

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6
El Reno Campus, Board Room Dr. Greg Winters Administration Building,
6505 E. HWY. 66, El Reno, Oklahoma 73036
Regular Meeting Board of Education
Tuesday, December 13, 2022 5:30 PM

Approved Minutes

Roll Call of Board of Education members and establish a quorum. Attendance taken at 5:32 PM
Jimmie Vickrey: Present; Penny Jones: Present; Christy Stanley: Present; Dennis Crawford: Present;
Dean Riddell: Present.

Public Comment: No communication to the Board was presented or discussed.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of November 30, 2022 was \$18,052,446.75 2) total cash and investments in the Building Fund as of November 30, 2022 was \$19,576,650.74. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of November 30, 2022, was \$362,113.67.

Administrative Reports

- Zone 5 Filing for board seat vacancy – Dr. Lutts announced that Penny Jones, current board member, ran unopposed.
- Annual Audit: The auditors were complementary of the policies and procedures both Human Resources and the Financial department have in place. Dr. Lutts noted that the auditors were impressed by our efficiency. The report will be out Spring 2023.
- ACTE Convention: Dr Lutts, Angela Lewis and 4 other CVTech employees attended the convention back in November. CVTech employees Andrea Verser and Kendra Allen both presented to groups. At conference BIS received 2 National Level Awards. Angela also recognized Dr. Lutts for her achievement of being named in the Journal Records “The Powerlist - Most Influential Oklahomans of 2022”.
- Open House on CVTECH Campuses: Chickasha (135 in attendance), El Reno (250 in attendance) and Cowan (100 in attendance) hosted their events in November and December. These are approximate numbers and include family members present at the events.
- Major Equipment Budget: The budget has been approved for 1.5 million this year compared to \$750,000 last year. Board member Dennis Crawford asked what measures we are taking to prevent cybersecurity attacks as seen in other districts. Mrs. Ridgeway stated that our IT Director Cort Boecking has several protocols in place at this time and is continuously working to improve policies and procedures to ensure safety of information.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s):

A) Resignation of Racquel Mains, Child Care Floater, El Reno campus effective June 30, 2023.

Proposed Executive Session to discuss the Evaluation of the Superintendent and Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

A) Employment of Brandy Edwards, practical nursing instructor, Chickasha campus effective December 7, 2022

B) Transfer of Anna Morris from Computer Technician I to Computer Technician II, El Reno Campus effective January 1, 2023.

Vote to Convene into Executive Session.

Motion to convene into Executive Session at 5:55 p.m. This motion, made by Christy Stanley and seconded by Penny Jones, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes -Yes: 5, No: 0

Vote to acknowledge return from Executive Session to Open Session of the Board at 6:47 pm.

Motion made to return from Executive Session. This motion, made by Christy Stanley and seconded by Penny Jones, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes -Yes: 5, No: 0

Statement of minutes of Executive Session by Board President.

President Jimmie Vickrey stated that the Board discussed the evaluation and employment of Dr. Lutts.

Discussion and possible board action to rehire superintendent, Dr. Gayla Lutts.

Motion made to rehire Dr. Gayla Lutts, Superintendent. This motion, made by Christy Stanley and seconded by Penny Jones, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding employment of Brandy Edwards, practical nursing instructor, Chickasha campus effective December 7, 2022.

Motion to hire Brandy Edwards at the Chickasha Campus. This motion, made by Dennis Crawford and seconded by Dean Riddell, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes -Yes: 5, No: 0

Discussion and possible board action regarding the transfer of Anna Morris from Computer Technician I to Computer Technician II, El Reno campus effective January 1, 2023.

Motion to transfer Anna Morris from Computer Technician I to Computer Technician II. This motion, made by Penny Jones and seconded by Dean Riddell, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding the renewal of the following Temporary Teacher contracts for the Spring 2023 semester.

Chickasha:

Corey Ferguson
Cody Jonathan Gervasi
Lacey Jennings (Lacefield)

Cowan:

Hannah Pfister
Christy Self
Laurie Southard
Ashley Titus
Janese Williams

El Reno:

Alan Anderson
Olin Bundy
Alfred Clay Graham
Mitchell Marrs
Lauren Thacker
Christina Ulmer
Alicia Wright

Motion to renew the Temporary Teacher contracts for the Spring 2023 semester as listed. This motion, made by Christy Stanley and seconded by Penny Jones, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding Section 125 Flexible Benefit Plan Adoption Agreement. (Addendum A)

Motion to accept the Section 125 Flexible Benefit Plan Adoption Agreement. This motion, made by Dennis Crawford and seconded by Dean Riddell, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding the Idemia contract. (Addendum B)

Motion to accept the Idemia Contract. This motion, made by Christy Stanley and seconded by Penny Jones, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding the Web Design Proposal from Create By Influence. (Addendum C)

Motion to accept the Create by Influence contract. This motion, made by Christy Stanley and seconded by Penny Jones, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding Software as a Service Agreement between Tyler Technologies, Inc. and Canadian Valley Technology Center, district wide. (Addendum D)

