



**CANADIAN VALLEY TECHNOLOGY CENTER (CVTECH) DISTRICT NO. 6
CHICKASHA CAMPUS, MEETING ROOMS 1 & 2
1401 MICHIGAN AVENUE
CHICKASHA, OK 73018**

**SPECIAL MEETING BOARD OF EDUCATION
APRIL 9, 2024 5:30 PM**

MINUTES

Mr. Jimmie Vickrey, President of the Board of Education, called the meeting to order at 5:30 PM with the following board members also present: Mrs. Penny Jones, Mr. Dean Riddell, and Mr. Dennis Crawford. Mrs. Christy Stanley was absent.

The Board of Education acknowledged the election results as received from the Canadian County Election Board: Mr. Dean Riddell, Zone #1, elected for a new term of office.

Motion to name Mr. Jimmie Vickrey as President, Mrs. Penny Jones as Vice-President, Mr. Dean Riddell as Board Clerk, Mrs. Christy Stanley as Deputy Board Clerk, and Mr. Dennis Crawford as Board Member.

This motion made by Mr. Crawford, seconded by Mr. Riddell; passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Public Comment: No communication to the Board was presented or discussed.

Showcase

Mrs. Wendi Williams introduced two Chickasha campus employees: Electrical Trades instructor, Mr. Jared Countz, and Hospitality instructor, Ms. Janie Bennet. Mr. Countz and Ms. Bennet both gave brief overviews of their respective programs to the Board.

Administrative Report

Dr. Gayla Lutts presented the following administrative information to the Board:

- The Chickasha campus construction project is still underway.
- The previously presented contract with FCI fell through. A new contract is in the works.
- Ms. Kendra Allen, Assessment Center Specialist at the Chickasha campus, is running for OKACTE President Elect.
- CTSO State- and National-level contests are continuing to take place with more students attending than ever.

Financial Report

Mrs. Amanda Kennedy reported the following financial information to the Board: as of March 31, 2024, 1) total cash and investments in the General Fund was \$34,269,708.14; 2) total cash and investments in the Building Fund was \$41,687,014.47; and 3) total cash and investments in the Sinking Fund was \$1,264,469.68.

Personnel Report – Acting on behalf of the Board, Dr. Lutts has accepted the resignation of the following employee(s):

- a) Resignation of Sue Hall, Project Search Job Coach, Cowan Campus, effective March 26, 2024.
- b) Retirement of Cindy Wood, Food Service Assistant, Chickasha Campus, effective May 24, 2024.

Motion to approve employment as listed on Attachment A.

This motion made by Mr. Crawford, seconded by Mrs. Jones; passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve an Employee Payroll Stipend of \$100.00 per day of attendance at CTSO (Career Technology Student Organization) National Leadership or other National-level competitions.

This motion made by Mr. Riddell, seconded by Mrs. Jones; passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the Sexual Assault Awareness Month, Intervention & Crisis Advocacy Network Clothing/Necessities Donation fundraiser by Criminal Justice at the El Reno campus.

This motion made by Mr. Crawford, seconded by Mr. Riddell; passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the *Teach Oklahoma* Program Agreement.

This motion made by Mrs. Jones, seconded by Mr. Crawford; passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the Temporary Rental Agreement with Ross Transportation for two buses in the amount of \$500 per bus.

This motion made by Mr. Crawford, seconded by Mr. Riddell; passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the Price Assessment Quotation Agreement with Maestro SIS in the amount of \$2,640 for integration then \$528 per year

This motion made by Mr. Crawford, seconded by Mr. Riddell; passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)


Motion to approve the Consent Agenda.

This motion made by Mr. Crawford, seconded by Mrs. Jones; passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Board Members' Comments: No additional comments were made by the Board.

Mr. Riddell made the motion, seconded by Mr. Crawford, to adjourn at 6:03 PM.


Michelle Long, Deputy Minutes Clerk

STATE OF OKLAHOMA)

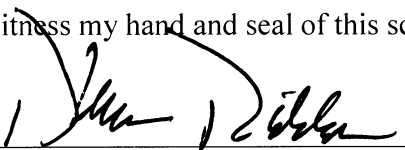
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district on May 14, 2024.


