-G	District-wide technology (Laptops, tablets, monitors, keyboards, etc.)	\$495,097.43
Cowan	Vision Care	Essilor	Essilor Delta 200 System	\$26,500.00
El Reno	Diesel	TPS Products	Large parts washer	\$18,390.00
TOTAL				\$539,987.43

ATTACHMENT D
January 14, 2025

UPDATED POLICIES

POLICY
Section 3 – Public Gifts to the Technology Center
Section 3 – Employee Travel Expense Reimbursement
Section 3 – Transportation Management
Section 3 – Distribution of Materials
Section 5 – Use of Technology Center Facilities
Section 7 – Staff Development
Section 10 – Adult Student Behavior
Section 10 – Student Possession of Dangerous Weapons
Section 10 – Student Grades, Full-Time Programs
Section 10 – Live Work

ATTACHMENT E

January 14, 2025

ENCUMBRANCES/CHANGE ORDERS

Accounts Payable Encumbrances			Payroll Encumbrances		
POs 252161-252366					
Fund		Amount	Fund		Amount
11	General Fund	\$921,807.51	11	General Fund	\$44,560.00
11	General Fund - Travel	\$4,350.00			
21	Building Fund	\$125,374.95			
60	Activity Fund	\$66,399.93			
Accounts Payable Change Orders			Payroll Change Orders		
Fund		Amount	Fund		Amount
11	General Fund	\$0	11	General Fund	\$0
21	Building Fund	\$0			
ACCOUNTS PAYABLE TOTAL		\$1,117,932.39	PAYROLL TOTAL		\$44,560.00
TOTAL: \$1,162,492.39					

ATTACHMENT F
January 14, 2025

SURPLUS LIST

ITEM	INVENTORY TAG	SERIAL #
EL RENO CAMPUS		
ATLAS SOUND FAP421 SPEAKER		386J87115
AVIGILON CAMERA		111702226213
AVIGILON CAMERA		1115111024763
AVIGILON HD VIDEO APPLIANCE		DA15900067
BROTHER PTOUCH LABELER		
CISCO EDGE 340		FOC1902W07W
CISCO IP PHONE 7911G	KA080371	FCH11508MJ6
CISCO IP PHONE 7916 EXPANSION		FCH1542ATWZ
CISCO IP PHONE 7921		IAC115202DK
CISCO IP PHONE 7925G		IAC1748A127
CISCO IP PHONE 7941	KA080350	FCH11509UKM
CISCO SPA112 2 PORT PHONE ADAPTER		CCQ21121GVC
CISCO STACKWISE 50CM STACKING CABLES (2)		
CISCO WS-G5483		FHH1708T0AG
CISCO WS-G5483		FHH1708T05Q
DELL 27IN 4K MONITOR		
DELL COMPELLENT SC8000	KC170219	9M7VCX1
DELL D12 CFF PUCK ANTENNAS (7)		
DELL D3100 DOCKING STATION		
DELL POWEREDGE 2950	KA090080	7LP7RH1
DELL POWEREDGE R710	KM150301	1NHPXQ1
DELL POWEREDGE R710	KM8239	4XJLVH1
DELL POWEREDGE T620	KA140160	2LBYHX1
DELL POWEREDGE T620	KM140151	3C1MCY1
DELL SPEAKER SET		
DELL SPEAKERS AX510 (13)		
DELL TB16 DOCKS (7)		
DELL WYSE 5070 THIN CLIENT	KA220432	J1J7TH3
DELL WYSE 5070 THIN CLIENT	KA220434	D3J7TH3
DELL WYSE 5070 THIN CLIENT	KA220448	81J7TH3
DELL WYSE 5070 THIN CLIENT	KA220431	82J7TH3
DELL WYSE 5070 THIN CLIENT	KA220433	H1J7TH3
DELL WYSE 5070 THIN CLIENT	KA220453	C2J7TH3

