

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6
El Reno Campus, JR Gilliland Seminar Center,
6505 E. HWY. 66, El Reno, Oklahoma 73036
Regular Meeting Board of Education
Tuesday, May 11, 2021 5:30 PM

Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:37 p.m. Christy Stanley: Present; Jimmie Vickrey: Present; Dennis Crawford: Present; Penny Jones: Present; Dean Riddell: Present.

Public Comment

No Communication to the Board was presented or discussed.

Showcase: Virtual Graduation: Jessica Limestall, Marketing Director, presented virtual graduation to the board. This year CV Tech had a record number of graduates with 592 and because social distancing is still a priority it was decided that virtual graduations would be the best option again this year. Jessica showed the board the CADD graduation video. She also shared with the board that photos of graduates and foundation scholarship winners have been recognized on social media. Lastly, graduates were given yard signs to place in their yard.

Construction Report: Joe Meziere gave the Cowan construction report stating that they are tying up a few loose ends and have had a meeting for the hallway signage. They are currently gathering items for surplus and auction.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of April 30, 2021 was \$23,180,175.95; 2) total cash and investments in the Building Fund as of April 30, 2021 was \$21,059,080.45. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of April 30, 2021, was \$1,741,107.20.

Administrative Reports: Dr. Lutts gave the administrative report to the board stating that there were 170 graduates from the Chickasha campus, 129 from the Cowan campus and 293 from the El Reno campus. Next, she shared with the board the district officers. There were 7 District Officers, 5 State Officers and 1 National Officer from SkillsUSA. There were also 3 State officers from HOSA. CV Tech had multiple state contest winners across the district proving that the pandemic did not slow competitions down.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):

a) Resignation of Stephanie Carr, Adult Career & Community Development Secretary,

Chickasha campus, effective May 31, 2021.

b) Resignation of Autumn "Sunshine" Huckabaa, Instructional Services Assistant, Chickasha campus effective May 7, 2021.

c) Resignation of Jayson Floyd, Service Careers Instructor, El Reno campus effective May 26, 2021.

d) Resignation of Janet Herren-Pogue, Career Readiness Specialist, Chickasha campus effective June 30, 2021.

Motion to approve Personnel Report. This motion, made by Dennis Crawford and seconded by Penny Jones Passed.

Motion carried 5-0. (Stanley yes; Vickrey yes; Crawford yes; Jones yes; Riddell yes)

Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Renewal of Contracts for the Certified Career Teachers (Addendum A)

b) Renewal of Contracts for the Certified Probationary Teachers (Addendum B)

c) Renewal of Contracts for the Certified Career Counselors (Addendum C)

d) Renewal of Contracts for the Certified Federal Funded Employees (Addendum D)

e) Transfer of Alan Cook from Literacy Coach to Project Connect Instructor, El Reno campus effective fiscal year 2021-2022.

f) Transfer of Dr. Donald Jay Watson from Director of Workforce Development to Director of BIS and Workforce Development, effective May 1, 2021 and Fiscal year 2021-2022.

g) Employment of Anthony Davis, Computer Technician I, Chickasha campus effective May 3, 2021.

h) Employment of Alfred "Clay" Graham, Computer Information Systems Instructor, El Reno campus effective fiscal year 2021-2022

i) Employment of Cody "Johnathan" Gervasi, Business and Medical Administration Instructor, Chickasha campus effective fiscal year 2021-2022.

j) Employment of Bianca Cardenas, Bursar, El Reno campus effective June 1, 2021

k) Employment of Christy Self, Biomedical Sciences Instructor, Cowan campus fiscal year 2021-2022

l) Employment of Alicia Wright, Emergency Services Instructor, El Reno campus fiscal year 2021-2022

Motion to not go into Executive session made by Christy Stanley and Seconded by Dennis Crawford Passed.

Motion carried 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve Renewal of Contracts for the Certified Career Teachers (Addendum A).

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve the Renewal of Contracts for the Certified Probationary Teachers (Addendum B).

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve the Renewal of Contracts for the Certified Career Counselors (Addendum C).

This Motion made by Penny Jones and Seconded by Dean Riddell passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve the Renewal of Contracts for the Certified Federal Funded Employees (Addendum D).

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve transfer of Alan Cook from Literacy Coach to Project Connect Instructor, El Reno campus effective fiscal year 2021-2022.

This Motion made by Penny Jones and Seconded by Dean Riddell passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve transfer of Dr. Donald Jay Watson from Director of Workforce Development to Director of BIS and Workforce Development, effective May 1, 2021, and Fiscal year 2021-2022.