Dean Riddell, Board Clerk

ATTACHMENT A**April 9, 2024****EMPLOYMENT**

New Hires			
Last Name	First Name	Position/Campus	Effective Date
Klaus	Brittany	Physical Therapy Aide Instructor/Cowan	4/3/2024

Part-Time/BIS Personnel			
Last Name	First Name	Position/Campus	End Date
Bauman	Aleah	Childcare Substitute/Chickasha	6/30/2024
Byars	Roger	Adjunct Instructor	6/30/2024
Floyd	Toni	Substitute/El Reno-Cowan	6/30/2024
Lambakis	Patrick	Security/El Reno	6/30/2024
Pruitt	Misty	Adjunct Instructor	6/30/2024
Sine	Joseph	Substitute/El Reno-Cowan	6/30/2024

Transfer			
Last Name	First Name	Position/Campus	Effective Date
Roberts	Pamela	Director of Practical Nursing/District	7/1/2024

Resignation			
Last Name	First Name	Position/Campus	Effective Date
Hall	Sue	Project Search Job Coach/Cowan	3/26/2024

Retirement			
Last Name	First Name	Position/Campus	Effective Date
Wood	Cindy	Food Service/Chickasha	5/24/2024

ATTACHMENT B
April 9, 2024

ENCUMBRANCES/CHANGE ORDERS

Accounts Payable Encumbrances			Payroll Encumbrances		
POs 243221-243466					
Fund	Amount		Fund	Amount	
11	General Fund	\$293,919.13	11	General Fund	\$79,000.00
11	General Fund - Travel	\$3,400.00			
21	Building Fund	\$0			
60	Activity Fund	\$99,497.54			
Accounts Payable Change Orders			Payroll Change Orders		
Fund	Amount		Fund	Amount	
11	General Fund	\$1,200.00	11	General Fund	\$0
21	Building Fund	\$0			
ACCOUNTS PAYABLE TOTAL		\$398,016.67	PAYROLL TOTAL		\$79,000.00
TOTAL: \$477,016.67					

ATTACHMENT C**April 9, 2024****SURPLUS LIST**

The CV Tech Board of Education authorizes the superintendent or designee to properly dispose of materials and equipment deemed to have little or no value to the district.

It is requested that the following items be declared as surplus due to being outdated or inoperable.

ITEM	INVENTORY TAG	SERIAL #	DEPT/PRG
Acroprint TimeQPlus time clocks (2)	na	na	Chickasha Campus- Practical Nursing
Anatomical model	na	na	Chickasha Campus- Practical Nursing
Foundations of Mental Health Care 6 th Edition	na	978-0-323-35492-	Chickasha Campus- Practical Nursing
Fundamentals of Nursing Care 3 rd Edition	na	978-0-8036-6906-	Chickasha Campus- Practical Nursing
Introduction to Maternity and Pediatric Nursing 8 th Edition (2)	na	978-0-323-48397-	Chickasha Campus- Practical Nursing
Nursing Leadership, Management, and Professional Practice for the LPN/LVN 6 th Edition	na	978-0-8036-6085-	Chickasha Campus- Practical Nursing
Skeleton	na	na	Chickasha Campus- Practical Nursing
Understand Pharmacology 2 nd Edition	na	978-1-4557-3976-	Chickasha Campus- Practical Nursing
Triple Beam 700/800 series balance (5)	na	2729439	Dr. Cowan Campus- Biomedical Sciences
Dell Mobile Precision 5520	KC181137	37P26M2	Dr. Cowan Campus- IT
GBC Pinnacle 27 Laminator	KA141000	na	El Reno Campus- Copy Center
HP Design Jet 130NR printer	KA080477	MYB2G801S	El Reno Campus- Copy Center
Premiere De-humidifier	na	2111100700244	El Reno Campus- Copy Center
Triumph Model 4315 Paper Cutter	KA140595	na	El Reno Campus- Copy Center
1996 Detroit 60 series	KA030567	O6R0154505	El Reno Campus- Diesel Technology
Engine- Powerstroke Ford 2000-2002 model	KA070155	TNV73C8DAAA	El Reno Campus- Diesel Technology
Cisco Phone (2)	na	na	El Reno Campus- IT
Dell 9020 AIO	KA140569	60k88Y1	El Reno Campus- IT
Dell Latitude E5530	KA141112	CWYDMX1	El Reno Campus- IT
Dell Latitude E5530	KA141113	47GGMX1	El Reno Campus- IT
Dell Latitude E5530	KA141113	47GGMX1	El Reno Campus- IT
Dell Monitors (25)	na	na	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170437	DGTRSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170436	DGTWSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170441	DGQPSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170439	DGQWSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170438	DGXPSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170440	DGSQSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170442	DGQVSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170265	DGPSSD2	El Reno Campus- IT
Dell Optiplex 7450 AIO	KC181115	7J20CM2	El Reno Campus- IT
Dell Optiplex 7450 AIO	KC181108	7J7YBM2	El Reno Campus- IT
Dell Optiplex 9020	KA140379	48QR6Y1	El Reno Campus- IT
Dell Optiplex 9020	KA140378	60GC8Y1	El Reno Campus- IT
Mac monitors (4)	na	na	El Reno Campus- IT
Projector	KM150510	na	El Reno Campus- IT