



**CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6**  
**Board Room, El Reno Campus, 6505 E. Hwy 66, El Reno, Oklahoma 73036**  
**Regular Meeting Board of Education**  
**Tuesday, September 10, 2019 Regular Meeting Board of Education**

**Approved Minutes**

Roll Call of Board of Education members and establish a quorum. Attendance taken at 5:31 p.m.  
Christy Stanley: Present; Jimmie Vickrey: Present; Penny Jones: Present; Travis Posey: Present; Dean Riddell: Present.

School personnel present included: Dr. Gayla Lutts, Mr. Bill Bradley, Mr. Chuck Hood, Mrs. Julie McCormick, Mr. Joe Meziere, Mr. Ronnie Bogle, Mrs. Tammy Ridgeway, Mr. Bryan Hawk, Mr. Kale Larkin, Dr. Jay Watson, Mrs. Karen Sneary, Mrs. Kathy Knox, and Mrs. Mauri Riggs.

**Public Comments**

No communication to the Board was presented or discussed.

**Showcase: Instructional Services (IS)**

Mr. Bryan Hawk highlighted the Instructional Services Department and the benefits it brings to the instructors. By offering district wide individualized support to instructors and staff they can customize the curriculum for student achievement and employability skills. Instructional Services also collaborates with math, literacy and career planning to ensure that students are on the correct path for success.

**Construction Report**

Julie McCormick gave the El Reno report that the Aviation wing is finished and can take occupancy once the Fire Marshall completes his inspection. Joe Meziere gave the Cowan report that metal studs and ducts for the HVAC are going up.

**Financial Report**

Mrs. Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) Total cash and investments in the General/Building Fund as of August 31, 2019, was \$21,902,369.66; 2) CV Tech has collected 4.62% of estimated revenue in the General Fund vs. 5.67% this time last year not including the carryover. 3) CV Tech has collected 1.48% of estimated revenue in the Building Fund vs. 1.93% this time last year not including carryover. Mrs. Ridgeway also presented the Sinking Fund Account on the following: 1) the Sinking Fund Account total cash and investments as of August 31, 2019, was \$805,882.05.

**Administrative Reports**

Dr. Lutts told the Board about the Statewide marketing campaign and how they are going to highlight four programs. The four programs include Bio-Med, Aviation, Graphic Design and Auto Collision. Dr. Lutts also discussed the continuation of the Emerging Leaders program Level I. This year there will be two Levels of Feed Your Greatness, Level I, with Dr. Lutts and Level II, with Dr. Teel.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2): a) Resignation of Michaela Goertzen, Instructional Assistant, Chickasha campus, effective September 6, 2019. b) Resignation of Susan McGregor, BIS Instructional Coordinator, El Reno campus, effective September 3, 2019.

Motion to approve personnel Report.

This motion, made by Travis Posey and seconded by Jimmie Vickrey, passed.

Motion carried 5-0. (Posey yes; Vickrey yes; Stanley yes; Riddell yes; Jones yes)

Motion to approve Employment of Amanda Bridges, Instructional Assistant, El Reno campus, effective September 4, 2019.

This motion, made by Dean Riddell and seconded by Penny Jones, passed.

Motion carried 5-0. (Riddle yes; Jones yes; Posey yes; Stanley yes; Vickrey yes)

Motion to approve Employment of Mauri Riggs, Secretary to the Superintendent/CEO, El Reno campus, effective September 3, 2019.

This motion, made by Dean Riddell and seconded by Travis Posey, passed.

Motion carried 5-0. (Jones yes; Riddell yes; Posey yes; Stanley yes; Vickrey yes)

Motion to approve equipment rental agreement between Standley Systems and Canadian Valley Technology Center for the Chickasha, Dr. Earl Cowan and El Reno campuses, (Addendum "A").

This motion, made by Travis Posey and seconded by Jimmie Vickrey, passed.

Motion carried 5-0. (Jones yes; Riddell yes; Posey yes; Stanley yes; Vickrey yes)

Motion to approve KFOR Digital Solutions for Canadian Valley Technology Center, (Addendum "B").

This motion, made by Jimmie Vickrey and seconded by Travis Posey, passed.

Motion carried 5-0. (Jones yes; Riddell yes; Posey yes; Stanley yes; Vickrey yes)

Motion to approve Canadian Valley Technology Center, Foundation Employee Services Contract for Mr. William Kramer and Mr. Kale Larkin, (Addendum "C").

This motion, made by Dean Riddell and seconded by Penny Jones, passed.

Motion carried 5-0. (Jones yes; Riddell yes; Posey yes; Stanley yes; Vickrey yes)

Motion to approve Canvas Pilot Subscription with Instructure for Instructional Services district wide, (Addendum "D").

This motion, made by Jimmie Vickrey and seconded by Dean Riddell, passed.

Motion carried 5-0. (Jones yes; Riddell yes; Posey yes; Stanley yes; Vickrey yes)

Motion to approve End-User License Agreement for Educational Users (EULA) with Perforce Software Inc. for the CADD program at the El Reno campus, (Addendum "E").

This motion, made by Dean Riddell and seconded by Travis Posey, passed.

Motion carried 5-0. (Jones yes; Riddell yes; Posey yes; Stanley yes; Vickrey yes)

Motion to approve rental contract with Yukon Public Schools for El Reno and Cowan campus graduation, (Addendum "F").

This motion, made by Penny Jones and seconded by Dean Riddell, passed.

Motion carried 5-0. (Jones yes; Riddell yes; Posey yes; Stanley yes; Vickrey yes)

Motion to approve a fundraiser for "National Pediatric Cancer Foundation." September 13, 2019 to March 6, 2020 for HOSA Practical Nursing, Chickasha and El Reno campuses.

This motion, made by Jimmie Vickrey and seconded by Travis Posey, passed.

Motion carried 5-0. (Jones yes; Riddell yes; Posey yes; Stanley yes; Vickrey yes)

Motion to approve Consent Agenda.

This motion, made by Travis Posey and seconded by Dean Riddell, passed.

Motion carried 5-0. (Jones yes; Riddell yes; Posey yes; Stanley yes; Vickrey yes)

Travis Posey made the motion to adjourn at 6:01 p.m.



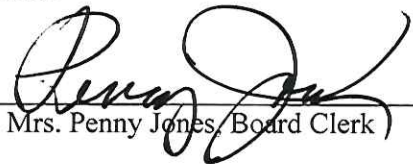
Mrs. Penny Jones, Board Clerk

STATE OF OKLAHOMA)  
  ) SS:  
COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this 8th day of October 2019.



Mrs. Penny Jones, Board Clerk