

CVTECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6
Chickasha Campus, Helen Ward Seminar Center
1401 Michigan Ave.
Chickasha, OK 73018
Regular Meeting Board of Education
Tuesday, August 8, 2023 5:30 PM

AGENDA

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-2. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, if possible, prior to the scheduled time of the Board meeting. At the time and place designated, the Board will consider and act upon the matters set forth on this Agenda as follows:

1. Roll call of Board of Education members and establish a quorum.

2. Public Comment

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CVTech. As elected representatives of the voters and patrons of CVTech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

3. Administrative Reports

4. Financial Report

5. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignations of the following employees:

- Leah Verser, Health Careers Technical Assistant, Chickasha campus, effective July 12, 2023
- Caleb Barton, Welding Technical Assistant, El Reno campus, effective July 13, 2023
- Lori Cleveland, Instructional Assistant, El Reno campus, effective August 1, 2023

6. Proposed Executive Session to discuss the employment of the following personnel, pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

- Tabitha Mobley, Child Care Floater, El Reno campus effective July 28, 2023
- Dana Hardy, Health Careers Instructor, Cowan campus, effective August 3, 2023

- Erica Mann, Surgical Technology Instructor, Cowan campus effective August 7, 2023
 - Jennifer Davis, Counselor, El Reno campus, effective August 8, 2023
 - Michelle Jones, Organizational Development Coordinator, district-wide, effective August 8, 2023.
 - Alexis Graham, Outreach and Recruitment Specialist, El Reno campus, effective August 31, 2023.
 - Transfer of Whitney Myers from Events Coordinator to Receptionist/Financial Aid Assistant, Cowan campus, effective August 1, 2023
 - Transfer of Joseph Nieto from Instructional Services Assistant to Technical Assistant, Chickasha campus, effective August 7, 2023
- a. Vote to convene into Executive Session.
 - b. Vote to acknowledge return from Executive Session to Open Session.
 - c. Statement of minutes of Executive Session by Board President.
7. Vote to approve the employment of Tabitha Mobley, Child Care Floater, El Reno campus effective July 28, 2023.
 8. Vote to approve the employment of Dana Hardy, Health Careers Instructor, Cowan campus effective August 3, 2023
 9. Vote to approve the employment of Erica Mann, Surgical Technology Instructor, Cowan campus effective August 7, 2023.
 10. Vote to approve the employment of Jennifer Davis, Counselor, El Reno campus, effective August 8, 2023.
 11. Vote to approve the employment of Michelle Jones, Organizational Development Coordinator, district-wide, effective August 8, 2023.
 12. Vote to approve the employment of Alexis Graham, Outreach and Recruitment Specialist, El Reno campus, effective August 31, 2023.
 13. Vote to approve the transfer of Whitney Myers from Events Coordinator to Receptionist/Financial Aid Assistant, Cowan campus effective August 1, 2023.
 14. Vote to approve the transfer of Joseph Nieto from Instructional Services Assistant to Technical Assistant, Chickasha campus, effective August 7, 2023.
 15. Vote to approve the addition of a new plumbing program, El Reno campus.
 16. Vote to approve the following Section 6 policy revisions (Addendum A), effective July 1, 2023:
 - Leave Policy
 - Family and Medical Leave (FMLA) Policy
 - Sick Leave Sharing Program Policy
 17. Vote to approve the Memorandum of Understanding with Department of Career & Technology Education. (Addendum B)
 18. Vote to approve FY24 Memorandum of Understanding with Intervention & Crisis Advocacy Network (ICAN). (Addendum C)
 19. Vote to approve the sole source purchase from Surgical Science Inc. for Surgical Technologies, Chickasha and Cowan campuses. (Addendum D)
 20. Vote to approve the purchase of the 2024 Ford Expedition Max from Vance Country Ford for El Reno campus. (Addendum E)

21. Vote to approve the purchase of two (2) 2023 Ford Mustang Mach E vehicles from Vance Country Ford, one for each of the El Reno and Chickasha campuses. (Addendum F)

22. Vote to approve the Health Careers Fundraiser Request for HOSA Service Project, Cowan campus. (Addendum G)

23. Vote to approve the BPA Chain of Love Fundraiser Request for Business Professionals of America, Cowan campus. (Addendum H)

24. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 a.m. - 4:30 p.m.:

- a. Minutes of the Regular Meeting (Addendum I)
- b. Encumbrances (Addendum J)
- c. Change Orders to the General Fund and Building Fund (Addendum K)
- d. Activity Fund Sub-Account Transfers and Resolution of Monthly Transfers (Addendum L)
- e. Business and Industry Contracts (Addendum M)
- f. Employment of Part-Time Personnel (Addendum N)
- g. Surplus/Salvage List (Addendum O)
- h. Amended Contract(s) (Addendum P)

25. New Business

This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).

26. Board Members' Comments

27. Announcements/Coming Events:

- Board Meeting - September 12, 5:30 p.m., El Reno Campus

28. Adjournment



Agenda posted August, 2023 at 4:00 p.m. at the Canadian Valley Technology Center Chickasha Campus, 1401 Michigan Ave., Chickasha, OK, 73018 by Robin Erlich.