



CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6
Chickasha Campus, Helen Ward Seminar Center
1401 Michigan Ave.
Chickasha, OK 73018
Regular Meeting Board of Education
Tuesday, November 14, 2023 5:30 PM

AGENDA

1. Roll call of Board of Education members and establish a quorum.
2. Public Comment
This is an open public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.
3. Showcase - Tony Morgan, EMT Basic Instructor
4. Administrative Reports
5. Financial Report
6. Proposed Executive Session to discuss employment listed on Addendum A, pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act.
 - a. Vote to convene or not to convene into Executive Session.
 - b. Vote to acknowledge return from Executive Session to Open Session.
 - c. Statement of minutes of Executive Session by Board President.
7. Vote to approve the employment as listed on Addendum A.
8. Vote to approve the following Activity Fund Sub-Accounts:
 - 985 - Food Pantry
 - 986 - CVTech Foundation
9. Vote to approve the quote in the amount of \$82,452.00 for the purchase from Apple for multiple programs across the district.

10. Vote to approve the replacement of the Next Step Scholarship policy with the following policies, effective July 1, 2024:

- 13th Year Tuition Waiver, Section 10
- Next Step Tuition Waiver, Section 10

11. Vote to approve the revised Leave Policy adjusting the definition of 'Immediate Family' to include similar relationships established by marriage.

12. Vote to approve the following fundraisers:

- BPA Toy Drive
- MA Diabetes Awareness Photo Booth

13. Vote to approve the Board of Education Election Resolution.

14. Vote to approve the 2024 Board of Education Regular Meeting Dates. (Addendum B)

15. Vote to approve the service agreements with Transfr, Inc. and Mighty Immersion/ManageXR Platform for VR headset software for \$11,100.00.

16. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 a.m. - 4:30 p.m.:

- a. Minutes of the Regular Meeting
- b. Encumbrances and Change Orders (Addendum C)
- c. Surplus/Salvage List (Addendum D)
- d. Amended Contract(s):
 - Cooperative Agreement with the Gooden Group 2023-2024

17. New Business

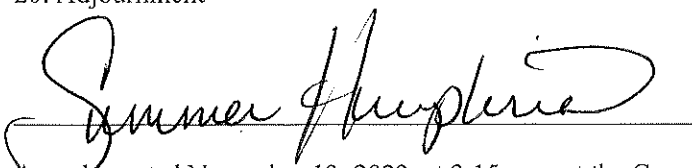
This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).

18. Board Members' Comments

19. Announcements/Coming Events:

- Thanksgiving Break - November 20-24th
- Regular Board Meeting - December 12th at El Reno

20. Adjournment



Agenda posted November 13, 2023, at 3:15 p.m. at the Canadian Valley Technology Center, Dr. Greg Z. Winters District Administration Building, 6505 E Highway 66, El Reno, OK 73099 by Summer Humphries.

Addendum A

Employment

Employment			
Last Name	First Name	Position/Campus	Effective Date
Harris	Jon "Luke"	Cyber Security Instructor/El Reno	11/6/2023
Stanley	Sydney	Technical Assistant/Cowan	11/6/2023
Hernandez	Janet	Payroll Specialist/District	11/27/2023
Townsend	Sarah	Child Care Cook/El Reno	11/27/2023

Transfers			
Last Name	First Name	Position/Campus	Effective Date
Thompson	Tomme "Markie"	Payroll Specialist/District to Accounting and Business Management Instructor/Chickasha	10/23/2023

Business and Industry Contracts			
Last Name	First Name	Courses	End Date
Bilbrey	Bradley	Adobe Photoshop	6/30/2024
Dowdle	Breann	CV Tech Strong – Workout	6/30/2024
Howard	Jeffrey	Precision Machine Technology	12/31/2023
Myers	Kendall	CPR Related	6/30/2024
Smith	Dallas	EMT/AEMT, CPR Related	6/30/2024
Williams	Kory	Bus Driving Related	6/30/2024

