



**CANADIAN VALLEY TECHNOLOGY CENTER (CVTECH) DISTRICT NO. 6**

**Chickasha Campus, Helen Ward Seminar Center**

**1401 Michigan Avenue, Chickasha, OK 73018**

**Regular Meeting Board of Education**

**Tuesday, November 14, 2023 5:30 PM**

**Approved Minutes**

Mr. Jimmie Vickrey, President of the Board of Education, called the meeting to order at 5:32 PM with the following board members also present: Mrs. Penny Jones, Mr. Dean Riddell, and Mr. Dennis Crawford. Mrs. Christy Stanley was absent.

Public Comment: No communication to the Board was presented or discussed.

Showcase - Tony Morgan, EMT Basic Instructor

Mr. Scott Smith introduced Mr. Tony Morgan, an OKC Firefighter and adjunct instructor for CVTech. Mr. Morgan gave an overview of the EMT Basic program and explained how beneficial the online/in-person hybrid setup is for students.

Administrative Report

Dr. Gayla Lutts presented the following administrative information to the Board:

- \$1.5 million of major equipment requests have been approved based on priority. Quotes will be coming through over the next few months.
- Sophomore Tours have been taking place on campuses the past couple weeks. Approximately 2,400 students have toured across the district.
- Open House for the Chickasha campus is November 29<sup>th</sup>. Open House for the Cowan and El Reno campuses is December 6<sup>th</sup>.

Financial Report

Mrs. Tammy Ridgeway reported the following financial information to the Board: as of October 31, 2023, 1) total cash and investments in the General Fund was \$21,607,810.79; 2) total cash and investments in the Building Fund was \$28,375,240.55; and 3) total cash and investments in the Sinking Fund was \$266,667.55.

Proposed Executive Session to discuss employment listed on Addendum A, pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

Mrs. Jones made the motion, seconded by Mr. Crawford, not to convene into Executive Session. Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve employment as listed on Addendum A.

This motion made by Mr. Crawford, seconded by Mrs. Jones, passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the following Activity Fund Sub-Accounts:

- 985 - Food Pantry
- 986 - CVTech Foundation

This motion made by Mr. Crawford, seconded by Mr. Riddell, passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the quote in the amount of \$82,452.00 for the purchase from Apple for multiple programs across the district.

This motion made by Mrs. Jones, seconded by Mr. Crawford, passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the replacement of the Next Step Scholarship policy with the following policies, effective July 1, 2024:

- 13th Year Tuition Waiver, Section 10
- Next Step Tuition Waiver, Section 10

This motion made by Mr. Riddell, seconded by Mrs. Jones, passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the revised Leave Policy adjusting the definition of 'Immediate Family' to include similar relationships established by marriage.

This motion made by Mrs. Jones, seconded by Mr. Riddell, passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the following fundraisers:

- BPA Toy Drive
- MA Diabetes Awareness Photo Booth

This motion made by Mrs. Jones, seconded by Mr. Crawford, passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the Board of Education Election Resolution.

This motion made by Mr. Crawford, seconded by Mrs. Jones, passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the 2024 Board of Education Regular Meeting Dates, as per Addendum B.

This motion made by Mr. Riddell, seconded by Mrs. Jones, passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

Motion to approve the service agreements with Transfr, Inc. and Mighty Immersion/ManageXR Platform for VR headset software for \$11,100.00.

This motion made by Mr. Crawford, seconded by Mrs. Jones, passed.

Motion carried 4-0 (Vickrey, yes; Jones, yes; Riddell, yes; Crawford, yes; Stanley, absent)

