

# CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6  
El Reno Campus, Board Room Dr. Greg Winters Administration Building,  
6505 E. HWY. 66, El Reno, Oklahoma 73036  
Regular Meeting Board of Education  
Tuesday, May 10, 2022 5:30 PM

## Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:29 p.m.  
Dean Riddell: Present; Jimmie Vickrey: Present; Dennis Crawford: Present; Christy Stanley:  
Present; Penny Jones: Absent.

### Public Comment

No Communication to the Board was presented or discussed.

Showcase: Celebrate Graduates: Each Campus Director and Kathy Knox, Project Connect Principal, told the board members about their upcoming graduations. Chickasha's rescheduled graduation is on May 18 at 7:00 at the Chickasha Highschool, with 156 graduates. Cowan's graduation will be on May 11 at 5:30 at the Yukon Fine Arts Auditorium with 125 graduates and will be followed up by El Reno at 7:30 with 297 graduates. Project Connect's graduation is at the El Reno Seminar Center on May 12 at 2:00 and they will have 20 graduates this year. Each campus will have multiple scholarships and awards to give out to students.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of April 30, 2022 was \$27,515,810.76; 2) total cash and investments in the Building Fund as of April 30, 2022 was \$25,891,708.62. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of April 30, 2022, was \$1,632,033.59.

### Administrative Reports:

- Grady County Settlement – DCP Settlement in Grady County paid just under \$700,000 to CV Tech.
- Donations – CMS donated \$4000, which will be used for the August Return to School Luncheon. A helicopter from Green Mountain Flight Academy and an individual donated a couple of non-functioning engines for display to the Aviation program. A resuscitation mannequin and other equipment to be used for skills demonstrations were donated by Integris to the Practical Nursing program.
- Budgets – Budgets have been turned in and are being reviewed.
- Lt. Governor Interview – Lt. Governor is interviewing students across the state from different Career Tech Centers. He will be interviewing a Computer Information student May 11.

- Graduation Dates - Cowan and El Reno May 11, Project Connect May 12, Chickasha May 18.
- CTSO update – BPA had 75 Students competed at State, 13 State winners went on to Nationals and 2 were elected to the State Officer Team. FCCLA had 14 students compete at State, 2 finished first and will be competing in Nationals. HOSA had 176 students compete at State and 50 placed in the top 5, SkillsUSA had 140 compete at State and 63 placed in the top 3, 17 will compete in Nationals and 4 were elected as State officers.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s):

- Resignation of Jeremy Turnbow, Evening Custodian, Chickasha campus effective April 13, 2022.
- Resignation of Hannah Fowler, Instructional Assistant, El Reno campus effective end of fiscal year 2021-2022.
- Resignation of Elizabeth Armstrong, Workforce Development Coordinator, El Reno campus effective April 27, 2022.
- Resignation of Del Laidley, FCI Instructor effective June 30, 2022.
- Resignation of Joshua Critchfield, Director of Facilities, Safety and Security, district wide effective June 30, 2022.
- Resignation of Timothy Nguyen, Videographer, district wide effective May 20, 2022.
- Retirement of Dr. Donald "Jay" Watson, BIS and Workforce Development Director, district-wide effective April 26, 2022.

Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

- Employment of Melissa Holcomb, Counselor/Special Needs/Assessment Center Coordinator, Cowan campus effective July 1, 2022.
- Employment of Ilisa Allen, ACCD Secretary, El Reno campus, effective May 16, 2022, and fiscal year 2022-2023.
- Employment of Alan Anderson, High School Aviation Instructor, El Reno campus effective June 20, 2022, and fiscal year 2022-2023.
- Employment of Ashley Titus, Health Careers Instructor, Cowan campus effective July 11, 2022.
- Employment of Assistant Superintendent, district wide.
- Transfer of Angela Lewis from ACCD Director to BIS Director, district wide effective May 2, 2022.
- Transfer of Latricia D'Amico from Math Instructor, El Reno campus to Instructional Services Assistant Director, district wide, effective July 1, 2022.

Motion to not go into Executive session made by Christy Stanley and Seconded by Dean Riddell Passed.

Motion carried 4-0. (Riddell yes; Stanley yes; Vickrey yes; Crawford yes; Jones absent)

Motion to approve the employment of Melissa Holcomb, Counselor/Special Needs/Assessment Center Coordinator, Cowan campus effective July 1, 2022.