Part-Time Personnel			
Last Name	First Name	Position	End Date
Dyer	Aliki	Adjunct Instructor	6/30/2024
Nguyen	Mai	Substitute	6/30/2024
Phillips	Amanda	Adjunct Clinical Instructor	6/30/2024
Price	Emma	Child Care Substitute	6/30/2024
Quick	Brittany	Adjunct Instructor	6/30/2024
Somers	Rachel	Mentor Teacher	6/30/2024
Woodard	Kristen	Adjunct Clinical Instructor	6/30/2024



CANADIAN VALLEY TECHNOLOGY CENTER
 6505 E. Hwy 66, El Reno, OK, 73036 | 405.262.2629

**Canadian Valley Technology Center Board of Education
 SCHEDULE OF 2024 REGULAR BOARD MEETINGS**

To be filed in the office of COUNTY CLERK of CANADIAN COUNTY no later than December 15, 2023. 25 O.S. §§ 301 et. seq

Date of Meeting	Time	Location
January 16, 2024	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
February 13, 2024	5:30 p.m.	Meeting Rooms 1 & 2, Dr. Earl Cowan Campus
March 12, 2024	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
April 9, 2024	5:30 p.m.	Helen Ward Seminar Center, Chickasha Campus
May 14, 2024	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
June 11, 2024	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
July 9, 2024	5:30 p.m.	Meeting Rooms 1 & 2, Dr. Earl Cowan Campus
August 13, 2024	5:30 p.m.	Helen Ward Seminar Center, Chickasha Campus
September 10, 2024	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
October 8, 2024	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus
November 12, 2024	5:30 p.m.	Helen Ward Seminar Center, Chickasha Campus
December 10, 2024	5:30 p.m.	Board Room, Dr. Greg Z Winters District Administration Building, El Reno Campus

Dr. Gayla Lutts _____
 NAME OF PERSON REPORTING DATE

Superintendent/CEO _____
 TITLE

 SIGNATURE

Physical Addresses:
 El Reno Campus
 6505 E. Hwy. 66, El Reno, OK 73036
 (405) 262-2629
 Dr. Earl Cowan Campus
 1701 S. Czech Hall Road, Yukon, OK 73099
 Chickasha Campus
 1401 W. Michigan Ave., Chickasha, OK 73018

Attachment C

Encumbrances/Change Orders

Accounts Payable Encumbrances				Payroll Encumbrances		
Fund		POs	Amount	Fund		Amount
11	General Fund	241716-241896 241898-242045	\$710,891.10	11	General Fund	\$292,800.00
11	General Fund - Travel		\$1,550.00			
21	Building Fund	241897	\$500,000.00			
60	Activity Fund		\$127,719.73			
Accounts Payable Change Orders				Payroll Change Orders		
Fund		POs	Amount	Fund		Amount
11	General Fund	240353-240745	\$2,159.95	11	General Fund	\$3,500.00
21	Building Fund	240291	\$7,500.00			
ACCOUNTS PAYABLE TOTAL			\$1,349,820.78	PAYROLL TOTAL		\$296,300.00
TOTAL: \$1,646,120.78						

Addendum D Surplus

Surplus List - Chickasha/Dr. Cowan/El Reno Campuses

Submitted: 11/13/2023

The CV Tech Board of Education authorizes the superintendent or designee to properly dispose of materials and equipment deemed to have little or no value to the district.

It is requested that the following items be declared as surplus due to being outdated or inoperable.

