



CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6
El Reno Campus, Board Room, Dr. Greg Winters Administration Building
6505 E. Highway 66
El Reno, Oklahoma 73036
Regular Meeting Board of Education
December 10, 2024 5:30 PM

AGENDA

1. Roll call of Board of Education members and establish a quorum.
2. Public Comment
This is an open public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.
3. Showcase - MA+ Architects to present on the Chickasha campus plans.
4. Administrative Report
5. Financial Report
6. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignations of the following employee(s):
 - Resignation of Whitlee Bomhak, Surgical Technology Coordinator, effective December 13, 2024
 - Retirement of Angela Lewis, BIS Director, effective April 1, 2025.
7. Proposed Executive Session to discuss employment as listed on Attachment A and the superintendent's evaluation and contract, pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:
 - a. Vote to convene into Executive Session.
 - b. Vote to acknowledge return from Executive Session to Open Session.
 - c. Statement of minutes of Executive Session by Board President.
8. Vote to approve the employment as listed on Attachment A.
9. Vote to approve the superintendent's contract.

10. Vote to approve the Major Equipment Quotes listed on Attachment B.
11. Vote to approve the following revised policies:
 - Digital Communications with Students
 - Testing Employees and Applicants
12. Vote to approve the 401(a) Employer Match Contribution of up to \$200 per month to full-time employees for fiscal year 2025.
13. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 a.m. - 4:30 p.m.

 - a. Minutes of the Regular Meeting
 - b. Encumbrances and Change Orders (Attachment C)
 - c. Surplus/Salvage List (Attachment D)
 - d. Fundraiser Requests (Attachment E)
 - e. Contracts (Attachment F)
14. New Business

This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).
15. Board Members' Comments
16. Announcements/Coming Events:
17. Adjournment

Summer Humphries

Agenda posted on December 9, 2024 at 3:30 p.m. at the Canadian Valley Technology Center Administration Building, El Reno Campus, 6505 E Highway 66, El Reno, OK 73099 by Summer Humphries.

**ATTACHMENT A
December 10, 2024**

EMPLOYMENT ITEMS

Transfer			
Last Name	First Name	Position/Campus	Effective Date
Truelove	Markus	Hospitality Instructor to Organizational Development Coordinator	7/1/2025

Part-Time/BIS Personnel			
Last Name	First Name	Position	End Date
Albrecht	Bryan	CLEET Adjunct Instructor	06/30/2025
Bell	Leslie	Security Officer	06/30/2025
Duke	Jennifer	HCP Evaluator	06/30/2025
Robbins	Tammy	CNA/AUA HC Adjunct Instructor	06/30/2025
Tuck	Clifford 'Tim'	Substitute	06/30/2025
Willard	Sandy	HCP Evaluator	06/30/2025

Attachment B
December 10, 2024

MAJOR EQUIPMENT QUOTES

Campus	Program	Company	Items/Description	Amount
Chickasha	Auto Service	Carter Chevrolet	Honda Civic	\$26,499.00
Chickasha	Auto Service	Diffee Ford	Ford F150	\$21,099.00
Chickasha	Graphic Design	Grimco, Inc.	HP Latex 700 Printer and Ink	\$19,005.00
Chickasha	Maintenance	United Rentals	Vertical Lift	\$16,420.00
Chickasha	Maintenance	Western Seal Coating & Striping	Stripe, Coat, and Seal Parking Lot	\$24,518.50
Chickasha	Maintenance	Rushing	HVAC units for welding and child care	\$45,996.45
Chickasha	Vehicles	John Vance Fleet Services	2025 Ford Expedition Max	\$58,316.00
Chickasha	Maintenance	Great Plains Edmond	Kubota RTV-1130	\$19,741.95
Cowan	Vehicles	John Vance Fleet Services	2025 Ram 1500 Crew Cab	\$39,119.00
District	IT/Computers	Apple Store for Education Inst.	20 16-inch MacBook Pros	\$63,980.00
El Reno	Auto Service	Mohawk Lifts	Tire Changer	\$27,212.55
El Reno	Aviation	AirCentre	RV-12IS Wing Kit	\$18,600.00
El Reno	CADD	TSI	PCC 440 Mill	\$15,502.00
El Reno	Cosmetology	Salon Equipment of OK	Equipment	\$57,775.78
El Reno	I-Art	Tech-Labs	Portable Electric Relay Control Learning System	\$90,890.00
El Reno	Maintenance	Great Plains Edmond	Kubota RTV-X1130	\$19,741.95
El Reno	Precision Machine	Keyence	Keyence IM 800 Instant Measurement Machine	\$90,258.50
El Reno	Vehicles	John Vance Fleet Services	2025 Ford Expedition Max	\$58,316.00
El Reno/ Cowan	Maintenance	Triple J Construction	Concrete pads for dumpsters, Aviation pad, Service Careers walking trail, concrete grease trap	\$54,860.00
TOTAL				\$767,851.68

