



Canadian Valley Technology Center
Special Virtual and Physical Meeting
Dr. Greg Z. Winters District Administration Building (Building 200) Board Room,
El Reno Campus 6505 E. HWY. 66
El Reno, Oklahoma 73036
Tuesday, July 14, 2020 at 5:30 PM

Approved Minutes

This meeting was conducted via teleconferencing, via videoconferencing, and at a physical location.

Physical Location: (Christy Stanley - President)

Physical Location: (Penny Jones - Clerk)

Physical Location: (Dean Riddell - Member)

Physical Location: (Jimmie Vickrey - Member)

Physical Location: (Travis Posey - Member)

Physical Location: (Gayla Lutts - Superintendent)

Physical Location: (Mauri Riggs - Minutes Clerk)

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:33 pm
Christy Stanley: Present; Penny Jones: Present; Dean Riddell: Present; Jimmie Vickrey:
Present; Travis Posey: Present.

Showcase: Cowan Campus: Dr. Lutts introduced Joe Meziere, Cowan Campus Director. Joe showed a short video of the Cowan Campus new construction and remodel.

Construction Report: Julie McCormick gave the El Reno construction report that the last thing that needs to be worked on is the exhaust in the composite lab. Joe Meziere gave the Cowan report that more furniture is being delivered and faculty and staff are starting to move into their temporary spaces.

Acknowledgement that Mrs. Christy Stanley will begin her new term of Office for Zone #2, Office #2.

Motion to approve Election of Officers for the Board of Education, President.

This motion made by Travis Posey and seconded by Penny Jones, to elect Jimmie Vickrey as President, passed.

Motion carried 4-0 (Stanley yes; Jones yes; Riddell yes; Posey yes).

Vote to approve Election of Officers for the Board of Education, Vice President.
This motion made by Dean Riddell and seconded by Travis Posey, to elect Penny Jones as Vice President, passed.
Motion carried 4-0 (Stanley yes; Vickrey yes; Riddell yes; Posey yes).

Vote to approve Election of Officers for the Board of Education, Clerk.
This motion made by Travis Posey and seconded by Christy Stanley, to elect Dean Riddell as Clerk, passed.
Motion carried 4-0 (Stanley yes; Jones yes; Vickrey yes; Posey yes).

Vote to approve Election of Officers for the Board of Education, Deputy Clerk.
This motion made by Christy Stanley and seconded by Dean Riddell, to elect Travis Posey as Deputy Clerk, passed.
Motion carried 4-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes).

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of June 30, 2020 was \$17,542,228.46; 2) total cash and investments in the Building Fund as of June 30, 2020 was \$15,034,897.12 3) CV Tech has collected 102.37% of estimated revenue in the General Fund vs. 105.02% this time last year not including carryover; 4) CV Tech has collected 107.95% of estimated revenue in the Building Fund vs 104.70% this time last year not including the carryover. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of June 30, 2020, was \$606,507.82.

Administrative Reports: Dr. Lutts gave the administrative report and discussed the recent Canadian and Grady County Superintendents meeting with the State and County Health Departments. The meeting provided guidance and in site on how positive cases would be handled through contact tracing and quarantine. The next meetings will be the week of the 20th with county Emergency Managers. July 15th the Grady County Superintendent's group has the opportunity to visit with an infectious disease doctor with Five Oaks Medical Center to discuss the disease and how schools can mitigate the spread.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):
a) Resignation of Megan Van Vechten, BIS Secretary, El Reno campus effective July 10, 2020.
b) Resignation of Elizabeth Moser, Career Readiness Specialist, El Reno campus effective July 10, 2020
Motion to approve personnel report. This motion made by Travis Posey and seconded by Dean Riddell, passed.
Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve the following people as authorized to access the Safe Deposit Box, BancFirst, El Reno: Dr. Gayla Lutts, Tammy Ridgeway and Darci Rains for fiscal year 2020-2021.
This motion made by Penny Jones and seconded by Christy Stanley, passed.

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this 11th day of August 2020.

A handwritten signature in black ink, appearing to read "Dean Riddell", written over a horizontal line.

Mr. Dean Riddell, Board Clerk