



CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6
El Reno Campus, Board Room, Dr. Greg Winters Administration Building
6505 E. Highway 66, El Reno, Oklahoma 73036
Regular Meeting Board of Education
September 10, 2024 5:30 PM

MINUTES

In accordance with the Oklahoma Open Meeting Act, a notice of the time, date, and location of this meeting was filed with the Canadian County Clerk prior to December 15 of the previous year. Public notice of this meeting agenda was posted at the Canadian Valley Technology Center Administration Building, 6505 E Highway 66, El Reno, Oklahoma at least 24 hours prior to the meeting.

1. Roll call of Board of Education members and establish a quorum.

Attendance Taken at 5:27 PM.

Dennis Crawford: Present
Penny Jones: Present
Dean Riddell: Absent
Christy Stanley: Present
Jimmie Vickrey: Present

Dr. Gayla Lutts, Summer Humphries, Dr. Pete Liesenfeld, Dr. Brent Casey, Tammy Ridgeway, Courtney Aguilar, Kathy Knox, Tricia D'Amico, Jennie Croslin, Joe Meziere, Ronnie Bogle, Angie Lewis, and Scott Smith were also in attendance.

2. Public Comment - No public comment.
3. Showcase - Workgroups
Tricia D'Amico, Assistant Director of Instructional Services, gave an overview of Canadian Valley Technology Center work groups and their purposes.
4. Administrative Report
Dr. Gayla Lutts gave the following updates:
 - CVTech has a healthy budget due to taking cost-saving measures and 7% district growth
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 - Increasing the building fund for Chickasha campus improvements
 - MA+ Architects are ready to present final designs for Chickasha campus
 - Advisory committees - 338 total attendance across campuses.
5. Financial Report
Tammy Ridgeway reported a balance of \$66,890,042.10.

6. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the retirements of the following employee(s):
- Janet Montgomery, Instructional Assistant, El Reno Campus, effective end of contract
 - Geraldine Ward, Custodian, El Reno Campus, effective 6/30/25
 - Linda Bilbrey, ACCD Administrative Assistant, Cowan Campus, effective 6/30/25
 - Mai Nguyen, Cosmetology Instructor, El Reno Campus, effective 6/30/25
 - Wynetta Givens, Custodian, Chickasha, 6/30/25.
7. Vote to approve the employment as listed on Attachment A.

Motion to approve the employment as listed on Attachment A. This motion, made by Christy Stanley and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Absent, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 4, No: 0, Absent: 1

8. Vote to approve the amended School Budget and Financing Plan for FY25.

Motion to approve the amended School Budget and Financing Plan for FY25. This motion, made by Dennis Crawford and seconded by Christy Stanley, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Absent, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 4, No: 0, Absent: 1

9. Vote to approve a 3% Cost of Living Adjustment (COLA) for full-time employees employed by the district at the start of the FY25 contract period and currently employed on September 10, 2024. Stipend will be paid as a one-time lump sum payment on September 30, 2024 and rolled into the FY26 salary schedule.

Motion to amend this item to replace 3% with 4.5% and approve a 4.5% Cost of Living Adjustment (COLA) for full-time employees employed by the district at the start of the FY25 contract period and currently employed on September 10, 2024. Stipend will be paid as a one-time lump sum payment on September 30, 2024 and rolled into the FY26 salary schedule. This motion, made by Dennis Crawford and seconded by Christy Stanley, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Absent, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 4, No: 0, Absent: 1

10. Vote to approve the Amended ACCD Short-Term Instructor Pay Calculation Sheet on Attachment B.

Motion to approve the Amended ACCD Short-Term Instructor Pay Calculation Sheet on Attachment B. This motion, made by Dennis Crawford and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Absent, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 4, No: 0, Absent: 1

11. Vote to approve the following fundraiser requests listed on Attachment C.

Motion to approve the following fundraiser requests listed on Attachment C. This motion, made by Christy Stanley and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Absent, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 4, No: 0, Absent: 1

12. Vote to approve the policies listed on Attachment D.

Motion to approve the policies listed on Attachment D. This motion, made by Dennis Crawford and seconded by Christy Stanley, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Absent, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 4, No: 0, Absent: 1

13. Consent Agenda

13.a. Minutes of the Regular Meeting

13.b. Encumbrances and Change Orders (Attachment E)

13.c. Surplus/Salvage List (Attachment F)

13.d. Contracts (Attachment G)

Motion to approve the Consent Agenda. This motion, made by Dennis Crawford and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Absent, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 4, No: 0, Absent: 1

14. New Business

No new business.

15. Board Members' Comments

No board member comments.

16. Announcements/Coming Events

- Board Meeting, October 8, 5:30 p.m. El Reno

17. Adjournment

Motion to adjourn at 6:05 p.m. This motion, made by Dennis Crawford and seconded by Christy Stanley, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Absent, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 4, No: 0, Absent: 1

Summer Humphries

Summer Humphries, Board Minutes Clerk