

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6
Chickasha Campus, Helen Ward Seminar Center,
1401 Michigan Ave., Chickasha, OK 73018
Special Meeting Board of Education
Tuesday, November 9, 2021 5:30 PM

Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:30 p.m.
Dean Riddell: Present; Jimmie Vickrey: Present; Dennis Crawford: Present; Christy Stanley:
Present; Penny Jones: Absent.

Public Comment

No Communication to the Board was presented or discussed.

Showcase Ambassadors: Dr. Lutts introduced Traci McNeff and Krista Cochran to the board who introduced the student Ambassadors. There are 29 Ambassadors that help with recruiting by going to all 7 sending schools to talk with the sophomores about CV Tech. Logan Vanschuyver, Zachary Kopec, Naudia Boren and Anahi Lara each presented to the board and shared their CV Tech story.

Financial Report Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of October 31, 2021 was \$15,697,507.98; 2) total cash and investments in the Building Fund as of October 31, 2021 was \$16,169,967.80. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of October 31, 2021, was \$428,083.63.

Administrative Reports: Dr. Lutts shared with the board that workgroups have begun working on accreditation. Next, she shared that CV Tech has received a \$5,000.00 foundation donation from CAMINO. This re-occurring donation will be divided between scholarships and grants to students in a program related to the oil and gas industry or pursuing an oil and gas related job. CV Tech also received a Precision Machining grant from HAAS for post-secondary students at the Chickasha campus to pay for tuition, fees and tools. She shared that CV Tech has reconvened with MA+ for a master plan to prioritize the future construction needs for the Chickasha campus. Lastly, she shared that the last day before winter break will be the first all-district professional development get together that the school has had in two years, due to COVID.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):

- a) Resignation of Jessica Reed, Child Care Cook, El Reno campus effective October 27, 2021.
- b) Retirement of Carol Ruzicka, Student Services Secretary, El Reno campus effective January 7, 2022.

c) Resignation of Carmen Garcia, Financial Aid Officer, El Reno campus effective November 26, 2021.

Motion to approve Personnel Report. This motion, made by Christy Stanley and seconded by Dean Riddell Passed.

Motion carried 4-0. (Riddell yes; Vickrey yes, Crawford yes; Stanley yes, Jones absent)

Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Employment of Michael Crissup, Food Service Manager, Cowan campus effective November 8, 2021.

Motion to not go into Executive session made by Christy Stanley and Seconded by Dennis Crawford Passed.

Motion carried 4-0. (Riddell yes; Stanley yes; Vickrey yes; Crawford yes; Jones absent)

Motion to approve employment of Michael Crissup, Food Service Manager, Cowan campus effective November 8, 2021.

This Motion made by Dean Riddell and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Dr. Lutts reviewed and discussed CV Tech's COVID Cases trend graph from Return to Learn Plan/COVID Protocols.

Motion to approve Shantel "Denise" Burns as Compliance Officer at the Chickasha campus effective November 10, 2021 through June 30, 2022.

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Schedule of Regular Meetings for the Board of Education for calendar year 2022 (Addendum A)

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve the following new policies to the Policy Manual:

a) Section 2 School Board Operations - Direct Deposit of Payroll (Addendum B)

b) Section 3 Business and Auxiliary Services - Criminal History Affidavits for Contractors (Addendum C)

c) Section 6 Employees General - Lactation Policy (Addendum D)

d) Section 10 Students - Suicide Awareness, Training and Prevention (Addendum E)

e) Section 10 Student - Transgender and Non-binary Student Records (Addendum F)

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to rescind Section 2 -Election of School Board Members, from the Policy manual (Addendum G).

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve credit card payment agreement with IDEMIA for fingerprinting payments, district wide (Addendum H).

This Motion made by Dean Riddell and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Software License Agreement renewal with iDashboard for Instructional Services district wide (Addendum I).

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve contract between Canadian Valley Technology Center and LinkedIn (Addendum J)

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Clinical Experience Agreement between Canadian Valley Technology Center and Oklahoma City Gynecology and Obstetrics, LLC for the Medical Assisting Program (Addendum K).

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve fundraiser for "Thanksgiving Turkey Baskets" November 1, 2021, to November 16, 2021, for Business Professionals of America, El Reno campus (Addendum L).

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve fundraiser for "Holiday Toy Drive" November 29, 2021, to December 15, 2021, for Business Professionals of America, El Reno campus (Addendum M).

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve fundraiser for "Big Top Baby Bash" November 15, 2021, to December 10, 2021, for Business Professionals of America, Cowan campus (Addendum N).

This Motion made by Dean Riddell and Seconded by Christy Stanley passed.

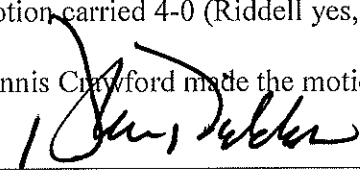
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Consent Agenda

This motion made by Christy Stanley and seconded by Dean Riddell, passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Dennis Crawford made the motion to adjourn at 6:09.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

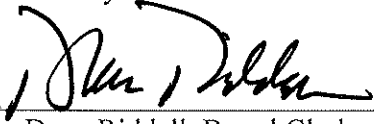
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this December 14, 2021.



Mr. Dean Riddell, Board Clerk