



CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6
El Reno Campus, JR Gilliland Seminar Center,
6505 E. HWY. 66, El Reno, Oklahoma 73036
Regular Meeting Board of Education
Tuesday, February 9, 2021 Regular Meeting Board of Education

AGENDA

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-2. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, if possible, prior to the scheduled time of the Board meeting. At the time and place designated, the Board will consider and act upon the matters set forth on this Agenda as follows:

1. Roll Call of Board of Education members and establish a quorum

2. Public Comment

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker. 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

3. Showcase: CTSO updates

4. Vote to approve Audit Report for fiscal year 2020, presented by Kerry John Patten, CPA (Addendum A).

5. Construction Report

6. Financial Report

7. Administrative Reports

8. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):

a) Resignation of Taylor Kautzman, Computer Technician I, District wide, effective January 14,

2021.

b) Retirement of William Bradley, Assistant Superintendent, District wide, effective June 30, 2021.

9. Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Administrative Staff for Fiscal Year 2021-2022:

District

Chuck Hood, Assistant Superintendent/ Instruction

Tammy Ridgeway, Chief Financial Officer

Courtney Aguilar, Human Resource Director

Westley McIntosh, IT Director

Jessica Limestall-Kerr, Marketing Director

Bryan Hawk, Instructional Services Director

Dr. D. Jay Watson, Director of Workforce Development

Angela Lewis, Director, Adult Career and Community Services

El Reno Campus

Julie McCormick, Campus Director

Brandon Cary, Assistant Campus Director

Josh Shandy, Director of Student Services

Kathy Knox, Project Connect Principal

Lauri Jones, Practical Nursing Director

Cowan Campus

P. Joe Meziere, Campus Director

Karen Sneary, Director of Student Services

Chickasha Campus

Ronnie Bogle, Campus Director

Wendi Williams, Director of Student Services

b) Employment of Phouthasone "Nunu" Ruttman, HR Benefits Specialist, effective date to be determined district wide.

c) Employment of Rhiannon Meitl, Technical Assistant, El Reno campus effective February 1, 2021,

10. Vote to Convene into Executive Session

11. Vote to acknowledge return from Executive Session to Open Session of the board

12. Statement of minutes of Executive Session by Board President.

13. Vote to approve employment of the following Administrative Staff for Fiscal Year 2021-2022. Upon request of any board member a vote may be taken as to specifically named individuals and not as to other individuals listed.

District

Chuck Hood, Assistant Superintendent/ Instruction

Tammy Ridgeway, Chief Financial Officer

Courtney Aguilar, Human Resource Director

Westley McIntosh, IT Director

Jessica Limestall-Kerr, Marketing Director

Bryan Hawk, Instructional Services Director

Dr. D. Jay Watson, Director of Workforce Development
Angela Lewis, Director, Adult Career and Community Services

El Reno Campus

Julie McCormick, Campus Director
Brandon Cary, Assistant Campus Director
Josh Shandy, Director of Student Services
Kathy Knox, Project Connect Principal
Lauri Jones, Practical Nursing Director

Cowan Campus

P. Joe Meziere, Campus Director
Karen Sneary, Director of Student Services

Chickasha Campus

Ronnie Bogle, Campus Director
Wendi Williams, Director of Student Services

14. Vote to approve employment of Phouthasone "Nunu" Ruttman, HR Benefits Specialist, effective date to be determined district wide.
15. Vote to approve employment of Rhiannon Meitl, Technical Assistant, El Reno campus effective February 1, 2021,
16. Vote to approve Amanda Kennedy as Encumbrance Clerk effective February 3, 2021.
17. Board of Education's monthly review and discussion of CV Tech's Return to Learn Plan.
18. Vote to approve Canadian Valley Technology Center Policy Manual (Addendum B).
19. Vote to approve policy COVID-19 Authorized Absence to be retroactively effective January 1, 2021 (Addendum C).
20. Vote to approve policy COVID-19 Vaccine Authorized Absence to be retroactively effective January 1, 2021 (Addendum D).
21. Vote to approve DesignPLUS License Agreement between Canadian Valley Technology Center and Cidi Labs, LLC for Instructional Services district wide (Addendum E).
22. Vote to approve agreement between Canadian Valley Technology Center and Johnson Controls for HVAC upgrades at the Chickasha campus (Addendum F).
23. Vote to approve purchase of technology equipment from DELL for all campuses through State Contract #SW1020D (Addendum G).

24. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Contracts are approved subject to review by CV Tech's legal counsel. Any or all of the public record items included within the consent docket. i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase request for approval; financial report; proposed transfer of funds between activity accounts; and fund raising event

listing, may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 A.M. -4:30 P.M.:

- a. Minutes of the Regular Meeting held January 12, 2021.
- b. Encumbrances (Addendum H)
- c. Change Orders to the General Fund and Building Fund (Addendum I)
- d. Activity Fund Sub Account Transfers and Resolution of Monthly Transfers (Addendum J)
- e. Business and Industry Contracts (Addendum K)
- f. Employment of Part-Time Personnel (Addendum L)
- g. Surplus/Salvage List (Addendum M)

25. New Business

This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).

26. Board Members' Comments

27. Announcements -Coming Events

- Next Board Meeting March 9, 2021 El Reno Seminar Center.

28. Adjournment (Vote)