ITEM	INVENTORY TAG	SERIAL #	DEPT/PRG
Large can rack	na	na	Chickasha Campus- Food Service
Air Handler model ARUF182416CA	na	1204015416	Chickasha Campus- HVAC
AMANA 2 ton heat pump model GSZ130241BC	KM140800	120217069	Chickasha Campus- HVAC
Dell Mobile Precision 7520	KM190019	1PRGRQ2	Chickasha Campus- IT
Mail cart	na	na	Chickasha Campus- Practical Nursing
Victor PL8000 printing calculator	na	na	Dr. Cowan Campus- Bookstore
HemoCue HV801 Analyzer	na	1837020006	Dr. Cowan Campus- Medical Assistant Tech
Big blue concrete molds (5)	na	na	El Reno Campus- Construction Trades
Black metal cabinet	na	na	El Reno Campus- Construction Trades
Bostitch staple gun	na	na	El Reno Campus- Construction Trades
Concrete float (2)	na	na	El Reno Campus- Construction Trades
Concrete hand tools (62)	na	na	El Reno Campus- Construction Trades
DeWalt Planer	na	na	El Reno Campus- Construction Trades
DeWalt surveying level	na	na	El Reno Campus- Construction Trades
Headphones (9)	na	na	El Reno Campus- Construction Trades
Imer concrete mixer	na	na	El Reno Campus- Construction Trades
Jess EM Router Table	na	na	El Reno Campus- Construction Trades
Laguna Dust Collector	na	na	El Reno Campus- Construction Trades
Little blue concrete molds (2)	na	na	El Reno Campus- Construction Trades
NCCER 4th edition Carpentry Advanced textbook	na	9780136144113	El Reno Campus- Construction Trades
NCCER 4th edition Carpentry Forms textbook	na	9780132286008	El Reno Campus- Construction Trades
NCCER 4th edition Carpentry Framing and Finishing textbook	na	9780132285988	El Reno Campus- Construction Trades
NCCER 4th edition Carpentry Fundamentals textbook	na	132292688	El Reno Campus- Construction Trades
NCCER 5th edition Carpentry textbook (10)	na	133404302	El Reno Campus- Construction Trades
NCCER 5th edition Carpentry Forms textbook (4)	na	9780133823059	El Reno Campus- Construction Trades
NCCER 5th edition Core Curriculum textbook (7)	na	9780134131436	El Reno Campus- Construction Trades
NCCER cabinetmaking textbooks (7)	na	9780136147886	El Reno Campus- Construction Trades
NCCER Your Role in the Green Environment textbook (3)	na	9780136023036	El Reno Campus- Construction Trades
Porter Cable scroll saw	na	na	El Reno Campus- Construction Trades
Porter Cable Tile Saw	na	na	El Reno Campus- Construction Trades
Power Tec roller	na	na	El Reno Campus- Construction Trades
Red concrete molds (8)	na	na	El Reno Campus- Construction Trades
Rockwell electric hand planer	KA971038	na	El Reno Campus- Construction Trades
Rolling crates (2)	na	na	El Reno Campus- Construction Trades
Task Force abrasive chop saw	na	na	El Reno Campus- Construction Trades
Wacker concrete saw	na	na	El Reno Campus- Construction Trades
Wood office cabinet	KA971064	na	El Reno Campus- Construction Trades
Cappuccino machine	KA160352	FRANKE-FM850	El Reno Campus- Food Service/Maintenance
Dell keyboard and mice (4)	na	na	El Reno Campus- IT

Dell Latitude E5530	KA141100	168GRY1	El Reno Campus- IT
Dell Latitude E5530	KA141097	2C7GRY1	El Reno Campus- IT
Dell Latitude E5530	KA140986	2L7GRY1	El Reno Campus- IT
Dell Latitude E5530	KA141099	3N7GRY1	El Reno Campus- IT
Dell Latitude E5530	KA141098	677GRY1	El Reno Campus- IT
Dell Latitude E5530	KA140014	70GGMX1	El Reno Campus- IT
Dell Latitude E5530	KA140712	9GGGMX1	El Reno Campus- IT
Dell Latitude E5530	KA140861	BPH9MX1	El Reno Campus- IT
Dell Latitude E5530	KA141059	FD7GRY1	El Reno Campus- IT
Dell Latitude E5530	KC160056	J5MDX1	El Reno Campus- IT
Dell Latitude Laptop	KA141437	2SXFYZ1	El Reno Campus- IT
Dell Monitor	na	na	El Reno Campus- IT
Dell monitors (4)	na	na	El Reno Campus- IT
Dell Optiplex 7010 SFF	KA130134	HCW1XV1	El Reno Campus- IT
HP Pro 3130 Desktop Computer	KC110032	MXL03824QW	El Reno Campus- IT
HP Pro 3130 Desktop Computer	KC110038	MXL03824R4	El Reno Campus- IT
HP Pro 3130 Desktop Computer	KC110030	MXL0401Y70	El Reno Campus- IT
Planar Monitor PXL 2760MW	na	na	El Reno Campus- IT
Genius gb40 jump pack	na	na	El Reno Campus- Maintenance