

# CV/TECH

**CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6**  
**El Reno Campus, Board Room Dr. Greg Winters Administration Building,**  
**6505 E. HWY. 66, El Reno, Oklahoma 73036**  
**Regular Meeting Board of Education**  
**Tuesday, June 14, 2022 5:30 PM**

## Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:30 p.m. Dean Riddell: Present; Jimmie Vickrey: Present; Penny Jones: Present; Christy Stanley: Present; Dennis Crawford: Absent.

### Public Comment

No Communication to the Board was presented or discussed.

Showcase: State Officers: Jeff Herndon, CTSO District Coordinator, brought 6 CTSO State Officers and 1 SkillsUSA student to speak to the board. Zoey Howry, BPA State, Lorelei Bonham, BPA State, Logan VanSchuyver, SkillsUSA State, Trenten Rippey, SkillsUSA State, Grace Starks, SkillsUSA State, Lindsay Loeffelholz, SkillsUSA State and Izzaic Pennington, SkillsUSA. Each student shared with the board how much joining the CTSO program has meant to them and how much they have grown from the experience.

Financial Report: Amanda Kennedy presented the financial report to the Board. Mrs. Kennedy reported on the following: 1) total cash and investments in the General Fund as of May 31, 2022 was \$27,198,282.62; 2) total cash and investments in the Building Fund as of May 31, 2022 was \$24,772,566.82. Mrs. Kennedy also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of May 31, 2022, was \$348,003.47.

### Administrative Report

- ARPA – ARPA grant for the LPN program has passed through the Senate and will be heard in the House on June 15. This grant is for \$258,000.00.
- Capital Improvement Meeting – June 27 meeting with MA+ to talk about improvements at the Chickasha campus.
- Open Positions – Evening Cosmetology, 3 Outreach and Recruitment Specialists, evening Electrical, evening HVAC, evening Welding, Director of Communication and Marketing.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s):

- a) Resignation of Kayrene Chavez, Evening Cosmetology Instructor, El Reno campus effective June 30, 2022.
- b) Resignation of Nicole Harris, Practical Nursing Instructor, Cowan campus effective June 30,

2022.

- c) Resignation of Julie Campbell, Evening Custodian, El Reno campus effective May 31, 2022.
- d) Resignation of Jasmine Salinas, Health Careers Technical Assistant, Cowan campus effective May 27, 2022.

Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

- a) Employment of Richard Mendenhall, Assistant Superintendent, district wide effective July 1, 2022.
- b) Employment of Shelly Colson, Child Care Master Teacher, El Reno campus effective June 22, 2022.
- c) Employment of Sally Logan, Technical Assistant Early Care, El Reno campus effective August 3, 2022.
- d) Employment of Elliot Shuler, Evening Program Administrator, El Reno campus effective July 1, 2022.
- e) Employment of Michael Williams, Events Custodian, Chickasha campus effective June 6, 2022.
- f) Employment of Jason Davis, Wind Energy Specialist, El Reno campus effective June 8, 2022.
- g) Transfer of Scott Smith from Workforce Development Coordinator at the Chickasha campus to Assistant Business and Industry Services Director District wide effective July 1, 2022.

Motion to not go into Executive session made by Christy Stanley and Seconded by Penny Jones Passed.

Motion carried 4-0. (Riddell yes; Stanley yes; Vickrey yes; Jones yes; Crawford absent)

Motion to approve employment of Richard Mendenhall, Assistant Superintendent, district wide effective July 1, 2022.

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve employment of Shelly Colson, Child Care Master Teacher, El Reno campus effective June 22, 2022.

This Motion made by Dean Riddell and Seconded by Penny Jones passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve employment of Sally Logan, Technical Assistant Early Care, El Reno campus effective August 3, 2022.

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve employment of Elliot Shuler, Evening Program Administrator, El Reno campus effective July 1, 2022.

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve employment of Michael Williams, Events Custodian, Chickasha campus effective June 6, 2022.

This Motion made by Dean Riddell and Seconded by Penny Jones passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve employment of Jason Davis, Wind Energy Specialist, El Reno campus effective June 8, 2022.

This Motion made by Penny Jones and Seconded by Dean Riddell passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve the transfer of Scott Smith from Workforce Development Coordinator at the Chickasha campus to Assistant Business and Industry Services Director District wide effective July 1, 2022.

