



CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6
Chickasha Campus, Helen Ward Seminar Center
1401 Michigan Ave.
Chickasha, OK 73018
Regular Meeting Board of Education
August 13, 2024 5:30 PM

AGENDA

1. Roll call of Board of Education members and establish a quorum.
2. Public Comment
This is an open public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.
3. Showcase - Introduction of Emma Gunn, National SkillsUSA officer; Campus directors - brief overview of Summit and professional development
4. Administrative Report
5. Financial Report
6. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s):
 - Taylor Bixler, Health Careers Instructor, Cowan, effective 7/9/24
 - Michael Crissup, Food Service Manager, Cowan, effective 7/18/24
 - Ashley Davis, Surgical Technology Coordinator/Instructor, District, effective 7/31/24
 - Whitney Myers, Receptionist/Financial Aid Assistant, Cowan, effective 8/23/24
7. Vote to approve the employment as listed on Attachment A.
8. Vote to rescind the action of the Board of Education at the May 14, 2024, meeting in which the Board voted to reemploy Hital Damani for the 2024-2025 school year.
9. Vote to approve the following Activity Fund codes:
 - 992 – Project Search
 - 993 – Flex-Health
10. Vote to approve the following fundraiser request(s):
 - Business Professionals of America (BPA), Chain of Love, El Reno, Special Olympics donation
 - Business Professionals of America (BPA), Chain of Love, Cowan, Special Olympics donation
 - Admin Support Staff, Wellness Walkathon, Flower & Gift Fund donation
 - Basic Peace Officer Certification (BPOC), Fueling Future Success, El Reno, CVTech Food Bank donation
 - HOSA, No Scrub Fridays, Cowan, National Marrow Donor Program donation

11. Vote to approve the Professional Development Plan.
12. Vote to approve the Practical Nursing Handbook.
13. Vote to approve the Adoption Resolution of Grady County Hazard Mitigation Plan.
14. Vote to approve the Oklahoma Universal Service Fund Affidavit for Schools.
15. Vote to approve OK Career Guide as a digital platform option.
16. Vote to approve the following policy updates:
 - Section 11 - Title IX Policy
 - Section 11 - Grievance Policy
 - Section 11 – Non-Discrimination Policy
 - Section 10 - Transgender Policy
 - Section 3 - Campus Safety Policy
17. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 a.m. - 4:30 p.m.

 - a. Minutes of the Regular Meeting
 - b. Encumbrances and Change Orders (Attachment B)
 - c. Surplus/Salvage List (Attachment C)
 - d. Contract(s) - (Attachment D)
18. New Business

This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).
19. Board Members' Comments
20. Announcements/Coming Events:
 - Board Meeting - September 10, 2024, 5:30 p.m., El Reno Campus
21. Adjournment

Summer Humphries

Agenda posted on August 12, 2024 at 2:30 p.m. at the Canadian Valley Technology Center Administration Building, El Reno Campus, 6505 E Highway 66, El Reno, OK 73099 by Summer Humphries.

ATTACHMENT A

August 13, 2024

EMPLOYMENT ITEMS

New Hires			
Last Name	First Name	Position/Campus	Effective Date
Coffman	Jennifer	Health Careers Instructor/Cowan	7/29/2024
Dickson	Brian	Digital Media Coordinator/District	8/22/2024
Pierce	Amanda	Academic and Instructional Support Specialist/Cowan	8/5/2024
Pagel	Lauren "Amber"	Health Careers Instructor/Cowan	7/29/2024
Friesen	Brady	Technical Assistant Electrical Trades/El Reno	8/5/2024
Wood	Danielle	Wind-Solar Energy Specialist/El Reno	8/12/2024

