



CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6
Chickasha Campus, Helen Ward Seminar Center
1401 Michigan Ave.
Chickasha, OK 73018
Regular Meeting Board of Education
November 12, 2024 5:30 PM

AGENDA

1. Roll call of Board of Education members and establish a quorum.
2. Public Comment
This is an open public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.
3. Showcase - Chickasha Construction Plans
4. Administrative Report
5. Financial Report
6. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s):
 - Brady Friesen, Electrical Trades Technical Assistant, El Reno, effective October 31, 2024
 - Rhonda Nix, BIS Administrative Assistant, El Reno, effective November 4, 2024
7. Vote to approve the employment as listed on Attachment A.
8. Vote to approve the following Carl Perkins Grant major equipment purchase:
 - Digital Media, B+H Photo, Canon 17-120mm Lens, \$23,500.00
9. Vote to approve the following fundraiser:
 - Chickasha Skills USA, VEX Robotics Competition, Team Fund and Foundation Donation
10. Vote to approve the Schedule of 2025 Regular Board Meetings as listed on Attachment B.

11. Consent Agenda
The following matters may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 a.m. - 4:30 p.m.
 - a. Minutes of the Regular Meeting
 - b. Encumbrances and Change Orders (Attachment C)
 - c. Surplus/Salvage List (Attachment D)
 - d. Contracts (Attachment E)
12. New Business
This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).
13. Board Members' Comments
14. Announcements/Coming Events:
 - Board Meeting - December 10, 2024, 5:30 p.m., El Reno
15. Adjournment

Summer Humphries

Agenda posted on November 8, 2024 at 3:00 p.m. at the Canadian Valley Technology Center Administration Building, El Reno Campus, 6505 E Highway 66, El Reno, OK 73099 by Summer Humphries.

**ATTACHMENT A
November 12, 2024**

EMPLOYMENT ITEMS

New Hires			
Last Name	First Name	Position/Campus	Effective Date
Korn	Zoe	Instructional Services Assistant/Chickasha	10/28/2024
Bavuso	Michael	Evening Electrical Trades/El Reno	11/6/2024

Part-Time/BIS Personnel			
Last Name	First Name	Position	End Date
Chancellor	Pamela	CNA & AUA HC Adjunct	06/30/2025
Conner	Randel	RV Maintenance Adjunct	06/30/2025
Copper	Carley	CNA Adjunct	06/30/2025
Cox-Jacquemin	Marianna	CNA HC & Medical Asst. Adjunct	06/30/2025
Dotson	Kyle	EMT Adjunct	06/30/2025
Evans	Christy	Substitute	06/30/2025
Grissam	Chelsea	CNA HC Adjunct	06/30/2025
Ludlow	Stacey	CNA HC, Medical Asst., and AUA Adjunct	06/30/2025
Oard	Marva	Substitute	06/30/2025
Pierce	Julie	CNA HC & AUA Adjunct	06/30/2025
Phillips	Lisa	CNA HC & Medical Asst. Adjunct	06/30/2025
Reed	Christy	Substitute	06/30/2025
Schiffner	Steve	Substitute	06/30/2025
Schoening	Laurie	Substitute	06/30/2025
Spaulding	Brant	EMT Adjunct	06/30/2025

Attachment B



CANADIAN VALLEY TECHNOLOGY CENTER
6505 E. Hwy 66, El Reno, OK, 73036 | 405.262.2629

Canadian Valley Technology Center Board of Education SCHEDULE OF 2025 REGULAR BOARD MEETINGS

To be filed in the office of COUNTY CLERK of CANADIAN COUNTY no later than December 15, 2023. 25 O.S. § 301 et. seq

Date of Meeting	Time	Location
January 14, 2025	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
February 11, 2025	5:30 p.m.	Meeting Rooms 1 & 2, Dr. Earl Cowan Campus
March 11, 2025	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
April 8, 2025	5:30 p.m.	Helen Ward Seminar Center, Chickasha Campus
May 13, 2025	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
June 10, 2025	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
July 8, 2025	5:30 p.m.	Meeting Rooms 1 & 2, Dr. Earl Cowan Campus
August 12, 2025	5:30 p.m.	Helen Ward Seminar Center, Chickasha Campus
September 9, 2025	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
October 14, 2025	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
November 11, 2025	5:30 p.m.	Helen Ward Seminar Center, Chickasha Campus
December 9, 2025	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus

Dr. Gayla Lutts
NAME OF PERSON REPORTING

November 12, 2025
DATE

Superintendent/CEO
TITLE

SIGNATURE

Physical Addresses:

