

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6
El Reno Campus, JR Gilliland Seminar Center, 6505 E. HWY. 66,
El Reno, Oklahoma 73036
Regular Meeting Board of Education
Tuesday, January 12, 2021 5:30 PM

Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:31 p.m. Christy Stanley: Present; Jimmie Vickrey: Present; Penny Jones: Present; Travis Posey: Present Dean Riddell: Absent.

Public Comment

No Communication to the Board was presented or discussed.

Showcase Recruitment Update: Jessica Limestall, Marketing Director, shared with the board a recruitment update for the district. She reported that applications are currently down by 26% district wide compared to last year. Although this was not a surprise due to the current environment through the COVID pandemic, the marketing team still has some time to get these numbers up. Chickasha's applications are not due until February 1, Freshman recruitment for Pre-Engineering has not started and adult applications are not due until August. Dr. Lutts will also continue to meet with the administrative staff, counselors and sending school superintendents to keep recruitment top priority and the marketing team will continue to advertise on social media.

Construction Report: Joe Meziere gave the Cowan construction report that area B and D are both completed and waiting on furniture. Area A is being finalized. Flooring will be laid soon and the ceiling grid is just about complete. Occupancy should be granted at the beginning of February and furniture can begin being moved in and finalized.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of December 31, 2020 was \$8,091,290.33; 2) total cash and investments in the Building Fund as of December 31, 2020 was \$13,563,270.67. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of December 31, 2020, was \$598,317.79.

Administrative Reports: Dr. Lutts gave the administrative report and discussed with the board that January is Board Appreciation month, she thanked the board members for their dedication to CV Tech. Next Dr. Lutts told the board that the Practical Nursing program is helping with COVID nasal swab testing and gaining real world experience.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):
a) Resignation of James "Mike" Johnson, Evening Custodian, El Reno campus

effective December 14, 2020.

b) Retirement of Don Dewald, Computer Information Systems Instructor, El Reno Campus effective end of FY21 contract.

Motion to approve Personnel Report. This motion, made by Travis Posey and seconded by Christy Stanley Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Temporary Teacher Contract Spring 2021 Semester for Theresa Van Cleave at the Chickasha campus.

b) Employment of Kaleda Ruck, TANF Program Coordinator, El Reno and Chickasha campuses, effective January 4, 2020.

c) Superintendent's contract for the period of July 1, 2021 to June 30, 2024.

Motion to not go into Executive session made by Christy Stanley and Seconded by Travis Posey Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve Temporary Teacher Contract Spring 2021 Semester for Theresa Van Cleave at the Chickasha campus.

This motion, made by Travis Posey and seconded by Penny Jones Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve employment of Kaleda Ruck, TANF Program Coordinator, El Reno and Chickasha campuses, effective January 4, 2020.

This motion, made by Christy Stanley and seconded by Penny Jones Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve Superintendent's contract for the period of July 1, 2021 to June 30, 2024.

This motion, made by Christy Stanley and seconded by Penny Jones Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Dr. Lutts reviewed and discussed CV Tech's Return to Learn Plan.

Dr. Lutts discussed CV Tech's Policy Manual and explained the opportunity for the board members and faculty to review, prior to planned February policy approval.

Motion to approve the renewal agreement between Canadian Valley Technology Center and Meltwater for social media monitoring (Addendum A).

This motion, made by Christy Stanley and seconded by Travis Posey Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve agreement between Canadian Valley Technology Center and American Fidelity for Section 125 plan, district wide (Addendum B).

This motion, made by Travis Posey and seconded by Penny Jones Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve the License and Service Agreement between Canadian Valley Technology Center and Ubisim for Practical Nursing (Addendum C).

This motion, made by Travis Posey and seconded by Christy Stanley Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve Assignment and Consent to Assignment Agreement between Canadian Valley Technology Center and Voya Retirement Insurance and Annuity Company, Voya Financial Partners LLC and Voya Institutional Trust Company, district wide (Addendum D).

This motion, made by Travis Posey and seconded by Christy Stanley Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve credit card payment agreement with IDEMIA for fingerprinting payments, district wide (Addendum E).

This motion, made by Christy Stanley and seconded by Penny Jones Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve agreement between Canadian Valley Technology Center and ENDEX of Oklahoma, Inc. for alarm monitoring at the Cowan campus (Addendum F).

This motion, made by Penny Jones and seconded by Christy Stanley Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve the purchase of an HD Elite Balancer for the Diesel Program at the El Reno Campus in the amount of \$20,456.71 through State Contract #SW798 (Addendum G).

This motion, made by Travis Posey and seconded by Penny Jones Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve the Memorandum of Understanding between Canadian Valley Technology Center and Comanche County Memorial Hospital for the Preceptor Program (Addendum H).

This motion, made by Penny Jones and seconded by Christy Stanley Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve a fundraiser for the Service Careers "Greenhouse Sale" April 15-16, 2021, for SkillsUSA.

This motion, made by Christy Stanley and seconded by Travis Posey Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve a fundraiser for "A Chance to Win Theme Basket" February 1, 2021 thru February 12, 2021, for HOSA.

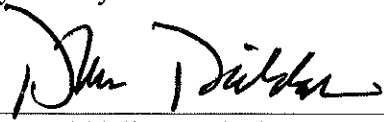
This motion, made by Penny Jones and seconded by Travis Posey Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Motion to approve Consent Agenda. This motion, made by Travis Posey and seconded by Christy Stanley Passed.

Motion carried 4-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell absent)

Christy Stanley made the motion to adjourn at 6:01 p.m.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this February 9, 2021.



Mr. Dean Riddell, Board Clerk