



Canadian Valley Technology Center
Special Virtual and Physical Meeting
Dr. Greg Z. Winters District Administration Building (Building 200) Board Room,
El Reno Campus 6505 E. HWY. 66
El Reno, Oklahoma 73036
Tuesday, October 13, 2020 at 5:30 PM

Approved Minutes

This meeting was conducted via teleconferencing, via videoconferencing, and at a physical location.

Physical Location: (Penny Jones – Vice President)

Physical Location: (Dean Riddell - Clerk)

Physical Location: (Christy Stanley – Member)

Videoconference: (Travis Posey – Member)

Physical Location: (Gayla Lutts - Superintendent) Physical Location: (Mauri Riggs - Minutes Clerk)

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:31 pm
Christy Stanley: Present; Penny Jones: Present; Dean Riddell: Present; Travis Posey: Present;
Jimmie Vickrey: Present.

Showcase: Student Stories: Dr. Lutts regretfully informed the board that the Student Stories showcase video was not completed in time for the board meeting, due to recruitment videos that were being finished. Next month the recruitment videos will be shown at the meeting during the showcase.

Construction Report: Julie McCormick gave the El Reno construction report stating that the composite lab exhaust in Aviation is finished, and much improved from the original design. Roof leak repairs have been ongoing the last couple weeks, in the new building section, and should be finished up by Wednesday. Lastly, she told the board that the flooring that was being replaced in building 100 has been completed. Joe Meziere gave the Cowan report that the renovation side of the building is moving along quickly. Tile, cabinets and built-ins are being installed in the Bio-Med and Math areas and drywall and paint are being worked on in the Administrative offices, meeting rooms and Assessment Center. Over fall break the audio visual will be installed in the new building while no one is on campus.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of September 30, 2020 was \$12,813,517.16; 2) total cash and investments in the Building Fund as of September

30, 2020 was \$13,956,511.51 3) CV Tech has collected 6.70% of estimated revenue in the General Fund vs. 7.28% this time last year not including carryover; 4) CV Tech has collected 2.53% of estimated revenue in the Building Fund vs 2.22% this time last year not including the carryover. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of September 30, 2020, was \$640,375.64.

Administrative Reports: Dr. Lutts gave the administrative report and discussed with the board that this year Sophomore recruitment will be virtual with the sending schools due to safety measures put into place with COVID-19. CV Tech received a \$2,500 donation from Camino Natural Resources, that was split between the three campuses and will be used for student support. Our LPN-BSN program with SWOSU started on October 12, and has 29 students enrolled. There is also a waiting list for the next cohort. The 50th day of school will be October 26, with multiple activities planned throughout the district. CV Tech applied for and received four Carl Perkins grants, Emerging Technologies, Recruitment, Special Populations and CTE Educator. Lastly, she discussed that the cost saving measures are working and because of those and some organizational changes that were made, CV Tech is looking into adding one or two more programs.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):

a) Resignation of Mary "Katy" Malinowski, Technical Assistant, El Reno Campus effective October 23, 2020.

b) Retirement of Susan Weaver, PIVOT Coordinator, Chickasha and El Reno Campuses effective December 31, 2020.

Motion to approve personnel report. This motion made by Travis Posey and seconded by Penny Jones, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to not go into executive session to discuss employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Transfer of Scott Smith from Manufacturing Extension Agent to Workforce Development Coordinator El Reno Campus effective October 10, 2020.

b) Transfer of Laurie Eaton from Project Search Job Coach to Project Search Job Developer, El Reno Campus effective September 23, 2020.

This motion made by Travis Posey and seconded by Christy Stanley, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve transfer of Scott Smith from Oklahoma Manufacturing Alliance - Manufacturing Extension Agent to Workforce Development Coordinator El Reno Campus effective October 10, 2020.

This motion made by Christy Stanley and seconded by Penny Jones, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve transfer of Laurie Eaton from Project Search Job Coach to Project Search Job Developer, El Reno Campus effective September 23, 2020.

This motion made by Dean Riddell and seconded by Travis Posey, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Dr. Lutts reviewed and discussed CV Tech's Return to Learn Plan.

Motion to approve Canadian Valley Technology Center Substitute Teacher Salary Schedule for fiscal year 2020-2021 (Addendum A).

This motion made by Christy Stanley and seconded by Penny Jones, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve Amended Budget, which includes the Certified County Valuation Levy Sheet (Addendum B).

This motion made by Christy Stanley and seconded by Dean Riddell, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve the Board of Education Resolution to call for Board of Education Member Office #3, Zone #3, five-year term (Addendum C).

This motion made by Penny Jones and seconded by Dean Riddell, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve Transportation Schedule Contracts for fiscal year 2020-2021 (Addendum D).

Motion to approve Title IX Policy (Addendum E).

This motion made by Christy Stanley and seconded by Travis Posey, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve Malwarebytes Site License for Education with Malwarebytes Inc. for IT district wide (Addendum F).

This motion made by Dean Riddell and seconded by Christy Stanley, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve contract between Canadian Valley Technology Center and The Southern Regional Education Board (SREB) (Addendum G).

This motion made by Travis Posey and seconded by Penny Jones, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve Memorandum of Understanding for TANF Work Prep Program between Canadian Valley Technology Center and The Department of Career and Technology Education (Addendum H).

This motion made by Penny Jones and seconded by Christy Stanley, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve the Memorandum of Understanding, for the Preceptor Program, between Canadian Valley Technology Center and:

- a) Physician's Hospital of Anadarko (Addendum I)
- b) Anadarko Fire Department (Addendum J)
- c) Chickasha Fire Department (Addendum K)
- d) Kirk's Emergency Medical Services (Addendum L)

This motion made by Travis Posey and seconded by Christy Stanley, passed.
Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve the Clinical Experience Agreement between Canadian Valley Technology Center and:

- a) Physician's Hospital of Anadarko (Addendum M)
- b) Grady Memorial Hospital (Addendum N)

This motion made by Travis Posey and seconded by Dean Riddell, passed.
Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve Letter of Agency between Canadian Valley Technology Center and Kellogg & Sovereign Consulting, LLC for E-Rate & OUSF Management Services (Addendum O).

This motion made by Christy Stanley and seconded by Penny Jones, passed.
Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve "Be the Match" Fundraiser for Oklahoma HOSA November 2, 2020 - March 5, 2021 at the Chickasha and El Reno campuses.

This motion made by Penny Jones and seconded by Dean Riddell, passed.
Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Motion to approve Consent Agenda

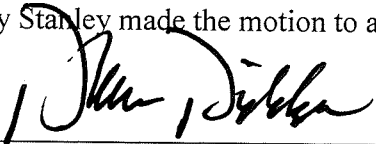
This motion made by Penny Jones and seconded by Christy Stanley, passed.
Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

New Business

Vickey Popel, Medical Assistant Instructor, Cowan campus submitted a resignation immediately prior to the start of the board meeting. This qualifies as new business under 25 O.S. Section 311.

This motion made by Christy Stanley and seconded by Travis Posey, passed.
Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Posey yes; Vickrey yes)

Christy Stanley made the motion to adjourn at 6:17.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

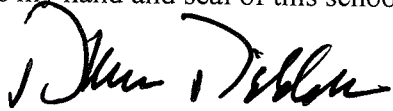
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this November 10, 2020.

A handwritten signature in black ink, appearing to read "Dean Riddell", written over a horizontal line.

Mr. Dean Riddell, Board Clerk