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Dr. Lutts discussed ending CV Tech's Return to Learn Plan/ COVID Protocols moving forward.

Motion to approve Board Member Re-Zoning for 2022- 2031 (Addendum A).

This Motion made by Dean Riddell and Seconded by Penny Jones passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Mauri Riggs as Minute Clerk, Michelle Long as Deputy Minute Clerk, Meniesa Brown as Encumbrance Clerk and Courtney Aguilar as Assistant Board Clerk for fiscal year 2022-2023.

This Motion made by Christy Stanley and Seconded by Penny Jones passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Amanda Kennedy as School District Treasurer and Michelle Long as Deputy Treasurer for fiscal year 2022-2023.

This Motion made by Penny Jones and Seconded by Christy Stanley passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Coordinators and Compliance Officers for fiscal year 2022-2023 (Addendum B).

This Motion made by Dean Riddell and Seconded by Christy Stanley passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve continuing Health/Dental/Vision coverage for employees with the Office of Management and Enterprise Services (OMES) for fiscal year 2022-2023.

This Motion made by Penny Jones and Seconded by Christy Stanley passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve continuing Life Insurance Coverage for employees with Standard Life for fiscal year 2022-2023.

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Sick Leave Incentive per Board Policy Section 6 Leave - Attendance Incentive, for fiscal year 2021-2022.

This Motion made by Dean Riddell and Seconded by Christy Stanley passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve fiscal year 2022-2023 Flexible Spending Account (FSA) in the amount of \$2,400.00 per year for full-time employees and \$1,200.00 per year for part-time employees, divided into monthly increments. The FSA is to be used for any pre-tax expenditure including annuities. If the employee prefers a cash payment in lieu of the FSA, they will receive the full amount for which they qualify as taxable compensation.

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve District School Activity Funds Accounts for 2022-2023 (Addendum C).

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Renewal of Leases and Services with Standley Systems for fiscal year 2022-2023.

This Motion made by Dean Riddell and Seconded by Penny Jones passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Memorandum of Understanding between Canadian Valley Technology Center and the Oklahoma Department of Career and Technology education (ODCTE) and Testing Site for ACT WorkKeys (Addendum D).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Fee schedule and Letter of Agency between Canadian Valley Technology Center and Kellogg and Sovereign Consulting, LLC for E-Rate and OUSF Management Service (Addendum E).

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve agreement between Canadian Valley Technology Center and Instructure for Canvas district wide (Addendum F).

This Motion made by Christy Stanley and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Occupational Safety Internship Agreement between Canadian Valley Technology Center and the University of Central Oklahoma (Addendum G).

This Motion made by Penny Jones and Seconded by Dean Riddell passed.

Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Service Agreement between Canadian Valley Technology Center and Johnson Controls for maintenance solutions at the Chickasha campus (Addendum H).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Statement of Work between Canadian Valley Technology Center and Atomic Jolt for Instructional Services district wide (Addendum I).

This Motion made by Dean Riddell and Seconded by Penny Jones passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Clinical Agreement between Canadian Valley Technology Center and the Pediatric and Fetal Cardiology Associates (Addendum J).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve contract between Canadian Valley Technology Center and Strategic Janitorial Solutions for custodial services at the El Reno and Cowan Campus (Addendum K)

This Motion made by Penny Jones and Seconded by Dean Riddell passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

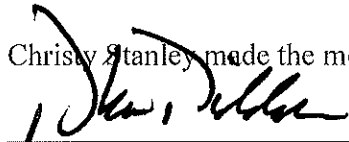
Motion to approve contract between Canadian Valley Technology Center and KRUSH for Workforce Development District Wide (Addendum L).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Motion to approve Consent Agenda

This motion made by Christy Stanley and seconded by Dean Riddell, passed.  
Motion carried 4-0 (Riddell yes, Vickrey yes, Stanley yes, Jones yes, Crawford absent)

Christy Stanley made the motion to adjourn at 6:25.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

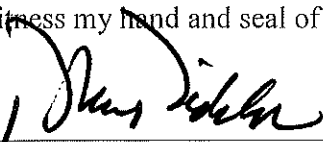
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this June 28, 2022.

A handwritten signature in black ink, appearing to read "Dean Riddell", written over a horizontal line.

Mr. Dean Riddell, Board Clerk