

# CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6  
Dr. Earl Cowan Campus, Meeting Room 1&2, 1701 S. Czech Hall Road, Yukon, OK 73099  
Regular Meeting Board of Education  
Tuesday, February 8, 2022 5:30 PM

## Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:31 p.m.  
Dean Riddell: Present; Jimmie Vickrey: Present; Dennis Crawford: Present; Christy Stanley:  
Present; Penny Jones: Present.

### Public Comment

No Communication to the Board was presented or discussed.

Showcase CTE Month: Joe Meziere, Cowan Campus Director, shared with the board that February is CTE month. CTE month was created by ACTE to recognize all the great things that happen in career and technical education. There will be several different celebrations throughout the month at all campuses, including weekly trivia and treats from the dining rooms.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of January 31, 2022 was \$22,450,474.84; 2) total cash and investments in the Building Fund as of January 31, 2022 was \$21,470,979.50. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of January 31, 2022, was \$1,086,856.29.

### Administrative Reports

- Snow Days – all three campuses were closed for three snow days. The IT and maintenance departments worked tirelessly to keep all the equipment running and the buildings operational during the storm. The El Reno campus had one small pipe burst, but it was quickly shut off and a plan to get the problem permanently fixed is in motion.
- Compact Update – The 5 metro technology centers make up the compact to create a more unified front for workforce development. The compact is rolling out a new website called OnwardOKC.
- CV Tech Foundation Update – Pat Brooks has resigned from the board after 38 years of service. Dr. Lutts shared multiple stories of how the foundations has helped students.
- Evening Programs – CV Tech is exploring the opportunity of opening three evening programs at the El Reno campus for HVAC, Electrical Trades and Welding. These trades programs seem to be the most popular with the longest waiting lists. The evening programs would target the adult students opening up more spots for high school students to go during the day.

- State Director – Dr. Mack has taken another job and will be leaving the agency on March 1st. An interim will be named in mid-February and then the position will be opened up for a search.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s):

- a) Resignation of Westley McIntosh, Director of Information Technology, district wide effective February 18, 2022.
- b) Resignation of Angela Northcutt, Pre-Engineering Instructor, El Reno campus effective May 24, 2022.

Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

- a) Employment of Mary Barstow, Transportation Clerk, El Reno campus effective February 21, 2022.
- b) Employment of Joshua Higginbottom, Instructional Assistant, El Reno campus effective February 8, 2022.
- c) Employment of Whitney Myers, Events Coordinator/Financial Aid Assistant, Cowan campus effective February 14, 2022.

Motion to not go into Executive session made by Christy Stanley and Seconded by Penny Jones Passed.

Motion carried 5-0. (Riddell yes; Stanley yes; Vickrey yes; Crawford yes; Jones yes)

Motion to approve employment of Mary Barstow, Transportation Clerk, El Reno campus effective February 21, 2022.

This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.

Motion carried 5-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones yes)

Motion to approve employment of Joshua Higginbottom, Instructional Assistant, El Reno campus effective February 8, 2022.

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 5-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones yes)

Motion to approve employment of Whitney Myers, Events Coordinator/Financial Aid Assistant, Cowan campus effective February 14, 2022.

This Motion made by Penny Jones and Seconded by Dennis Crawford passed.

Motion carried 5-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones yes)

Motion to approve Administrative Staff for Fiscal Year 2022-2023 (Addendum A).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 5-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones yes)

Dr. Lutts reviewed and discussed CV Tech's COVID Cases trend graph from Return to Learn Plan/COVID Protocols.

Motion to approve Contract & License Agreement between Canadian Valley Technology Center and Transfinder for transportation software District wide (Addendum B).  
This Motion made by Christy Stanley and Seconded by Dean Riddell passed.  
Motion carried 5-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones yes)

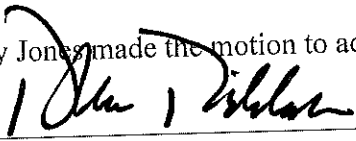
Motion to approve agreement between Canadian Valley Technology Center and the State of Oklahoma Department of Rehabilitation Services (DRS), Chickasha campus for Vocational/Technical Educational Services (Addendum C)  
This Motion made by Penny Jones and Seconded by Dean Riddell passed.  
Motion carried 5-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones yes)

Motion to approve the lowest quote to purchase an Aircraft Tug from AirCentre LLC. for Aviation at the El Reno campus for \$29,151.00 (Addendum D)  
This Motion made by Christy Stanley and Seconded by Dennis Crawford passed.  
Motion carried 5-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones yes)

Motion to approve the lowest quote to purchase Fuel Trailer from AirCentre LLC. for Aviation at the El Reno campus for \$18,995.00 (Addendum E)  
This Motion made by Dennis Crawford and Seconded by Penny Jones passed.  
Motion carried 5-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones yes)

Motion to approve Consent Agenda  
This motion made by Christy Stanley and seconded by Penny Jones, passed.  
Motion carried 5-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones yes)

Penny Jones made the motion to adjourn at 6:05.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

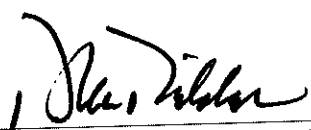
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this March 8, 2022.



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Mr. Dean Riddell, Board Clerk