Part-Time/BIS Personnel			
Last Name	First Name	Position	End Date
Allbritton	Chris	ROPES	6/30/2025
Baker	David	BLS Provider CPR	6/30/2025
Bates	Chris	ROPES/CPR	6/30/2025
Bauman	Aleah	Child Care Sub	6/30/2025
Bell	Kim	CPR	6/30/2025
Bomhak	Whitlee	Adj Inst	6/30/2025
Byars	Roger	Adj Inst	6/30/2025
Cox-Jacquemin	Marianna	Flex Health	6/30/2025
Craig	Matthew	Adj Inst	6/30/2025
Cunningham	Daniel	CPR, AEMT/EMT	6/30/2025
Davis	Jason	Adj inst	6/30/2025
Davis	Rebecca	HCP Evaluator	6/30/2025
Davis	Teracia	Sub	6/30/2025
Deering	Wilbert	ABE Inst	6/30/2025
Devault	Nicole	ABE Inst	6/30/2025
Dotson	Kyle	Adj Inst	6/30/2025
Dowdle	Breann	CV Tech Strong	6/30/2025
Dyer	Aliki	Adj Inst	6/30/2025
Ehrlich	Nash	ROPES/CPR	6/30/2025
England	Jason	Child Care Sub	6/30/2025
Ford	Edsel	Sub	6/30/2025
Fore	Becky	HCP Evaluator	6/30/2025
Gibson	Greg	CPR/EMT	6/30/2025
Grissam	Chelsea	Flex Health	6/30/2025
Hall	Garrett	EMT	6/30/2025
Hall	Sherry	ABE Inst	6/30/2025
Hibbs	Truda	ABE/GED	6/30/2025
Kirkley	Karen	Yoga	6/30/2025
Koonce	Stella	Adjunct	6/30/2025
Lacefield	Lacey	RN Supv Flex Health/HC	6/30/2025
Lambakis	Patrick	School Resource Officer	6/30/2025

ATTACHMENT A**August 13, 2024**

Part-Time/BIS Personnel			
Last Name	First Name	Position	End Date
Ludlow	Stacey	Health/Nurse Refresher	6/30/2025
Orr	Daniel	Adj Inst	6/30/2025
Palmer	Brooke	Flex Health	6/30/2025
Phillips	Lisa	Flex Health	6/30/2025
Pierce	Julie	Health/Nurse Refresher	6/30/2025
Sales	Beverly	Flex Health/CPR	6/30/2025
Shanor	Willis	Sub	6/30/2025
Shrum	Daniel	BLS Provider CPR	6/30/2025
Sonaggera	Chris	School Resource Officer	6/30/2025
Spaulding	Brant	Adj Inst	6/30/2025
Swigart	James	Adj Inst	6/30/2025
Velarde	Chris	Security Officer	6/30/2025
Venable	Erika	Flex Health/CPR	6/30/2025
Wiggins	David	ACCD	6/30/2025
Wiggins	Neva	HCP Evaluator	6/30/2025
Williams	JW	Adj Inst	6/30/2025
Wright	Amy	Flex Health/CPR	6/30/2025

Transfers			
Last Name	First Name	Position/Campus	Effective Date
Briggs	Melissa	Inventory Clerk to Receiving Specialist/District	8/1/2024
Molinar	Houston	Computer Tech II to Computer Tech I/Cowan	8/1/2024

Receiving Clerks FY25	
Campus	Employee
Chickasha	Lorene Wood, Mary Beth Carver
Cowan	Food Services Manager
El Reno	Judi Putman

ATTACHMENT B
August 13, 2024

ENCUMBRANCES/CHANGE ORDERS

Accounts Payable Encumbrances			Payroll Encumbrances		
POs					
Fund	Amount		Fund	Amount	
11	General Fund	\$1,393,404.51	11	General Fund	\$1,411,893.00
11	General Fund - Travel	\$9,100.00			
21	Building Fund	\$136,547.10			
60	Activity Fund	\$68,713.02			
Accounts Payable Change Orders			Payroll Change Orders		
Fund	Amount		Fund	Amount	
11	General Fund	\$1,957.90	11	General Fund	\$0
21	Building Fund	\$0			
ACCOUNTS PAYABLE TOTAL		\$1,609,722.53	PAYROLL TOTAL		\$1,411,893.00
TOTAL: \$3,021,615.53					

