



**CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6**

**Chickasha Campus, Meeting Rooms 1 & 2**

**1401 Michigan Ave.**

**Chickasha, OK 73018**

**Special Meeting Board of Education**

**April 9, 2024 5:30 PM**

**AGENDA**

1. Roll call of Board of Education members and establish a quorum.
2. Acknowledgment of new term of office for Dean Riddell.
3. Discussion and vote on reorganization of the officers of the board of education.

4. Public Comment

This is an open public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

5. Showcase

- Janie Bennett – Chickasha Hospitality program
- Jared Countz – Chickasha Electrical program

6. Administrative Report

7. Financial Report

8. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignations of the following employee(s):

- Resignation of Suzy Hall, Project Search Job Coach, Cowan Campus, effective March 26, 2024
- Retirement of Cindy Wood, Food Service, Chickasha Campus, effective May 24, 2024

9. Vote to approve the employment as listed on Attachment A.

10. Vote to approve Employee Payroll Stipend of \$100.00 per day of attendance at CTSO (Career Technology Student Organization) National Leadership or other National level competitions.

11. Vote to approve the following fundraiser:

- Criminal Justice, Sexual Assault Awareness Month, Intervention & Crisis Advocacy Network Clothing/Necessities Donation, El Reno.

12. Vote to approve the *Teach Oklahoma* Program Agreement.
13. Vote to approve the Temporary Rental Agreement with Ross Transportation for 2 buses in the amount of \$500 per bus.
14. Vote to approve the Price Assessment Quotation Agreement with Maestro SIS in the amount of \$2,640 for integration then \$528 per year.
15. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 a.m. - 4:30 p.m.

- a. Minutes of the Regular Meeting
- b. Encumbrances and Change Orders (Attachment B)
- c. Surplus/Salvage List (Attachment C)
- d. Amended Contract(s)
  - Labster Ubisim Access renewal for \$12,074.00.

16. Board Members' Comments

17. Announcements/Coming Events:

- Board Meeting - May 14th, 5:30 p.m., El Reno Campus

18. Adjournment

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Agenda posted on April 8 at \_\_\_\_\_ p.m. at the Canadian Valley Technology Center Administration Building, El Reno Campus, 6505 E Highway 66, El Reno, OK 73099 by \_\_\_\_\_.

**ATTACHMENT A****April 9, 2024****EMPLOYMENT**

<b>New Hires</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position/Campus</b>	<b>Effective Date</b>
Klaus	Brittany	Physical Therapy Aide Instructor/Cowan	4/3/2024

<b>Part-Time/BIS Personnel</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position/Campus</b>	<b>End Date</b>
Bauman	Aleah	Childcare Substitute/Chickasha	6/30/2024
Byars	Roger	Adjunct Instructor	6/30/2024
Floyd	Toni	Substitute/El Reno-Cowan	6/30/2024
Lambakis	Patrick	Security/El Reno	6/30/2024
Pruitt	Misty	Adjunct Instructor	6/30/2024
Sine	Joseph	Substitute/El Reno-Cowan	6/30/2024

<b>Transfer</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position/Campus</b>	<b>Effective Date</b>
Roberts	Pamela	Director of Practical Nursing/District	7/1/2024

<b>Resignation</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position/Campus</b>	<b>Effective Date</b>
Hall	Sue	Project Search Job Coach/Cowan	3/26/2024

<b>Retirement</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Position/Campus</b>	<b>Effective Date</b>
Wood	Cindy	Food Service/Chickasha	5/24/2024

**ATTACHMENT B**  
**April 9, 2024**

**ENCUMBRANCES/CHANGE ORDERS**

<b>Accounts Payable Encumbrances</b>			<b>Payroll Encumbrances</b>		
<b>POs 243221-243466</b>					
<b>Fund</b>		<b>Amount</b>	<b>Fund</b>		<b>Amount</b>
11	General Fund	\$293,919.13	11	General Fund	\$79,000.00
11	General Fund - Travel	\$3,400.00			
21	Building Fund	\$0			
60	Activity Fund	\$99,497.54			
<b>Accounts Payable Change Orders</b>			<b>Payroll Change Orders</b>		
<b>Fund</b>		<b>Amount</b>	<b>Fund</b>		<b>Amount</b>
11	General Fund	\$1,200.00	11	General Fund	\$0
21	Building Fund	\$0			
<b>ACCOUNTS PAYABLE TOTAL</b>		<b>\$398,016.67</b>	<b>PAYROLL TOTAL</b>		<b>\$79,000.00</b>
<b>TOTAL: \$477,016.67</b>					

