

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6

El Reno Campus, JR Gilliland Seminar Center,

6505 E. HWY. 66, El Reno, Oklahoma 73036

Regular Meeting Board of Education

Tuesday, June 8, 2021 5:30 PM

Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:30 p.m. Christy Stanley: Present; Jimmie Vickrey: Present; Dennis Crawford: Present; Penny Jones: Present; Dean Riddell: Absent.

Public Comment

No Communication to the Board was presented or discussed.

Showcase: Workplace Partnerships and Student Success: Jessica Limestall, Marketing Director, presented to the board the work that her team is doing with social media to highlight workplace partnerships and student success. Starting in May, newly hired students and their employers have been featured on social media. Not only does this highlight the student and the program but it also highlights the business. These features are reaching on average a thousand people per post. Secondly, retirees are being featured, these posts are reaching between two and three thousand people per post. These are great ways for CV Tech to spotlight their students, staff and programs.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of May 31, 2021 was \$22,879,905.50; 2) total cash and investments in the Building Fund as of May 31, 2021 was \$20,467,423.51. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of May 31, 2021, was \$429,470.38.

Administrative Reports: Dr. Lutts gave the administrative report to the board sharing with them that the Senior Leadership team had a year in review meeting with Dr. Shanna Teel. During the meeting they discussed the struggles this past year with COVID and the growth opportunities it provided. Each CV Tech committee also discussed the accomplishments they had achieved throughout the year. These meetings that Dr. Teel facilitates work on continuous improvement for the strategic plan and accreditation.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):

- a) Resignation of Rachel Webb, Practical Nursing instructor, El Reno campus effective June 30, 2021.
- b) Resignation of Katharine Lagaly, Instructional Assistant, Cowan campus effective May 26,

2021.

c) Resignation of Julie McCormick, Campus Director, El Reno campus effective June 30, 2021. Motion to approve Personnel Report. This motion, made by Penny Jones and seconded by Christy Stanley Passed.

Motion carried 4-0. (Stanley yes; Vickrey yes; Crawford yes; Jones yes; Riddell absent)

Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Employment of Christopher Gadberry, Computer Technician I, Cowan campus effective June 14, 2021 and fiscal year 2021-2022.

Motion to not go into Executive session made by Christy Stanley and Seconded by Penny Jones Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell absent)

Motion to approve employment of Christopher Gadberry, Computer Technician I, Cowan campus effective June 14, 2021 and fiscal year 2021-2022.

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Dr. Lutts reviewed and discussed CV Tech's Return to Learn Plan.

Motion to approve Mauri Riggs as Minute Clerk, Michelle Long as Deputy Minute Clerk, Meniesa Brown as Encumbrance Clerk and Courtney Aguilar as Assistant Board Clerk for Fiscal year 2021-2022.

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve Amanda Kennedy as School District Treasurer and Michelle Long as Deputy Treasurer for fiscal year 2021-2022.

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve Coordinators and Compliance Officers for fiscal year 2021-2022 (Addendum A).

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve continuing Health/Dental/Vision coverage for employees with the Office of Management and Enterprise Services (OMES) for fiscal year 2021-2022.

This Motion made by Penny Jones and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve continuing Life Insurance Coverage for employees with Standard Life for fiscal year 2021-2022.

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve Sick Leave Incentive per Board Policy Section 6 Leave - Attendance Incentive, for fiscal year 2021-2022.

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve fiscal year 2021-2022 Flexible Spending Account (FSA) in the amount of \$2,400.00 per year for full-time employees and \$1,200.00 per year for part-time employees, divided into monthly increments. The FSA is to be used for any pre-tax expenditure including annuities. If the employee prefers a cash payment in lieu of the FSA, they will receive the full amount for which they qualify as taxable compensation.

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve District School Activity Fund Accounts for 2021-2022 (Addendum B).

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve Fee Schedule and Letter of Agency between Canadian Valley Technology Center and Kellogg & Sovereign Consulting, LLC for E-Rate and OUSF Management Services (Addendum C).

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve service agreement between Canadian Valley Technology Center and Johnson Controls for Maintenance solutions at the Chickasha campus (Addendum D).

This Motion made by Penny Jones and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve Renewal of Leases and Services with Standley Systems for fiscal year 2021-2022.

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve Microsoft Premier Support Service Agreement District Wide (Addendum E).

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve the lowest quote to purchase equipment from Fenway Enterprises for \$81,478.41 for Surgical Technology at the Cowan campus (Addendum F).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve the lowest quote to purchase equipment from ST Surge for \$65,635.00 for Surgical Technology at the Cowan campus (Addendum G).

This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve Collaborative Agreement between Canadian Valley Technology Center and the Oklahoma City Area Indian Health Service for Practical Nursing (Addendum H).

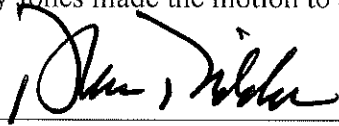
This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 4-0 (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Motion to approve Consent Agenda. This motion, made by Christy Stanley and seconded by Penny Jones Passed.

Motion carried 4-0. (Stanley yes, Vickrey yes, Jones yes, Crawford yes, Riddell absent)

Penny Jones made the motion to adjourn at 5:58 p.m.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

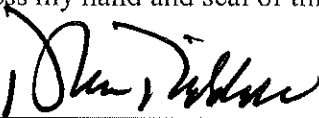
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this June 29, 2021.



Mr. Dean Riddell, Board Clerk