



**CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6
El Reno Campus, Board Room, Dr. Greg Winters Administration Building, 6505 E.
Highway 66, El Reno, Oklahoma 73036
Regular Meeting Board of Education
May 14, 2024 5:30 PM**

MINUTES

In accordance with the Oklahoma Open Meeting Act, a notice of the time, date, and location of this meeting was filed with the Canadian County Clerk prior to December 15 of the previous year. Public notice of this meeting agenda was posted at the Canadian Valley Technology Center Administration Building, 6505 E Highway 66, El Reno, Oklahoma at least 24 hours prior to the meeting.

1. Roll call of Board of Education members and establish a quorum.

Attendance Taken at 5:31 PM.

Dennis Crawford: Absent
Penny Jones: Absent
Dean Riddell: Present
Christy Stanley: Present
Jimmie Vickrey: Present

Others in attendance: Dr. Gayla Lutts, Summer Humphries, Tammy Ridgeway, Jennie Croslin, Joe Mezeire, Kathy Knox, Adriana Marota, Zoey Johnson, Eden Rizzo, Emma Wells, and Lauren Toska.

2. Public Comment

This is an open public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

No public comment.

3. Showcase - Career and Technical Student Organization students and instructors
Career and Technical Student Organization members spoke on their participation:
 - Eden Rizzo - Welding student; Skills USA Officer; delegate for post-secondary National Officer; competing in business chapter
 - Adriana Marota - Pre-Engineering student; Skills USA District Officer
 - Lauren Toska - Early Care Program; BPA; FCCLA Nationals; President of her FCCLA class; Focus on Children contest - designed Potty Packets
 - Emma Wells - Digital Media student; BPA State
 - Zoey Johnson - Health Careers; Phlebotomy at HOSA Nationals

4. Administrative Report
Dr. Lutts discussed the following:
 - 35 students attending Skills USA Nationals - 8 HOSA; 15 BPA; 7 FCCLA
 - 599 CVTech Graduates - 318 at El Reno; 160 at Chickasha; 121 at Cowan

5. Financial Report
Tammy Ridgeway reported the following financial data:
 - Cash & Investments - \$76,893,616.72
 - Sinking Fund - \$1,354,876.81; final payment has been made, will close out in a few months

6. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignations of the following employee(s):
 - Resignation of Melody Keoviva, ACCD Assistant/Events Coordinator, Cowan Campus, effective April 10, 2024
 - Resignation of James Swigart, Wind Energy Instructor, El Reno Campus, effective July 19, 2024

7. Motion to to approve the employment as listed on Attachment A. This motion, made by Christy Stanley and seconded by Dean Riddell, passed.
Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 3, No: 0, Absent: 2

8. Motion to approve the renewal of contracts for Certified employees as listed on Attachment B. This motion, made by Dean Riddell and seconded by Christy Stanley, passed.
Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 3, No: 0, Absent: 2

9. Motion to approve the Oklahoma State School Board Association membership renewal for 2024-2025 in the amount of \$4,479.00. This motion, made by Christy Stanley and seconded by Dean Riddell, passed.
Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 3, No: 0, Absent: 2

10. Motion to approve the Comprehensive Employment Service Agreement with the Oklahoma State School Board Association in the amount of \$7.00 per employee. This motion, made by Dean Riddell and seconded by Christy Stanley, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 3, No: 0, Absent: 2

11. Motion to approve the proposed daycare rate increases listed below, effective August 1, 2024. This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 3, No: 0, Absent: 2

El Reno Campus

Age/Group	Current Rates	Proposed Rates
Infants and Toddlers	\$190.00	\$215.00
Twos and Preschool	\$170.00	\$195.00

Chickasha Campus

Age/Group	Current Rates	Proposed Rates
Infants-23 Months	\$150.00	\$175.00
24 Months and Up	\$140.00	\$165.00

12. Motion to approve the 2024-2025 Technology Centers Cooperative Agreement with the Gooden Group. This motion, made by Dean Riddell and seconded by Christy Stanley, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 3, No: 0, Absent: 2

13. Motion to approve the 2024-2025 Technology Centers Cooperative Agreement for statewide marketing. This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 3, No: 0, Absent: 2

14. Motion to approve the Interlocal Agreement with Grady County. This motion, made by Dean Riddell and seconded by Christy Stanley, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 3, No: 0, Absent: 2

15. Motion to approve the Memorandum of Understanding with the Oklahoma Department of Career and Technology Education. This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 3, No: 0, Absent: 2

16. Motion to approve the 2024-2025 ACT WorkKeys Memorandum of Understanding with Oklahoma Department of Career and Technology Education. This motion, made by Dean Riddell and seconded by Christy Stanley, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes

Yes: 3, No: 0, Absent: 2

17. Motion to approve the Speaking Agreement with Shamiel Gary in the amount of \$6,500.00. This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes

Yes: 3, No: 0, Absent: 2

18. Motion to approve the following 2024-2025 Maintenance Agreements with PANCO:

- Cowan Campus Maintenance Agreement - \$320.00 per month
- El Reno Maintenance Agreement - \$590.00/month.

This motion, made by Dean Riddell and seconded by Christy Stanley, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes

Yes: 3, No: 0, Absent: 2

19. Motion to approve the following Kellogg & Sovereign E-Rate documents:

- Fee Schedule between Canadian Valley Technology Center and Kellogg and Sovereign Consulting, LLC for E-Rate and OUSF Management Service
- Certificate of Compliance with the Children's Internet Protection Act (CIPA) E-Rate Funding Year 2024
- C1 E-Rate Funding Commitment Decision Letter 2024
- C2 E-Rate Funding Commitment Decision Letter 2024

This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes

Yes: 3, No: 0, Absent: 2

20. Motion to approve the Price Assessment Quotation Agreement with Maestro SIS in the amount of \$3,168.00. This motion, made by Dean Riddell and seconded by Christy Stanley, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes

Yes: 3, No: 0, Absent: 2

21. Motion to approve the following Planned Service Renewals with Johnson Controls:

- Controls PSA 2024 - \$8,638.00
- Fire & Security 2024 - \$14,849.00

This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes

Yes: 3, No: 0, Absent: 2

22. Motion to approve Consent Agenda. This motion, made by Christy Stanley and seconded by Dean Riddell, passed.
 Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
 Yes: 3, No: 0, Absent: 2
- 22.a. Minutes of the Regular Meeting
- 22.b. Encumbrances and Change Orders (Attachment C)
- 22.c. Surplus/Salvage List (Attachment D)
23. New Business
 No new business.
24. Board Members' Comments
 No comments.
25. Announcements/Coming Events:
- Board Meeting - June 11, 2024, 5:30 p.m., El Reno Campus
26. Motion to adjourn at 6:07 p.m. This motion, made by Dean Riddell and seconded by Christy Stanley, passed.
 Dennis Crawford: Absent, Penny Jones: Absent, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
 Yes: 3, No: 0, Absent: 2

Summer Humphries, Minutes Clerk

STATE OF OKLAHOMA)) SS:
 COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district on May 14, 2024.

Dean Riddell, Board Clerk