



**CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6**  
**Chickasha Campus, Helen Ward Seminar Center**  
**1401 Michigan Ave., Chickasha, OK 73018**  
**Regular Meeting Board of Education**  
**August 13, 2024, 5:30 PM**

**MINUTES**

In accordance with the Oklahoma Open Meeting Act, a notice of the time, date, and location of this meeting was filed with the Canadian County Clerk prior to December 15 of the previous year. Public notice of this meeting agenda was posted at the Canadian Valley Technology Center Administration Building, 6505 E Highway 66, El Reno, Oklahoma at least 24 hours prior to the meeting.

1. Roll call of Board of Education members and establish a quorum.  
Attendance taken at 5:32 PM.  
Dennis Crawford: Absent  
Penny Jones: Present  
Dean Riddell: Present  
Christy Stanley: Absent  
Jimmie Vickrey: Present  
Dr. Gayla Lutts, Summer Humphries, Pete Liesenfeld, Brent Casey, Courtney Aguilar, Tammy Ridgeway, Kathy Knox, Joe Meziere, Pam Roberts, Angie Lewis, Jennie Croslin, Ronnie Bogle, Jeff Herndon, Emma Gunn, Jonathon Knapp, Preet Damani, Trenton Rippy, and other members of the public were in attendance.
2. Public Comment  
No public comment.
3. Showcase  
Jeff Herndon introduced Emma Gunn, CVTech's new SkillsUSA National Officer. Emma gave an overview of her experience thus far. Campus directors, Ronnie Bogle, Jennie Croslin, and Joe Meziere, gave brief updates on Summit conference attendance, Model Schools attendance, and professional development.
4. Administrative Report  
Dr. Lutts discussed Summit conference awards, officers, and attendance. Dr. Lutts also reported an all-time high enrollment for Canadian Valley Technology Center of 2,272 students; possibility of looking for commercial land/property for future growth.

5. Financial Report  
Tammy Ridgeway reported a balance of \$68,915,499.38; closing out of the sinking fund with \$66,000 moved to the general fund; valuations of over \$3 billion show around 7% growth.
6. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s):
  - Taylor Bixler, Health Careers Instructor, Cowan, effective 7/9/24
  - Michael Crissup, Food Service Manager, Cowan, effective 7/18/24
  - Whitney Myers, Receptionist/Financial Aid Assistant, Cowan, effective 8/23/24
  - Ashley Davis, Surgical Technology Coordinator/Instructor, District, effective 7/31/24
7. Motion to approve the employment as listed on Attachment A. This motion, made by Dean Riddell and seconded by Penny Jones, passed.  
Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2
8. Motion to rescind the action of the Board of Education at the May 14, 2024, meeting in which the Board voted to reemploy Hital Damani for the 2024-2025 school year. This motion, made by Dean Riddell and seconded by Penny Jones, passed.  
Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2
9. Motion to approve the following Activity Fund codes:
  - 992 – Project Search
  - 993 – Flex-Health

This motion, made by Penny Jones and seconded by Dean Riddell, passed.  
Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2
10. Motion to approve the following fundraiser request(s):
  - Business Professionals of America (BPA), Chain of Love, El Reno, Special Olympics donation
  - Business Professionals of America (BPA), Chain of Love, Cowan, Special Olympics donation
  - Admin Support Staff, Wellness Walkathon, Flower & Gift Fund donation
  - Basic Peace Officer Certification (BPOC), Fueling Future Success, El Reno, CVTech Food Bank donation
  - HOSA, No Scrub Fridays, Cowan, National Marrow Donor Program donation

This motion, made by Penny Jones and seconded by Dean Riddell, passed.  
Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2

11. Motion to approve the Professional Development Plan.  
This motion, made by Penny Jones and seconded by Dean Riddell, passed.  
Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley:  
Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2
12. Motion to approve the Practical Nursing Handbook.  
This motion, made by Dean Riddell and seconded by Penny Jones, passed.  
Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley:  
Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2
13. Motion to approve the Adoption Resolution of Grady County Hazard Mitigation Plan.  
This motion, made by Penny Jones and seconded by Dean Riddell, passed.  
Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley:  
Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2
14. Motion to approve the Oklahoma Universal Service Fund Affidavit for Schools.  
This motion, made by Dean Riddell and seconded by Penny Jones, passed.  
Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley:  
Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2
15. Motion to approve OK Career Guide as a digital platform option.  
This motion, made by Penny Jones and seconded by Dean Riddell, passed.  
Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley:  
Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2
16. Motion to approve the following policy updates:
  - Section 11 - Title IX Policy
  - Section 11 - Grievance Policy
  - Section 11 - NonDiscrimination Policy
  - Section 10 - Transgender Policy
  - Section 3 - Campus Safety PolicyThis motion, made by Dean Riddell and seconded by Penny Jones, passed.  
Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley:  
Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2

17. Consent Agenda
  - 17a. Minutes of the Regular Meeting
  - 17b. Encumbrances and Change Orders (Attachment B)
  - 17c. Surplus/Salvage List (Attachment C)
  - 17d. Contract(s) - (Attachment D)

Motion to approve Consent Agenda. This motion, made by Penny Jones and seconded by Dean Riddell, passed.

Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2

18. New Business  
No new business.

19. Board Members' Comments  
Dean Riddell shared that he had heard from 2 people over the last two weeks complimenting CVTech and its life-changing impact on people's lives.

20. Announcements/Coming Events:
  - Board Meeting - September 10, 2024, 5:30 p.m., El Reno Campus

21. Motion to adjourn at 6:38 p.m. This motion, made by Dean Riddell and seconded by Penny Jones, passed.  
Dennis Crawford: Absent, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
Yes: 3, No: 0, Absent: 2

*Summer Humphries*

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Summer Humphries, Board Minutes Clerk