



**CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6  
El Reno Campus, Board Room, Dr. Greg Winters Administration Building, 6505 E.  
Highway 66, El Reno, Oklahoma 73036  
Regular Meeting Board of Education  
June 11, 2024 5:30 PM**

**APPROVED MINUTES**

In accordance with the Oklahoma Open Meeting Act, a notice of the time, date, and location of this meeting was filed with the Canadian County Clerk prior to December 15 of the previous year. Public notice of this meeting agenda was posted at the Canadian Valley Technology Center Administration Building, 6505 E Highway 66, El Reno, Oklahoma at least 24 hours prior to the meeting.

1. Roll call of Board of Education members and establish a quorum.

Attendance Taken at 5:30 PM.

Dennis Crawford: Present

Penny Jones: Present

Dean Riddell: Present

Christy Stanley: Absent

Jimmie Vickrey: Present

Others in attendance included: Dr. Gayla Lutts, Summer Humphries, Tammy Ridgeway, Jennie Croslin, Joe Meziere, Ronnie Bogle, and Scott Smith

2. Public Comment

This is an open public meeting held per the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

No public comment.

3. Administrative Report

Dr. Lutts reported that 16 faculty members will be attending Model Schools in June.

4. Financial Report

Tammy Ridgeway reported that the Building and General Funds totaled \$63,755,370.91 as of May 31, 2024; and the Sinking Fund balance was \$59,780.88 as of May 31, 2024.

5. **Presentation of FY25 Preliminary School District Budget.**  
Tammy Ridgeway gave a brief overview of the FY25 Preliminary Budget.  
  
5.a. **Public hearing for discussion and questions pertaining to the School District Budget for fiscal year 2024-2025 and fiscal year 2023-2024 expenditures**  
No questions or discussion.
6. **Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s):**
  - **Micky Marsee, Electrical Trades Instructor, El Reno, effective May 24, 2024**
7. **Proposed Executive Session to discuss the employment status of James White pursuant to Okla. Stat. tit. 25, § 307(B)(1) and (7).**
  - 7.a. **Motion to convene into Executive Session at 5:36 p.m. This motion, made by Dennis Crawford and seconded by Dean Riddell, passed.**  
Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
Yes: 4, No: 0, Absent: 1
  - 7.b. **Motion to acknowledge return from Executive Session at 6:38 p.m. This motion, made by Dennis Crawford and seconded by Penny Jones, passed.**  
Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
Yes: 4, No: 0, Absent: 1
  - 7.c. **The Board entered into Executive Session at 5:36 p.m. pursuant to 25 O.S. section 307 (B)(1) and (7) for the purpose of discussing the employment status of James White. Those present in Executive Session were: Jimmie Vickrey, Dean Riddell, Penny Jones, Dennis Crawford, and Gayla Lutts. No action was taken by the Board.**
8. **Motion to approve the Resignation Agreement with James White and to accept Dr. White's resignation. This motion, made by Dennis Crawford and seconded by Dean Riddell, passed.**  
Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
Yes: 4, No: 0, Absent: 1
9. **Motion to rescind the action of the Board of Education at the February 13, 2024, meeting in which the Board voted to re-employ Michelle Jones as the Organizational Growth Coordinator for the 2024-2025 school year. This motion, made by Dean Riddell and seconded by Penny Jones, passed.**  
Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
Yes: 4, No: 0, Absent: 1
10. **Motion to approve the employment as listed on Attachment A. This motion, made by Dennis Crawford and seconded by Penny Jones, passed.**  
Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
Yes: 4, No: 0, Absent: 1

11. Motion to approve the rehire of full-time support staff as listed on Attachment B, with the corrections of Don Wilson's title to Apprenticeship Coordinator and Joseph Nieto's title to Technical Assistant.

This motion made by Dennis Crawford and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes

Yes: 4, No: 0, Absent: 1

12. Motion to approve FY25 Salary and Pay Scales as listed on Attachment C. This motion, made by Dean Riddell and seconded by Dennis Crawford, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes

Yes: 4, No: 0, Absent: 1

13. Motion to approve FY25 Activity Fund Account & Sub-Account Codes. This motion, made by Dennis Crawford and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes

Yes: 4, No: 0, Absent: 1

14. Motion to approve the following employee benefit options:

- Sick and personal leave incentive per Board Policy Section 6 Leave - Attendance Incentive for FY24
- Continuation of Health/Dental/Vision coverage for employees with the Office of Management and Enterprise Services (OMES) for FY25
- Continuation of Life insurance coverage for employees with Standard Life for FY25
- Continuation of Wellness Program for FY25
- Flexible Spending Account (FSA) for full-time employees. The FSA will be paid at a monthly rate of \$200 per month July to December 2024 and will increase to \$300 per month beginning January 2025. Total amount of FSA should not exceed \$3,000 per employee for FY25. The FSA is to be used for any pre-tax expenditure, including annuities. If the employee prefers a cash payment in lieu of the FSA, they will receive the full amount for which they qualify as taxable compensation. This change to be reflected in the Benefits Policy.
- Reimbursement for regular, full-time employees up to the amount \$125 for the purchase of approved clothing with school logo.

This motion, made by Penny Jones and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes

Yes: 4, No: 0, Absent: 1

15. Motion to approve the following revised policies:

- Inventory
- Adult Student Behavior
- Secondary Student Behavior

This motion, made by Dennis Crawford and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes

Yes: 4, No: 0, Absent: 1

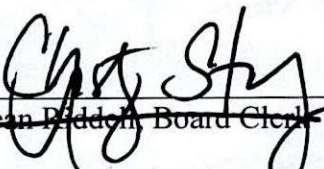
16. Motion to approve the contracts and agreements as listed on Attachment D. This motion, made by Dean Riddell and seconded by Penny Jones, passed.  
 Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
 Yes: 4, No: 0, Absent: 1
17. Motion to approve the Consent Agenda.  
 17.a. Minutes of the Regular Meeting  
 17.b. Encumbrances and Change Orders (Attachment E)  
 17.c. Surplus/Salvage List (Attachment F)
- This motion, made by Penny Jones and seconded by Dennis Crawford, passed.  
 Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
 Yes: 4, No: 0, Absent: 1
18. New Business  
 No new business.
19. Board Members' Comments  
 No board member comments.
20. Announcements/Coming Events:  
 • Board Meeting - July 9, 2024 at 5:30 p.m., Cowan Campus
21. Motion to adjourn at 6:50 p.m. This motion, made by Dennis Crawford and seconded by Dean Riddell, passed.  
 Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Absent, Jimmie Vickrey: Yes  
 Yes: 4, No: 0, Absent: 1

STATE OF OKLAHOMA) ) SS:  
 COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district on July 9, 2024.

  
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~~Dean Riddell, Board Clerk~~  
 Christy Stanley, Deputy Board Clerk