

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6
El Reno Campus, JR Gilliland Seminar Center,
6505 E. HWY. 66, El Reno, Oklahoma 73036
Regular Meeting Board of Education
Tuesday, September 14, 2021 5:30 PM

Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:31 p.m. Penny Jones: Present; Jimmie Vickrey: Present; Dennis Crawford: Present; Christy Stanley: Present; Dean Riddell: Absent.

Public Comment

No Communication to the Board was presented or discussed.

Showcase: Student Officers: Jeff Herndon introduced two student officers to the Board, Monica Cano and Carter Claflin. Both Ms. Cano and Mr. Claflin shared with the board the challenges of holding an office during a pandemic. They also thanked the board for allowing them to start doing some in person events. This has allowed them to get to know some officers from other schools.

Financial Report Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of August 31, 2021 was \$19,008,440.60; 2) total cash and investments in the Building Fund as of August 31, 2021 was \$16,454,948.63. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of August 31, 2021, was \$465,849.87.

Administrative Reports: Dr. Lutts shared with the board that there is a job description for a district wide LPC being put together and will be posted soon. There were 361 adult students paid with the latest round of HEERF money and there will be another round going out in the spring. Next, she shared that she and Mr. Hood presented at the Okarche School Board meeting. Okarche is considering annexing into CV Tech. Lastly, she discussed some upcoming capital improvements projects at the Chickasha campus, first with some ongoing gas leak repairs and second with a roof replacement at part of the campus in May.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s): (Board Policy 2.2):

- a) Resignation of Amanda Corbitt, Evening Custodian, El Reno campus, effective August 13, 2021.
- b) Resignation of Renee "Kaye" Butcher, Practical Nursing Instructor, Cowan campus, effective September 24, 2021.
- c) Resignation of Donna Wells, Instructional Assistant, Cowan campus, effective September 24, 2021.

Motion to approve Personnel Report. This motion, made by Christy Stanely and seconded by Penny Jones Passed.

Motion carried 4-0. (Jones yes; Vickrey yes, Crawford yes; Stanley yes, Riddell absent)

Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

- a) Employment of Christa Womack, Evening Adult & Community Development Secretary, Chickasha campus, effective August 26, 2021.
- b) Employment of Krista Cochran, Outreach and Recruitment Specialist, Chickasha campus, effective August 18, 2021.
- c) Transfer of Melodie Ratliff from Technical Assistant to Child Care Lab Manager, El Reno campus, effective August 23, 2021.
- d) Employment of Grant Crews, Outreach & Recruitment Specialist, El Reno campus, effective August 23, 2021.
- e) Transfer of Kyrsten Huggins from Child Care Lead Teacher to Technical Assistant Early Childhood Education, El Reno campus effective September 27, 2021.
- f) Employment of Lloyd Mitchell, Maintenance Technician, El Reno campus, effective August 26, 2021.
- g) Employment of Laurie Maberry, BIS Secretary/ Campus Courier, El Reno campus, effective August 26, 2021.
- h) Employment of Jonathan Willis, Network Engineer, district-wide, effective September 13, 2021.
- i) Employment of Jasmine Salinas, Technical Assistant, Cowan campus, effective September 21, 2021.
- j) Employment of Racquel Mains, Child Care Floater, El Reno campus, effective September 7, 2021.
- k) Employment of Lorene Wood, Food Service Manager, Chickasha campus, effective October 4, 2021.
- l) Employment of Adison Foster, Child Care Lead Teacher, El Reno campus, effective September 9, 2021.
- m) Employment of Laurie Southard, Health Careers/Medical Assistant Instructor, Cowan campus, effective October 1, 2021.

Motion to not go into Executive session made by Penny Jones and Seconded by Christy Stanley Passed.

Motion carried 4-0. (Jones yes; Stanley yes; Vickrey yes; Crawford yes; Riddell absent)

Motion to approve employment of Christa Womack, Evening Adult & Community Development Secretary, Chickasha campus, effective August 26, 2021.

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve employment of Krista Cochran, Outreach and Recruitment Specialist, Chickasha campus, effective August 18, 2021.

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve transfer of Melodie Ratliff from Technical Assistant to Child Care Lab Manager, El Reno campus, effective August 23, 2021.

This Motion made by Penny Jones and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve employment of Grant Crews, Outreach & Recruitment Specialist, El Reno campus, effective August 23, 2021.