**ATTACHMENT C****April 9, 2024****SURPLUS LIST**

The CV Tech Board of Education authorizes the superintendent or designee to properly dispose of materials and equipment deemed to have little or no value to the district.

It is requested that the following items be declared as surplus due to being outdated or inoperable.

<b>ITEM</b>	<b>INVENTORY TAG</b>	<b>SERIAL #</b>	<b>DEPT/PRG</b>
Acroprint TimeQPlus time clocks (2)	na	na	Chickasha Campus- Practical Nursing
Anatomical model	na	na	Chickasha Campus- Practical Nursing
Foundations of Mental Health Care 6 <sup>th</sup> Edition	na	978-0-323-35492-	Chickasha Campus- Practical Nursing
Fundamentals of Nursing Care 3 <sup>rd</sup> Edition	na	978-0-8036-6906-	Chickasha Campus- Practical Nursing
Introduction to Maternity and Pediatric Nursing 8 <sup>th</sup> Edition (2)	na	978-0-323-48397-	Chickasha Campus- Practical Nursing
Nursing Leadership, Management, and Professional Practice for the LPN/LVN 6 <sup>th</sup> Edition	na	978-0-8036-6085-	Chickasha Campus- Practical Nursing
Skeleton	na	na	Chickasha Campus- Practical Nursing
Understand Pharmacology 2 <sup>nd</sup> Edition	na	978-1-4557-3976-	Chickasha Campus- Practical Nursing
Triple Beam 700/800 series balance (5)	na	2729439	Dr. Cowan Campus- Biomedical Sciences
Dell Mobile Precision 5520	KC181137	37P26M2	Dr. Cowan Campus- IT
GBC Pinnacle 27 Laminator	KA141000	na	El Reno Campus- Copy Center
HP Design Jet 130NR printer	KA080477	MYB2G801S	El Reno Campus- Copy Center
Premiere De-humidifier	na	2111100700244	El Reno Campus- Copy Center
Triumph Model 4315 Paper Cutter	KA140595	na	El Reno Campus- Copy Center
1996 Detroit 60 series	KA030567	O6R0154505	El Reno Campus- Diesel Technology
Engine- Powerstroke Ford 2000-2002 model	KA070155	TNV73C8DAAA	El Reno Campus- Diesel Technology
Cisco Phone (2)	na	na	El Reno Campus- IT
Dell 9020 AIO	KA140569	60k88Y1	El Reno Campus- IT
Dell Latitude E5530	KA141112	CWYDMX1	El Reno Campus- IT
Dell Latitude E5530	KA141113	47GGMX1	El Reno Campus- IT
Dell Latitude E5530	KA141113	47GGMX1	El Reno Campus- IT
Dell Monitors (25)	na	na	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170437	DGTRSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170436	DGTWSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170441	DGQPSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170439	DGQWSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170438	DGXPSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170440	DGSQSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170442	DGQVSD2	El Reno Campus- IT
Dell Optiplex 7440 AIO	KA170265	DGPSSD2	El Reno Campus- IT
Dell Optiplex 7450 AIO	KC181115	7J20CM2	El Reno Campus- IT
Dell Optiplex 7450 AIO	KC181108	7J7YBM2	El Reno Campus- IT
Dell Optiplex 9020	KA140379	48QR6Y1	El Reno Campus- IT
Dell Optiplex 9020	KA140378	60GC8Y1	El Reno Campus- IT
Mac monitors (4)	na	na	El Reno Campus- IT
Projector	KM150510	na	El Reno Campus- IT