ATTACHMENT C**August 13, 2024****SURPLUS LIST**

ITEM	TAG	SERIAL #	DEPT/PRG
Dark brown desks (3)	na	na	Chickasha Auto Service
Light brown desks (3)	na	na	Chickasha Auto Service
HP DesignJet Z5200 printer	KM160198	CN51K6K00V	Chickasha Graphic Design
Cuisinart Toaster Oven	na	TPB-40N	Chickasha Graphic Design
Telford II chair	na	27064	Chickasha Graphic Design
Dell Mini Tower 9020	KC150046	85R5Y12	Chickasha IT
Imac 27"	KM140476, KM140492, KM140494, KM140504, KM140512	D25L40AVDNMN, D25L211UDNMN, D25L20XBDNMN, D25L40AUDNMN, D25L40ABDNMN	Chickasha IT
Acer laptop	KM141801	LXV5M03039206038EB7200	Chickasha IT
Acer laptop	KM141804	LXV5M03039206037F97200	Chickasha IT
Lenovo Laptop	KM141808	R9R4091	Chickasha IT
Imac 27"	KM15029, KM15030, KM15031, KM15032, KM15033, KM15034, KM160087, KM160107, KM160111, KM160117	D25N4197F8J9, D25N4195F8J9, D25N4196F8J9, D25N4198F8J9, D25N4193F8J9, D25N40WDF8J9, D25QC04UFY10, SD25QW0QJGQ18, SD25QW10JGQ18, SD25QX014GQ18	Chickasha IT
Dell Optiplex 9030 AIO	KM160149, KM160150, KM160151, KM160152, KM160165, KM160172, KM160174, KM160175	40L4282, 40H4282, 40HK282, 40JG282, 40LF282, 40J5282, 40H5282, 40G4282	Chickasha IT
Imac 27"	KM170037, KM170038, KM170039, KM170040, KM170041, KM170042, KM180197, KM180198, KM180199, KM180200, KM180202, KM190053, KM200079, KM200081	D25T707CGQ18, D25T7078GQ18, D25T7079GQ18, D25T707BGQ18, D25T7087GQ18, D25T707AGQ18, SC02W206LJ1GQ, na, SC02W206PJ1GQ, SC02W206NJ1GQ, SC02W206RJ1GQ, 1PZ0TR006VS, SC02C600VJV43, SC02C600XJV43	Chickasha IT
Mitsubishi Projector	KM141775	4463	Chickasha- IT/Surg Tech
4-drawer file cabinet	na	na	Chickasha - Practical Nursing
Computer chair	na	na	Chickasha - Practical Nursing
Medical Surgical Nursing 9 th Edition	na	978-0-323-08678-3	Chickasha - Practical Nursing
Nutrition Essentials for Nursing Practice 9 th Edition	na	978-1-975161-12-5	Chickasha - Practical Nursing
Pathophysiology 7 th Edition	na	978-0-323-08854-1	Chickasha - Practical Nursing
Box full of chargers	na	na	Chickasha - Pre-Engineering
Box of Pascao Scientific force and motion sensors	na	na	Chickasha - Pre-Engineering
Box of Vex motors and controller attachments	na	na	Chickasha - Pre-Engineering
CPR Dummy +	na	na	Chickasha - Pre-Engineering
Ingenious Mechanisms volumes 1-4	na	na	Chickasha - Pre-Engineering
Stereo system	na	na	Chickasha - Pre-Engineering
Vex color camera	na	na	Chickasha - Pre-Engineering