This Motion made by Christy Stanley and Seconded by Penny Jones passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve employment of Anthony Davis, Computer Technician I, Chickasha campus effective May 3, 2021.

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve employment of Alfred "Clay" Graham, Computer Information Systems Instructor, El Reno campus effective fiscal year 2021-2022.

This Motion made by Dean Riddell and Seconded by Penny Jones passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve employment of Cody "Johnathan" Gervasi, Business and Medical Administration Instructor, Chickasha campus effective fiscal year 2021-2022.

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve employment of Bianca Cardenas, Bursar, El Reno campus effective June 1, 2021.

This Motion made by Dean Riddell and Seconded by Penny Jones passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve employment of Christy Self, Biomedical Sciences Instructor, Cowan campus fiscal year 2021-2022.

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve employment of Alicia Wright, Emergency Services Instructor, El Reno campus fiscal year 2021-2022.

This Motion made by Dennis Crawford and Seconded by Dean Penny Jones passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve Meniesa Brown as encumbrance clerk and Amanda Kennedy as deputy treasurer effective May 11, 2021.

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Dr. Lutts reviewed and discussed CV Tech's Return to Learn Plan.

Motion to approve one-time COVID hardship stipend of \$1,500.00 for regular, full-time employees and \$750.00 for regular, part-time employees that started before January 1, 2021.

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve Compliance with the Children's Internet Protection Act (CIPA) (Addendum E).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve District Professional Development plan for fiscal year 2021-2022 (Addendum F).

This Motion made by Penny Jones and Seconded by Dean Riddell passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve Oklahoma State School Boards Association Membership (OSSBA) for fiscal year 2021-2022 (Addendum G).

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve the Service Agreement between Canadian Valley Technology Center and Oklahoma State Boards Association Employment Services Program (OSSBA) (Addendum H).

This Motion made by Penny Jones and Seconded by Christy Stanley passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve Technology Centers Cooperative agreement with the Gooden Group for fiscal year 2021-2022 (Addendum I).

This Motion made by Dean Riddell and Seconded by Penny Jones passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve Technology Centers Statewide Marketing Cooperative agreement for fiscal year 2021-2022 (Addendum J).

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.
Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve Career Tech of Excellence Compact Contract with KRUSH Strategic marketing and Advertising (Addendum K).

This Motion made by Dean Riddell and Seconded by Christy Stanley passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve Equipment Rental Agreement with Standley Systems for the El Reno and Cowan Campuses (Addendum L).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve the lowest quote to purchase a walk-in freezer from Terrell Refrigeration for \$23,249.93 for Food Services at the Chickasha campus (Addendum M).

This Motion made by Penny Jones and Seconded by Dennis Crawford passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve the purchase of Virtual Desktop Infrastructure district wide in the amount of \$175,718.48 through state contract #SW1020D (Addendum N).

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve the lowest quote to purchase collaborative robot with accessories from Advanced Technologies for \$36,749.00 for iART program at the El Reno campus (Addendum O).

This Motion made by Penny Jones and Seconded by Dean Riddell passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve Memorandum of Understanding between Canadian Valley Technology Center and the Oklahoma Department of Career and Technology Education (ODCTE) and Testing Site for ACT WorkKeys (Addendum P).

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve Memorandum of Understanding between Canadian Valley Technology Center and the Oklahoma Department of Career and Technology Education (ODCTE) for assessments at the Chickasha and El Reno campuses (Addendum Q).

This Motion made by Penny Jones and Seconded by Dean Riddell passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve Clinical Experience agreement between Canadian Valley Technology Center and:

a) Tuttle Care Center for Practical Nursing (Addendum R)

b) Sooner Urgent Care for Medical Assisting (Addendum S)

c) McBride Occupational Health Clinic for Medical Assisting (Addendum T)

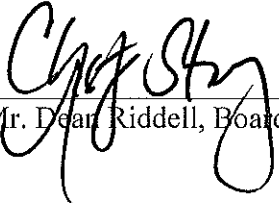
This Motion made by Christy Stanley and Seconded by Dean Dennis Crawford passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Motion to approve Consent Agenda. This motion, made by Christy Stanley and seconded by Penny Jones Passed.

Motion carried 5-0. (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell yes)

Dean Riddell made the motion to adjourn at 6:15 p.m.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this June 8, 2021.



Mr. Dean Riddell, Board Clerk