Motion to accept the Tyler Technologies Service Agreement. This motion, made by Dean Riddell and seconded by Dennis Crawford, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes -Yes: 5, No: 0

Discussion and possible board action regarding Team Member agreement between ODRS and CVTECH for Project Search Coordination. (Addendum E)

Motion was made to accept the ODRS Team Member agreement. This motion, made by Christy Stanley and seconded by Dean Riddell, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes -Yes: 5, No: 0

Discussion and possible board action regarding the sole source purchase of an Amatrol Trainer from Advanced Technologies Consultants in the amount of \$35,223.00. (Addendum F)

Motion to accept the sole source purchase from Advanced Technologies Consultants. Let the minutes reflect that the item purchased is a Lab-Volt Systems Trainer opposed to an Amatrol Trainer. This motion, made by Dennis Crawford and seconded by Christy Stanley, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding the sole source purchase of a Keyence Optical Comparator from Keyence Corporation of America for Precision Machining Technology at the Chickasha campus in the amount of \$81,645. (Addendum G)

Motion to accept the sole source purchase of a Keyence Optical Comparator from Keyence Corporation. This motion, made by Dennis Crawford and seconded by Christy Stanley, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding sole source purchase of an iManifold Heat Pump Trainer from Advanced Technologies Consultants for HVAC at the Chickasha campus in the amount of \$18,015. (Addendum H)

Motion to accept the sole source purchase of an iManifold Heat Pump Trainer form Advanced Technologies Consultants. This motion, made by Christy Stanley and seconded by Penny Jones, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding the services agreement with Live Beyond Labels. (Addendum I)

Motion to accept the service agreement with Live Beyond Labels. This motion, made by Penny Jones and seconded by Dean Riddell, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding the rental contract for Yukon Fine Arts Center. (Addendum J)

Motion to accept the rental contract for Yukon Fine Arts Center. This motion, made by Christy Stanley and seconded by Dennis Crawford, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding purchase of technology equipment from Apple on State Contract #SW 1020A. (Addendum K)

Motion to accept the purchase of technology equipment from Apple on State Contract #SW 1020A. This motion, made by Dean Riddell and seconded by Dennis Crawford, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding lowest quote purchase of a Table Top Mechatronics Learning System from X-Cal Corporation for Pre-Engineering at Chickasha campus. (Addendum L)

Motion to accept the lowest quote purchase of a Table Top Mechatronics Learning System from X-Cal Corp. This motion, made by Penny Jones and seconded by Christy Stanley, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding purchase of technology equipment from Dell Technologies on State Contract #SW 1020D. (Addendum M)

Motion to accept the purchase of technology equipment from Dell Technologies. This motion, made by Penny Jones and seconded by Dean Riddell, passed.

Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Discussion and possible board action regarding the Clinical agreement between CVTECH and Chickasha Nursing Center. (Addendum N)

Motion to accept the Clinical Agreement with Chickasha Nursing Center. This motion, made by Christy Stanley and seconded by Penny Jones, passed. Dennis Crawford: Yes, Penny Jones:

Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes
Yes: 5, No: 0

Discussion and possible board action regarding the BioMed HOSA "Be the Match" fundraiser hosted from January 6 to April 6, 2023 at the Cowan Campus. (Addendum O)

Motion to accept the BioMed HOSA "Be The Match" Fundraiser request. This motion, made by Penny Jones and seconded by Dean Riddell, passed. Dennis Crawford: Yes, Penny Jones:

Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes -Yes: 5, No: 0

Discussion and possible board action regarding Vex Robotics Competition fundraiser held on the Chickasha campus January 1st to January 30th, 2023. (Addendum P)

Motion to accept the Vex Robotics Competition fundraiser request. This motion, made by Christy Stanley and seconded by Dennis Crawford, passed. Dennis Crawford: Yes, Penny

Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes -Yes: 5, No: 0

Consent Agenda: Motion to accept the Consent Agenda. This motion, made by Penny Jones and seconded by Christy Stanley, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes - Yes: 5, No: 0

Board Members' Comments: Christy Stanley commended Joe Meziere and the staff at the Cowan campus for their hospitality. She and several other realtors held a meeting at the Cowan campus and were impressed by the quality of customer service and food purchased from the cafeteria.

Adjournment (Vote)

Motion to adjourn at 7:07p.m. This motion, made by Christy Stanley and seconded by Penny Jones, passed. Dennis Crawford: Yes, Penny Jones: Yes, Dean Riddell: Yes, Christy Stanley: Yes, Jimmie Vickrey: Yes -Yes: 5, No: 0



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

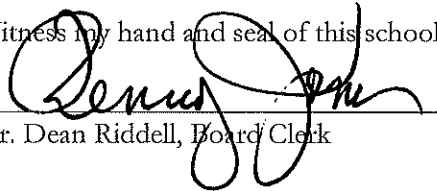
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this 10th day of January, 2023.



Mr. Dean Riddell, Board Clerk