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve transfer of Kyrsten Huggins from Child Care Lead Teacher to Technical Assistant Early Childhood Education, El Reno campus effective September 27, 2021.

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve employment of Lloyd Mitchell, Maintenance Technician, El Reno campus, effective August 26, 2021.

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve employment of Laurie Maberry, BIS Secretary/ Campus Courier, El Reno campus, effective August 26, 2021.

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve employment of Jonathan Willis, Network Engineer, district-wide, effective September 13, 2021.

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve employment of Jasmine Salinas, Technical Assistant, Cowan campus, effective September 21, 2021.

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve employment of Racquel Mains, Child Care Floater, El Reno campus, effective September 7, 2021.

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve employment of Lorene Wood, Food Service Manager, Chickasha campus, effective October 4, 2021.

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve employment of Adison Foster, Child Care Lead Teacher, El Reno campus, effective September 9, 2021.

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve employment of Laurie Southard, Health Careers/Medical Assistant Instructor, Cowan campus, effective October 1, 2021.

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve the Resolution to Grant Emergency Powers to the Superintendent due to the COVID-19 pandemic (Addendum A).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-1 (Jones yes, Vickrey yes, Stanley yes, Crawford no, Riddell absent)

Motion to approve a mask requirement, district wide, with opt-out options for medical, religious and personal reasons.

This Motion made by Christy Stanley and Seconded by Jimmie Vickrey failed.

Motion carried 2-2 (Stanley yes, Vickrey yes, Jones no, Crawford no, Riddell absent)

Dr. Lutts reviewed and discussed CV Tech's Return to Learn Plan/COVID Protocols.

Motion to approve Amended Budget, which includes the Certified County Valuation Levy Sheet (Addendum B).

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve Canadian Valley Technology Center Foundation Employee Services Contract for Mr. William Kramer (Addendum C).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve Title IX Policy - Sex Discrimination and Sexual Harassment (Addendum D).

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve to provide a Clothing Allowance for fiscal year 2021-2022 for Regular-Full-Time Employee New-Hires up to the amount of \$125.00, through payroll stipend, for the purchase of approved clothing. This incentive payment will be contingent upon district funds available and approval by the Superintendent and the Board of Education on an annual basis.

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve the Support Staff Pre-Evaluation and Evaluation Instruments (Addendum E).

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve the Administrative Evaluation Instruments (Addendum F).
This Motion made by Christy Stanley and Seconded by Penny Jones passed.
Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve the Vender Booth Application for the 2021 Oklahoma Czech Festival (Addendum G).
This Motion made by Penny Jones and Seconded by Dennis Crawford passed.
Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve renewal agreement between Canadian Valley Technology Center and Learning Sciences International (LSI) (Addendum H).
This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.
Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve the Teacher Mentoring agreement between Canadian Valley Technology Center and Dr. Gayle A. Kearns-Buie (Addendum I).
This Motion made by Dennis Crawford and Seconded by Penny Jones passed.
Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve Confidential Document Destruction Agreement between Canadian Valley Technology Center and Rite Way Shredding Recycling district wide (Addendum J).
This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.
Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve credit card payment agreement with IDEMIA for fingerprinting payments, district wide (Addendum K).
This Motion made by Penny Jones and Seconded by Dennis Crawford passed.
Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve agreement between Canadian Valley Technology Center and CMS Willowbrook, INC. for a roof at the Chickasha campus (Addendum L).
This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.
Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve agreement between Canadian Valley Technology Center and Monster for job postings district wide (Addendum M).
This Motion made by Dennis Crawford and Seconded by Penny Jones passed.
Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

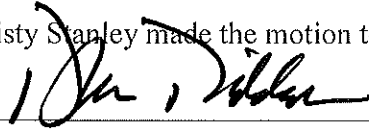
Motion to approve Memorandum of Understanding for TANF Work Prep program between Canadian Valley Technology Center and the Department of Career and Technology Education (Addendum N).
This Motion made by Christy Stanley and Seconded by Penny Jones passed.
Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Motion to approve Consent Agenda

This motion made by Dennis Crawford and seconded by Penny Jones, passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Stanley yes, Crawford yes, Riddell absent)

Christy Stanley made the motion to adjourn at 6:48.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

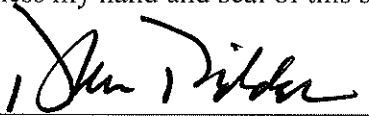
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this October 10, 2021.



Mr. Dean Riddell, Board Clerk