ATTACHMENT C
December 10, 2024

ENCUMBRANCES/CHANGE ORDERS

Accounts Payable Encumbrances			Payroll Encumbrances		
POs 251912-252160					
Fund	Amount		Fund	Amount	
11	General Fund	\$480,183.31	11	General Fund	\$60,000.00
11	General Fund - Travel	\$1,900.00			
21	Building Fund	\$0			
60	Activity Fund	\$85,972.57			
Accounts Payable Change Orders			Payroll Change Orders		
Fund	Amount		Fund	Amount	
11	General Fund	\$0	11	General Fund	\$0
21	Building Fund	\$0			
ACCOUNTS PAYABLE TOTAL		\$568,055.88	PAYROLL TOTAL		\$60,000.00
TOTAL: \$628,055.88					

**ATTACHMENT D
December 10, 2024**

SURPLUS LIST

ITEM	INVENTORY TAG	SERIAL #
El Reno Campus		
AA240 Mixer Amplifier		
Anemometer		DAFM3
Axis Camera		
Corded Shear		WPB
Dell Monitors (6)		
Electro-Therm Digital Thermometer		SH66A
Greenlee Gas Lamp Tester		LT277
MacBook	KA181202	
Procure Touch Computer with Door Controller	KA171376	
Sercon 200 Flush/Transfer System		KA6178
Spot Check Kit		
VEI Pressure Test		EM200
Wiggy Volt Meter		
Chickasha Campus		
Bedside Tables (2)		
Classroom Chairs (12)		
Drafting Boards (12)		
RC Foam Cutter	KM190063	
Thrustmaster Controller		

ATTACHMENT E
December 10, 2024

FUNDRAISER REQUESTS

CAMPUS	GROUP/ ORGANIZATION	FUNDRAISER	PURPOSE	Anticipated Amount
El Reno	Child Development Center	Soup with Santa Family Event	CVTech holiday celebration; funds raised will be used to cover the cost of the food/event	\$720.0
El Reno	Service Careers Buildings & Grounds	Spring Greenhouse Sale	Students run the sales and customer service; proceeds go to CVTech Foundation	\$1,500.00
El Reno	Service Careers Buildings & Grounds	Valentine's Day Fundraiser	Students create bud vases and sell for \$20; proceeds go to CVTech Foundation	\$200.00
El Reno	Service Careers Buildings & Grounds	Winter Arrangements Sale	Students create and sell winter floral arrangements; proceeds go to SkillsUSA	\$150.00

ATTACHMENT F
December 10, 2024

CONTRACTS/AGREEMENTS

COMPANY	AMOUNT (if applicable)
Memorandum of Understanding for Preceptor Program – Comanche County Memorial Hospital	--
Memorandum of Understanding for Preceptor Program – Oklahoma City Fire Department	--
Memorandum of Understanding for Preceptor Program – Anadarko Fire Department	
American Fidelity Section 125 Plan	--
NASPO/Quadient Leasing USA Purchase Order – Chickasha Mail Machine Lease	(\$11,373.60)
Salesforce, Inc. – Tableau Cloud Dashboard	(\$9,652.50)
CVTech Foundation Employee Services Contract [Receivable]	\$1,000.00