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve the employment of Ilisa Allen, ACCD Secretary, El Reno campus, effective May 16, 2022, and fiscal year 2022-2023.

This Motion made by Dean Riddell and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve the employment of Alan Anderson, High School Aviation Instructor, El Reno campus effective June 20, 2022, and fiscal year 2022-2023.

This Motion made by Dean Riddell and Seconded by Christy Stanley passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve employment of Ashley Titus, Health Careers Instructor, Cowan campus effective July 11, 2022.

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Tabled the vote to approve employment of Assistant Superintendent, district wide.

Motion to approve the transfer of Angela Lewis from ACCD Director to BIS Director, district wide effective May 2, 2022.

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve the transfer of Latricia D'Amico from Math Instructor, El Reno campus to Instructional Services Assistant Director, district wide, effective July 1, 2022.

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve the Renewal of Contracts for the Certified Career Teachers (Addendum A).

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve the Renewal of Contracts for the Certified Probationary Teachers (Addendum B).

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve the Renewal of Contracts for the Certified Career Counselors (Addendum C).

This Motion made by Dean Riddell and Seconded by Christy Stanley passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Dr. Lutts reviewed and discussed CV Tech's COVID Cases trend graph from Return to Learn Plan/COVID Protocols.

Motion to approve adding Eye Care Assistant as a full-time program for secondary and post-secondary students at the Cowan campus for the 2022-2023 school year.

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve the following policies to the Policy Manual:

- a) Section 10 Students - Adult Student Behavior (Addendum D)
- b) Section 10 Students - Secondary Student Behavior (Addendum E)
- c) Section 10 Students - Tuition Waivers (Addendum F)

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Oklahoma State School Boards Association Membership (OSSBA) for fiscal year 2022-2023 (Addendum G).

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve the Service Agreement between Canadian Valley Technology Center and Oklahoma State Boards Association Employment Service Program (OSSBA) (Addendum H).

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve agreement between Canadian Valley Technology Center and the Oklahoma Department of Rehabilitation Services (DRS), Cowan campus for Project Search Training, Placement and Employment (Addendum I).

This Motion made by Dean Riddell and Seconded by Dennis Crawford passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve agreement between Canadian Valley Technology Center and the Department of Rehabilitation Services (DRS), El Reno campus for Vocational/ Technical Education Services (Addendum J).

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Technology Centers Cooperative Agreement with the Gooden Group for fiscal year 2022-2023 (Addendum K).

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Right of Way Agreement between Canadian Valley Technology Center and Bison Water Midstream LLC for the El Reno campus (Addendum L).

This Motion made by Dean Riddell and Seconded by Dennis Crawford passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve agreement between Canadian Valley Technology Center and the Canadian County Sheriff's Office (Addendum M).

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Clinical Agreement between Canadian Valley Technology Center and:

- a) The Steelman Clinic (Addendum N).
- b) Accentra Home Health/Hospice (Addendum O).

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve the Memorandum of Understanding between Canadian Valley Technology Center and Accentra Home Health/Hospice for the Preceptor Program (Addendum P).

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Compliance with the Children's Internet Protection Act (CIPA) (Addendum Q).

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Memorandum of Understanding between Canadian Valley Technology Center and the Oklahoma Department of Career and Technology Education (ODCTE) for assessments at the Chickasha, Cowan and El Reno campuses (Addendum R).

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve the Tuition Reciprocity Agreement between Canadian Valley Technology Center and the Southwest Oklahoma Technology Centers (Addendum S).

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Technology Centers Statewide Marketing Cooperative agreement for fiscal year 2022-2023 (Addendum T).

This Motion made by Dean Riddell and Seconded by Dennis Crawford passed.

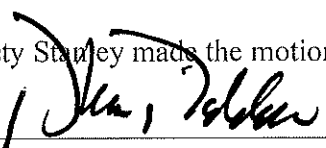
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Motion to approve Consent Agenda

This motion made by Dennis Crawford and seconded by Christy Stanley, passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones absent)

Christy Stanley made the motion to adjourn at 6:06.



---

Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

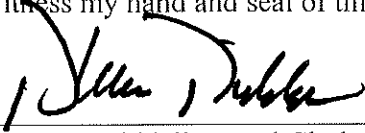
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this June 14, 2022.

A handwritten signature in black ink, appearing to read "Dean Riddell", written over a horizontal line.

Mr. Dean Riddell, Board Clerk