

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6
El Reno Campus, JR Gilliland Seminar Center,
6505 E. HWY. 66, El Reno, Oklahoma 73036
Regular Meeting Board of Education
Tuesday, February 9, 2021 5:30 PM

Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:30 p.m. Christy Stanley: Present; Jimmie Vickrey: Present; Penny Jones: Present; Travis Posey: Present Dean Riddell: Present.

Public Comment

No Communication to the Board was presented or discussed.

Showcase CTSO updates: Mrs. Julie McCormick, El Reno Campus Director, and Mr. Jeff Herndon, District CTSO Coordinator, gave a CTE and CTSO update to the board. Mrs. McCormick told the board that February is CTE month and there are several different activities that have been planned, including trivia games, social media posts, and giving each student a 50th anniversary shirt. Next, Mr. Herndon discussed with the board how CTSO has had to change and adapt during the COVID pandemic. There are four student organizations that CV Tech students participate in, BPA, HOSA, Skills USA and FCCLA. Most of the contests have already made the decision to go virtual, which requires unprecedented cooperation and flexibility with the students and instructors.

Motion to approve Audit Report for fiscal year 2020, presented by Kerry John Patten, CPA (Addendum A).

This motion, made by Christy Stanley and seconded by Travis Posey, passed.

Motion carried 5-0. (Stanley yes; Vickrey yes; Jones yes; Posey yes; Riddell yes)

Construction Report: Joe Meziere gave the Cowan campus construction report to the board stating that the renovated section of the campus is complete and furniture will continue to be delivered throughout the week.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of January 31, 2021 was \$18,860,347.10; 2) total cash and investments in the Building Fund as of January 31, 2021 was \$19,163,615.28. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of January 31, 2021, was \$1,262,388.04.

Administrative Reports: Dr. Lutts gave the administrative report to the board and discussed with them that the Canadian County collection numbers, that had been down in comparison to previous years, are back up. Having people out at the Treasurer's office, for COVID related reasons, seemed to have slowed the collection process down. Next, she reported that district wide

application numbers are also going up and CV Tech is only down by 14% this month. Lastly, she discussed the second COVID relief money that CV Tech has received. This money comes divided into two funds. The first is to be given to adult students that were enrolled on January 4 and the second is for institutional fund for COVID related expenses. A survey has been sent to all adult students and from those results money will be given out in a tiered system based on exceptional need. There are several ideas for the institutional funds and those will be discussed more as price quotes come in.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):

a) Resignation of Taylor Kautzman, Computer Technician I, District wide, effective January 14, 2021.

b) Retirement of William Bradley, Assistant Superintendent, District wide, effective June 30, 2021.

Motion to approve Personnel Report. This motion, made by Travis Posey and seconded by Dean Riddell Passed.

Motion carried 5-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell yes)

Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Administrative Staff for Fiscal Year 2021-2022:

District

Chuck Hood, Assistant Superintendent/ Instruction

Tammy Ridgeway, Chief Financial Officer

Courtney Aguilar, Human Resource Director

Westley McIntosh, IT Director

Jessica Limestall-Kerr, Marketing Director

Bryan Hawk, Instructional Services Director

Dr. D. Jay Watson, Director of Workforce Development

Angela Lewis, Director, Adult Career and Community Services

El Reno Campus

Julie McCormick, Campus Director

Brandon Cary, Assistant Campus Director

Josh Shandy, Director of Student Services

Kathy Knox, Project Connect Principal

Lauri Jones, Practical Nursing Director

Cowan Campus

P. Joe Meziere, Campus Director

Karen Sneary, Director of Student Services

Chickasha Campus

Ronnie Bogle, Campus Director

Wendi Williams, Director of Student Services

b) Employment of Phouthasone "Nunu" Ruttman, HR Benefits Specialist, effective date to be determined district wide.

c) Employment of Rhiannon Meitl, Technical Assistant, El Reno campus effective February 1, 2021.

Motion to not go into Executive session made by Travis Posey and Seconded by Christy Stanley Passed.

Motion carried 5-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell yes)

Motion to approve employment of the following Administrative Staff for Fiscal Year 2021-2022. Upon request of any board member a vote may be taken as to specifically named individuals and not as to other individuals listed.