El Reno Campus
6505 E. Hwy. 66, El Reno, OK 73036
(405) 262-2629

Dr. Earl Cowan Campus
1701 S. Czech Hall Road, Yukon, OK 73099

Chickasha Campus
1401 W. Michigan Ave., Chickasha, OK 73018

ATTACHMENT C
November 12, 2024

ENCUMBRANCES/CHANGE ORDERS

Accounts Payable Encumbrances			Payroll Encumbrances		
POs 251586-251911					
Fund		Amount	Fund		Amount
11	General Fund	\$290,441.08	11	General Fund	\$255,775.00
11	General Fund - Travel	\$2,150.00			
21	Building Fund	\$0			
60	Activity Fund	\$115,625.56			
Accounts Payable Change Orders			Payroll Change Orders		
Fund		Amount	Fund		Amount
11	General Fund	\$22,000.00	11	General Fund	\$5,000.00
21	Building Fund	\$0			
ACCOUNTS PAYABLE TOTAL		\$430,216.64	PAYROLL TOTAL		\$260,775.00
TOTAL: \$690,991.64					

**ATTACHMENT D
November 12, 2024**

SURPLUS LIST

ITEM	INVENTORY TAG	SERIAL #
EL RENO CAMPUS		
17.72" PLANTERS- WHITE WOOD CEDAR (2)		
20" LOW SPEED BUFFER PADS (14)		
20" PLANTERS- DARK BLUE (3)		
20" PLANTERS- DARK GREY (5)		
BOOMJOY DUSTER WITH EXTENSION POLE		
COMPUTER, DELL PRECISION T3600	KA140570	J5CCHX1
DELL DOCK		GLR9HV3
DELL LATITUDE E5550	KA160079	4KQXF72
DELL MONITOR		
DELLPRECISION 5720 AIO	KA181310	7XKQGK2
GARDEN HOSE- 100FT		
GARDEN HOSE- 50FT		
IPAD AIR	KA160098	DMPQ8YAMFK10
IPAD AIR	KA160099	DMPQ8WXGFK10
IPAD AIR	KA160100	DMPQ8VCCFK10
IPAD AIR	KA160101	DMPQ8ZK1FK10
IPAD AIR	KA160102	DMQQ82NDFK10
KEYBOARD		
LAPTOP, MACBOOK PRO, 13"	KA150029	C1MN26F5DV30
MACBOOK PRO 13 IN ZOMT	KA160121	C1MR506SDV30
MACBOOK PRO 15.4, ZORG	KA160095	C02QT335G8WP
MILWAUKEE 150 LB + 300 LB HORIZONTAL CAPACITY FOLDING HAND TRUCK		
MOUSE		
PLASTIC BIRD BATH		
ROLLING MEDIA CART		
WAX WARMER		
CHICKASHA CAMPUS		
1 DRILL MASTER HEAT GUN		371071443
2 HUTCHINS DUAL ACTION SANDERS		
3-RETRACTABLE DROP LIGHTS		
BULLETIN BOARD		
DELL OPTIPLEX 9020 MINI TOWER	KC160039	3YL4282
DESK WITH PENCIL DRAWER		
DESKTOP		

ITEM	INVENTORY TAG	SERIAL #
FILE CABINET- 2 DRAWER		
FILE CABINET- 4 DRAWER (2)		
FOLDING TABLES- 18X60 (10)		
FOLDING TABLES- 18X72 (13)		
LIGHT OAK, HILL-ROM BED	KM150578	
MACBOOK AIR	KA150018	CO2N2E1FG085
MACBOOK AIR	KA150022	CO2N2E15G085
MAGAZINE RACK		
OVER DESK CREDENZA- 4 DOOR		
PLANTRONICS HEAD SET		
QUIPAII PORTABLE CHARGER		PCAJS200
RE-CONDITIONAL HILL-ROM BED	KM170127	
RE-CONDITIONAL HILL-ROM BED	KM170128	
STEREO SYSTEM YAMAHA 5.1 CHANNEL & SPEEKERS		U36126482
TABLE DOLLIES (4)		
COWAN CAMPUS		
CLIPBOARD HOLDER		
DEAN VAUGN MEDICAL TERMINOLOGY 350 DVD PROGRAM	KA141474	
DELL LATITUDE 5501	KC200052	G2FRZY2
DELL OPTIPLEX 7450 AIO	KC181036	5R2PGK2
DESKTOP LAMINATOR		
FLASK, ERLNMEYER, BOROSILICATE GLASS, W/ SCREWCAP 500ML		CP-4086
HILL ROOM ADVANCED BED	KA150507	
HILL ROOM ADVANCED BED	KA150508	
HILL ROOM ADVANCED BED	KA150509	
IPAD		F9FYJ0QDLMPF
LEAF SCOOP		
SHARK VACUUM		
SMALL YARD EQUIPMENT - HAND SHOVELS - GLOVES		
STONYLAB 50ML GRADUATED CYLINDER		
SWIFFER WET JET		
TN-INSPIRE CXII EX-SPOT CALC		2559024613

ATTACHMENT E
November 12, 2024

CONTRACTS/AGREEMENTS

COMPANY	AMOUNT (if applicable)
State of Oklahoma Department of Rehabilitation Services Contract Amendment	--
Red Rock Behavioral Health Services Memorandum of Understanding	--
USIC Service Agreement	--
Yukon Fine Arts Rental Contract (CVTech Graduation)	\$500.00