

# CV/TECH

**CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6**  
**El Reno Campus, Board Room Dr. Greg Winters Administration Building,**  
**6505 E. HWY. 66, El Reno, Oklahoma 73036**  
**Regular Meeting Board of Education**  
**Tuesday, June 28, 2022 5:30 PM**

## Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:30 p.m. Christy Stanley: Present; Jimmie Vickrey: Present; Dennis Crawford: Present; Dean Riddell: Present; Penny Jones: Present.

### Public Comment

No Communication to the Board was presented or discussed.

### Administrative Reports

- FEMA – Last FEMA check received from the tornado totaling \$850,000.00.
- Honors – JW Williams has received a Train the Trainer HVAC winner for propane education. Kendra Allen will be honored at Summit as the Support Staff Member of the Year.
- Roof Project update – On track and should finish before the start of school.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s):

- a) Resignation of Krista Cochran, Outreach and Recruitment Specialist, Chickasha campus effective end of fiscal year 2022.
- b) Resignation of Melodie Ratliff, Child Care Lab Manager, El Reno campus effective July 29, 2022.

Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

- a) Employment of Mitchell Marrs, Pre-Engineering Instructor, El Reno campus effective June 20, 2022, and fiscal year 2022-2023.
- b) Employment of Kory Williams, Director of Facilities and Transportation, District Wide, effective July 1, 2022.
- c) Employment of Judith Putman, Food Service Manager, El Reno campus effective July 5, 2022.
- d) Employment of Lacey Lacefield, Health Careers Instructor, Chickasha campus effective July 5, 2022.
- e) Employment of Thomas "Trent" Pettigrew, Director of Safety and Security, district wide effective July 1, 2022.
- f) Employment of Humberto Zapata, Evening Electrical Trades Instructor, El Reno campus

effective July 11, 2022.

g) Transfer of Kathy Knox from Project Connect Principal El Reno campus to Director of Communications and Marketing district wide, effective July 1, 2022.

Motion to not go into Executive session made by Christy Stanley and Seconded by Penny Jones Passed.

Motion carried 5-0. (Stanley yes; Riddell yes; Vickrey yes; Crawford yes; Jones yes)

Motion to approve the employment of Mitchell Marrs, Pre-Engineering Instructor, El Reno campus effective June 20, 2022 and fiscal year 2022-2023.

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve employment of Kory Williams, Director of Facilities and Transportation, District Wide, effective July 1, 2022.

This Motion made by Dean Riddell and Seconded by Christy Stanley passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve employment of Judith Putman, Food Service Manager, El Reno campus effective July 5, 2022.

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve employment of Lacey Lacefield, Health Careers Instructor, Chickasha campus effective July 5, 2022.

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve employment of Thomas "Trent" Pettigrew, Director of Safety and Security, district wide effective July 1, 2022.

This Motion made by Dean Riddell and Seconded by Dennis Crawford passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve Humberto Zapata, Evening Electrical Trades Instructor, El Reno campus effective July 11, 2022.

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve transfer of Kathy Knox from Project Connect Principal, El Reno campus to Director of Communications and Marketing, district wide, effective July 1, 2022.

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve renewal of contracts for Full-Time Support Staff (Addendum A).

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve renewal of contracts for Part Time Staff (Addendum B).  
This Motion made by Christy Stanley and Seconded by Penny Jones passed.  
Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve renewal of contracts for Child Care Staff (Addendum C).  
This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.  
Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve Receiving Clerks for each campus (Addendum D).  
This Motion made by Christy Stanley and Seconded by Penny Jones passed.  
Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Mrs. Tammy Ridgeway gave the presentation of the fiscal year 2022-2023 Preliminary School District Budget.

Motion to approve the Preliminary School District Budget for fiscal year 2022-2023 (Addendum E).  
This Motion made by Penny Jones and Seconded by Dennis Crawford passed.  
Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve the reimbursement amount to the Education, License and Certification Assistance Plan up to a maximum of \$2,000.00 per fiscal year, district wide, effective fiscal year 2022-2023.  
This Motion made by Christy Stanley and Seconded by Dean Riddell passed.  
Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve to provide a Clothing Allowance for fiscal year 2022-2023 for Regular Full-Time Employees up to the amount \$125.00, through payroll stipend, for the purchase of approved clothing. This incentive payment will be contingent upon district funds available and approved by the superintendent and Board of Education on an annual basis.  
This Motion made by Dean Riddell and Seconded by Penny Jones passed.  
Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve the Wellness Program for fiscal year 2022-2023 (Addendum F).  
This Motion made by Christy Stanley and Seconded by Penny Jones passed.  
Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to table District Communications and Marketing Plan for fiscal year 2022-2023 (Addendum G).  
This Motion made by Dennis Crawford and Seconded by Christy Stanley passed.  
Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve Agreement Amendment between Canadian Valley Technology Center and Cidi Labs, LLC for instructional Services district wide (Addendum H).  
This Motion made by Penny Jones and Seconded by Dean Riddell passed.  
Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve Agreement between Canadian Valley Technology Center and the Grady County Sheriff's Office (Addendum I).

This Motion made by Penny Jones and Seconded Dennis Crawford passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve rental contract for the Yukon Public Schools Fine Arts Center for the CV Tech 2023 Graduation Ceremony for the El Reno and Cowan campus (Addendum J).

This Motion made by Penny Jones and Seconded by Dean Riddell passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve Canadian Valley Technology Center Daycare tuition rates increase (Addendum K).

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve School Insurance Proposal from INSURICA Education (Addendum L).

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve the following Policy Manual changes:

a) Section 6 Employees General - Benefits (Addendum M)

b) Section 6 Employees General - Leave (Addendum N)

c) Section 10 Students - Student Grades Full-Time Programs (Addendum O)

d) Section 10 Students - Tuition Refund (Addendum P)

e) Section 10 Students - Leave of Absence (Addendum Q)

f) Section 10 Students - Student Admission Policy and Procedures for Full-Time Programs (Addendum R)

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve Continuous Improvement contract with Dr. Shanna Teel for fiscal year 2022-2023 (Addendum S)

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Motion to approve Consent Agenda

This motion made by Christy Stanley and seconded by Penny Jones, passed.

Motion carried 5-0 (Stanley yes, Vickrey yes, Riddell yes, Crawford yes, Jones yes)

Christy Stanley made the motion to adjourn at 6:07.

  
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Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

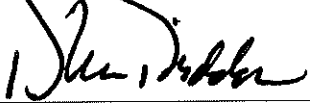
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this July 12, 2022.

A handwritten signature in black ink, appearing to read "Dean Riddell", written over a horizontal line.

Mr. Dean Riddell, Board Clerk