ITEM	INVENTORY TAG	SERIAL #
DELL WYSE 5070 THIN CLIENT	KA220436	C3J7TH3
DELL WYSE 5070 THIN CLIENT	KA220440	H0J7TH3
DELL WYSE 5070 THIN CLIENT	KA220459	G0J7TH3
DELL WYSE 5070 THIN CLIENT	KA220452	B1J7TH3
DELL WYSE 5070 THIN CLIENT	KA220456	F6Y7TH3
DELL WYSE 5070 THIN CLIENT	KA220438	G1J7TH3
DELL WYSE 5070 THIN CLIENT	KA220441	F0J7TH3
DELL WYSE 5070 THIN CLIENT	KA220451	94J7TH3
DELL WYSE 5070 THIN CLIENT	KA220450	G3J7TH3
DELL WYSE 5070 THIN CLIENT	KA220443	B2J7TH3
DELL WYSE 5070 THIN CLIENT	KA220454	F1J7TH3
DELL WYSE 5070 THIN CLIENT	KA220442	84J7TH3
DELL WYSE 5070 THIN CLIENT	KA220458	H3J7TH3
DELL WYSE 5070 THIN CLIENT	KA220455	CHZB0M3
DELL WYSE 5070 THIN CLIENT	KA220435	F2J7TH3
DELL WYSE 5070 THIN CLIENT	KA220449	B4J7TH3
DELL WYSE 5070 THIN CLIENT	KA220445	83J7TH3
DELL WYSE 5070 THIN CLIENT	KA220439	92J7TH3
DELL WYSE 5070 THIN CLIENT	KA220447	H2J7TH3
DELL WYSE 5070 THIN CLIENT	KA220457	G6Y7TH3
DELL WYSE 5070 THIN CLIENT	KA220437	J2J7TH3
DELL WYSE 5070 THIN CLIENT	KA220444	J0J7TH3
DIGITTOOLS XGA AUDIO LINE TRANSMITER		
DRIVE TRAYS (3)		
ERGOTRON TABLET MANAGEMENT CONSOLE	KA140988	
HD HOMERUN CONNECT		
HID ICLASS KEYFOBS BOX OF 100		
HIDEAWAY CORD CONCEALERS (11)		
HP ENVY 6055		THOCH4C1NH
INTEL NUC	KA141290	G6YK403002KX
KENSINGTON SD4700P DOCK		E1953B000166
LAPTOP BAG		
NEC PROJECTOR M322X		4600326EC
VISIONTEK THUNDERBOLT 3 EGPU ENCLOSURE		0G1711000894

ATTACHMENT F (continued)
January 14, 2025

SURPLUS LIST

ITEM	INVENTORY TAG	SERIAL #
CHICKASHA CAMPUS		
ACER LAPTOP	KM141803	
DELL LAPTOP	KM170000	
DELL LAPTOP	KC190006	
DELL LAPTOP	KC170012	
DELL LAPTOP	KM160086	
DELL MINI PC	KM180147	
DELL MINI PC	KM180129	
DELL MINI PC	KM180149	
DELL MINI PC	KM220428	
DELL PC	KM170008	
DELL PC	KM180164	
DELL PC	KM180165	
DELL PC	KM180155	
DELL PC	KM180163	
DELL PC	KM180161	
DELL PC	KM180153	
DELL PC	KM180169	
DELL PC	KM170068	
DELL PC	KM180104	
DELL PC	KM180105	
DELL PC	KM180101	
DELL PC	KM180106	
DELL PC	KM160119	
DELL PC	KM180102	
DELL PC	KM180103	
HUNGER RUSH REGISTER	KM180258	
COWAN CAMPUS		
CHECKTEMPL BY HANNA		
CISCO 7945 IP PHONES (3)		
DELL G7 LAPTOP	KA210044	
DELL LAPTOP	KC220622	

ITEM	INVENTORY TAG	SERIAL #
FLINN PH METERS (3)		
JWR 13MM 20 BLOCK HOLDER		1772-98
KENSINGTON HIRFI HEADPHONES (21)		33137
MARKERBOARD KIT EAI		AMS-531855
OHAUS SCOUTPRO PORTABLE ELECTRONIC BALANCE		7129162857
OHAUS SCOUTPRO PORTABLE ELECTRONIC BALANCE		7129162791
OHAUS SCOUTPRO PORTABLE ELECTRONIC BALANCE		7129162868
PLASTIC CONTAINERS (18)		
PROSCOPE HR VERNIER		
SCOUTPRO SPE123 OHAUS		B217873660
SPORTSTIMER (7)		
THERMOCOUPLE TC1523 VERNIER (3)		
ULTRASONIC CLEANER FISHER SCI		06100134233
VERNIER BAROMETER		
VERNIER UVB SENSOR		
ZIPOCRITE CENTRIFUGE LWSCIENTIFIC		10132

ATTACHMENT G
January 14, 2025

CONTRACTS/AGREEMENTS

COMPANY	AMOUNT (if applicable)
OneNet Annual Ratification Agreement – Ethernet, Cowan	\$1,340.00/month
OneNet Annual Ratification Agreement – Ethernet, Chickasha	\$1,490.00/month
OneNet Annual Ratification Agreement – Ethernet, El Reno	\$3,260.00/month
Home2Suites by Hilton – FCCLA State Contest Rooms (52 @ \$110.00)	\$5,720.00