



**CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6**  
**El Reno Campus, Board Room Dr. Greg Winters Administration Building,**  
**6505 E. HWY. 66, El Reno, Oklahoma 73036**  
**Regular Meeting Board of Education**  
**Thursday, June 29, 2023 5:30 PM**

**Approved Minutes**

Roll call of Board of Education members and establish a quorum.

Attendance Taken at 5:30 PM.

Dennis Crawford: Present  
Penny Jones: Present  
Dean Riddell: Present  
Christy Stanley: Present  
Jimmie Vickrey: Present

**Public Comment**

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CVTech. As elected representatives of the voters and patrons of CVTech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

No public comment.

**Financial Report**

No financial report.

**Administrative Reports**

Dr. Gayla Lutts gave an update on new positions available, the addition of a new plumbing program, and a briefing on the successes of our students and instructors at contest.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s):

- Jordan Benge, Outreach and Recruitment Specialist, El Reno campus, effective June 19, 2023.

Proposed Executive Session to discuss employment of the following personnel, pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

- Fonzie Hickman, Welding Instructor, El Reno campus, effective fiscal year 2023-2024.
- Conner Mendoza, Student Services Administrative Assistant, El Reno campus, effective July 5, 2023.
- Floyd Ned Wilson, Digital Marketing Coordinator, district-wide, effective July 10, 2023.

Motion to not convene into Executive Session. This motion, made by Dennis Crawford and seconded by Christy Stanley, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve employment of Fonzie Hickman, Welding Instructor, El Reno campus, effective fiscal year 2023-2024. This motion, made by Christy Stanley and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve employment of Conner Mendoza, Student Services Administrative Assistant, El Reno campus, effective July 5, 2023. This motion, made by Dennis Crawford and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve employment of Floyd Ned Wilson, Digital Marketing Coordinator, district-wide, effective July 10, 2023. This motion, made by Penny Jones and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve the following policy changes:

- a) Section 6 - Employees-General - Benefits (Addendum A)
- b) Section 11 - Discrimination - Grievance Procedure other than Title IX (Addendum B). This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve renewal of contracts for Full-Time Support Staff. (Addendum C). This motion, made by Dennis Crawford and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve the renewal of contracts for Part-Time Support Staff. (Addendum D). This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve Receiving Clerks for each campus. This motion, made by Dean Riddell and seconded by Dennis Crawford, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Presentation of the fiscal year 2023-2024 Preliminary School District Budget. (Addendum E)  
Presented by Tammy Ridgeway.

Public hearing for the purpose of answering questions and discussion pertaining to the School District Budget for fiscal year 2023-2024 and fiscal year 2022-2023 expenditures.

No public questions or comments.

Motion to approve the Preliminary School District Budget for fiscal year 2023-2024. This motion, made by Christy Stanley and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve Salary Scales for fiscal year 2023-2024. (Addendum F). This motion, made by Dennis Crawford and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve Adult Community and Career Development (Adjunct) Salary Schedule for fiscal year 2023-2024. (Addendum G). This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve Bus Driver and Substitute Salary Scales for fiscal year 2023-2024. (Addendum H). This motion, made by Dean Riddell and seconded by Christy Stanley, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve the reimbursement amount to the Education, License, and Certification Assistance Plan up to a maximum of \$2,000.00 per fiscal year, district-wide, effective fiscal year 2023-2024. This motion, made by Dennis Crawford and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve the Clothing Allowance for fiscal year 2023-2024 for regular, full-time employees up to the amount of \$125.00, through payroll stipend, for the purchase of approved clothing. This incentive payment will be contingent upon district funds available and approved by the superintendent and Board of Education on an annual basis. This motion, made by Christy Stanley and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve the Wellness Program for fiscal year 2023-2024. (Addendum J). This motion, made by Dennis Crawford and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve the 401a Employer Match Contribution for fiscal year 2023-2024. This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve the District Communications and Marketing Plan for fiscal year 2023-2024. (Addendum K). This motion, made by Dean Riddell and seconded by Penny Jones, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve SchoolMessenger Renewal Order Authorization for fiscal year 2023-2024. This motion, made by Christy Stanley and seconded by Dennis Crawford, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve 2023 Instructure Canvas renewal. (Addendum L). This motion, made by Penny Jones and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

Motion to approve Ross Transportation Bus Lease Agreement for fiscal year 2023-2024. (Addendum M). This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes  
Yes: 5, No: 0

## Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 a.m. - 4:30 p.m.:

Minutes of the Regular Meeting (Addendum N)

Encumbrances (Addendum O)

Change Orders to the General Fund and Building Fund (Addendum P)

Employment of Part-Time Personnel (Addendum Q)

Surplus/Salvage List (Addendum R)

Motion to approve Consent Agenda. This motion, made by Penny Jones and seconded by Dennis Crawford, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes

Yes: 5, No: 0

## New Business

No new business.

## Board Members' Comments

No board member comments.

## Announcements/Coming Events:

- Board Meeting - July 11, 2023, 5:30 p.m., Dr. Earl Cowan Campus

Motion to adjourn at 5:54 p.m. This motion, made by Christy Stanley and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes

Yes: 5, No: 0

  
Summer Humphries, Minutes Clerk

STATE OF OKLAHOMA)

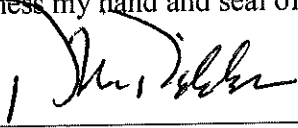
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this July 11, 2023.



---

Mr. Dean Riddell, Board Clerk