District

Chuck Hood, Assistant Superintendent/ Instruction

Tammy Ridgeway, Chief Financial Officer

Courtney Aguilar, Human Resource Director

Westley McIntosh, IT Director

Jessica Limestall-Kerr, Marketing Director

Bryan Hawk, Instructional Services Director

Dr. D. Jay Watson, Director of Workforce Development

Angela Lewis, Director, Adult Career and Community Services

El Reno Campus

Julie McCormick, Campus Director

Brandon Cary, Assistant Campus Director

Josh Shandy, Director of Student Services

Kathy Knox, Project Connect Principal

Lauri Jones, Practical Nursing Director

Cowan Campus

P. Joe Meziere, Campus Director

Karen Sneary, Director of Student Services

Chickasha Campus

Ronnie Bogle, Campus Director

Wendi Williams, Director of Student Services

This motion, made by Dean Riddell and seconded by Penny Jones, passed.

Motion carried 5-0. (Stanley yes; Vickrey yes; Jones yes; Posey yes; Riddell yes)

Motion to approve employment of Phouthasone "Nunu" Ruttman, HR Benefits Specialist, effective date to be determined district wide.

This motion, made by Christy Stanley and seconded by Penny Jones, passed.

Motion carried 5-0. (Stanley yes; Vickrey yes; Jones yes; Posey yes; Riddell yes)

Motion to approve employment of Rhiannon Meitl, Technical Assistant, El Reno campus effective February 1, 2021,

This motion, made by Penny Jones and seconded by Dean Riddell, passed.

Motion carried 5-0. (Stanley yes; Vickrey yes; Jones yes; Posey yes; Riddell yes)

Motion to approve Amanda Kennedy as Encumbrance Clerk effective February 3, 2021.

This motion, made by Travis Posey and seconded by Penny Jones, passed.

Motion carried 5-0. (Stanley yes; Vickrey yes; Jones yes; Posey yes; Riddell yes)

Dr. Lutts reviewed and discussed CV Tech's Return to Learn Plan.

Motion to approve Canadian Valley Technology Center Policy Manual (Addendum B).
This motion, made by Travis Posey and seconded by Dean Riddell, passed.
Motion carried 5-0. (Stanley yes; Vickrey yes; Jones yes; Posey yes; Riddell yes)

Motion to approve policy COVID-19 Authorized Absence to be retroactively effective January 1, 2021 (Addendum C).
This motion, made by Travis Posey and seconded by Penny Jones passed.
Motion carried 5-0. (Stanley yes; Vickrey yes; Jones yes; Posey yes; Riddell yes)

Motion to approve policy COVID-19 Vaccine Authorized Absence to be retroactively effective January 1, 2021 (Addendum D).
This motion, made by Christy Stanley and seconded by Penny Jones, passed.
Motion carried 5-0. (Stanley yes; Vickrey yes; Jones yes; Posey yes; Riddell yes)

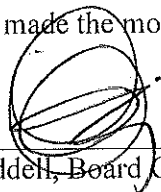
Motion to approve DesignPLUS License Agreement between Canadian Valley Technology Center and Cidi Labs, LLC for Instructional Services district wide (Addendum E).
This motion, made by Penny Jones and seconded by Travis Posey, passed.
Motion carried 5-0. (Stanley yes; Vickrey yes; Jones yes; Posey yes; Riddell yes)

Motion to approve agreement between Canadian Valley Technology Center and Johnson Controls for HVAC upgrades at the Chickasha campus (Addendum F).
This motion, made by Dean Riddell and seconded by Penny Jones, passed.
Motion carried 5-0. (Stanley yes; Vickrey yes; Jones yes; Posey yes; Riddell yes)

Motion to approve purchase of technology equipment from DELL for all campuses through State Contract #SW1020D (Addendum G).
This motion, made by Christy Stanley and seconded by Travis Posey, passed.
Motion carried 5-0. (Stanley yes; Vickrey yes; Jones yes; Posey yes; Riddell yes)

Motion to approve Consent Agenda. This motion, made by Christy Stanley and seconded by Penny Jones Passed.
Motion carried 5-0. (Stanley yes; Jones yes; Vickrey yes; Posey yes; Riddell yes)

Travis Posey made the motion to adjourn at 6:50 p.m.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

) SS:

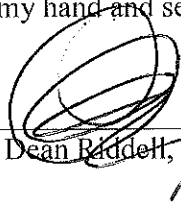
COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was

filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this March 9, 2021.

A handwritten signature in black ink, appearing to read "Dean Riddell", is written over a horizontal line. The signature is somewhat scribbled and loops around the line.

Mr. Dean Riddell, Board Clerk