ATTACHMENT C**August 13, 2024****SURPLUS LIST**

ITEM	TAG	SERIAL #	DEPT/PRG
Vex Cortex Microcontroller with Vex EDR x 8	na	na	Chickasha - Pre-Engineering
Vex robot cameral with receiver	na	na	Chickasha - Pre-Engineering
IV/Phlebotomy practice arm	na	na	Dr. Cowan Campus- ACCD
Apple Mac Pro	KA141426	F5KMK224F694	Dr. Cowan Campus- IT
Dell Optiplex AIO	KA170427, KA170429, KA170430, KA170431, KA170432, KA170433, KA170434		Dr. Cowan Campus- IT
Dell XPS	KA170469	C9PKBG2	Dr. Cowan Campus- IT
Dell Precision 5530	KA190016	HNHFRQ2	Dr. Cowan Campus- IT
Cisco phone CP-7945G	KC160020	FCH1734803M	Dr. Cowan Campus- IT
Dell Optiplex 9030 AIO	KC160044	40GF282	Dr. Cowan Campus- IT
Dell Optiplex AIO	KC170220, KC170221, KC170222, KC170223, KC170224, KC170228, KC170229	DNT9QD2, DNW5QD2, DNT3QD2, DNV8QD2, DXK3QD2, DNT8QD2, DXJ9QD2	Dr. Cowan Campus- IT
Dell Precision 5520	KC181000		Dr. Cowan Campus- IT
Dell Precision 5520 laptop	KC181001		Dr. Cowan Campus- IT
Dell Optiplex AIO	KC181011, KC181014, KC181018, KC181019	4BSLGK2, 4BTMGK2, 4BVLGK2, 4BVNGK2	Dr. Cowan Campus- IT
Dell Precision 5520	KC181136		Dr. Cowan Campus- IT
Cisco phone CP-7945G	na	FCH171995EQ	Dr. Cowan Campus- IT
Dell monitor	na	na	Dr. Cowan Campus- IT
OPS board from NEC smartboard	na	OPS-TCIS-PS	Dr. Cowan Campus- IT
PA24-250 Piper Comanche Aircraft 1959	KA200106	24-1577	El Reno - Aviation Maint.
PA22-150 Tr-Pacer Aircraft 1956	KA200139	22-3615	El Reno - Aviation Maint.
Assorted decorations	na	na	El Reno - Child Development
Blue plastic chairs (8)	na	na	El Reno - Child Development
Grey plastic chairs (17)	na	na	El Reno - Child Development
Metal shelf	na	na	El Reno - Child Development
Microwave oven	na	na	El Reno - Child Development
Mommaroo swing	na	na	El Reno - Child Development
Preschool rug	na	na	El Reno - Child Development
Toddler chairs (2)	na	na	El Reno - Child Development
Two's rug	na	na	El Reno - Child Development
Battery chargers- 18v (2)	na	na	El Reno - Electrical Trades
Black and Decker plug-in drill	na	7277	El Reno - Electrical Trades
Dewalt batteries- 18v (13)	na	na	El Reno - Electrical Trades
Dewalt drill- 18v	na	967799	El Reno - Electrical Trades
Dewalt flashlight 18v	na	161821	El Reno - Electrical Trades
Dewalt impact drill- 20v	na	3712	El Reno - Electrical Trades
Dewalt reciprocating saw- 20v	na	990614	El Reno - Electrical Trades

ATTACHMENT C**August 13, 2024****SURPLUS LIST**

ITEM	TAG	SERIAL #	DEPT/PRG
Drill 20v	na	59100	El Reno - Electrical Trades
Klien AC clamp meter	na	na	El Reno - Electrical Trades
Milwaukee power drill	na	f25ad134604637	El Reno - Electrical Trades
Milwaukee power drill	na	d56bd132803081	El Reno - Electrical Trades
Dewalt drill- 18v		751369	El Reno - Electrical Trades
Book- Well Being- The Five Essential Elements	na	9781595620408	El Reno - Fiscal Office
Latitude E5530	KA141118	5NGGMX1	El Reno Campus- IT
Cisco Wireless Access Point	KA150050	na	El Reno Campus- IT
NEC TV	KA150356	52000118NA	El Reno Campus- IT
APC Batteries	KA160210, KA160215, KA160217, KA170028	na	El Reno Campus- IT
Dell Optiplex AIO	KA170244, KA170255, KA170256, KA170257, KA170258, KA170259, KA170260, KA170261, KA170262, KA170263, KA170264, KA170266, KA170267, KA170268, KA170269, KA170428	DGTRSD2, DGTQSD2, DGRXSD2, DGQXSD2, DGPNSD2, DGRMSD2, DGQSSD2, DGPQSD2, DGQTSD2, DGRQSD2, DGPPSD2, DGPVSD2, DGPWSD2, DGSSSD2, DGSWSD2, DGSTSD2	El Reno Campus- IT
Mac Pros	KA181049, KA181050, KA181052	F5KV30FBF694, F5KV30G0F694, F5KV30F8F694	El Reno Campus- IT
Macbook	KM190035	FVFXC1DLHV2J	El Reno Campus- IT

ATTACHMENT D

August 13, 2024

CONTRACTS/AGREEMENTS

COMPANY	AMOUNT (if applicable)
Memorandum of Understanding with Department of Career & Technology Education (ODCTE) for Adult Education & Family Literacy (AEFL)	Reimbursement up to \$2,000.00
Quadient Leasing USA Inc. – ER mail machine	\$21,769.80
HealthStream Clinical Medical Assisting Contract	--
Oklahoma Universal Fund Affidavit for Schools	--
Idemia – Fingerprint Codes	--
Grady County Interlocal Agreement – Chickasha campus parking lots	--
Memorandum of Understanding with Redlands Community College – Oklahoma Small Business Development Network (SBDC)	\$10,000.00
Professional & Non-Professional Services Agreement with Oklahoma Department of Career & Technology Education	Receivable \$4,980.08