



CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6
El Reno Campus, JR Gilliland Seminar Center,
6505 E. HWY. 66, El Reno, Oklahoma 73036
Special Meeting Board of Education
Tuesday, December 8, 2020 Special Meeting Board of Education

AGENDA

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-2. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, if possible, prior to the scheduled time of the Board meeting. At the time and place designated, the Board will consider and act upon the matters set forth on this Agenda as follows:

1. Roll Call of Board of Education members and establish a quorum

2. Public Comment

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker. 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

3. Showcase: El Reno and Cowan Campus Overview and Program Video

4. Construction Report

5. Financial Report

6. Administrative Reports

7. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):

a) Resignation of Darwin Fitzgerald, Technical Assistant, El Reno campus effective November 30, 2020.

b) Retirement of Kellie Carel, Bursar, El Reno campus effective June 30, 2021.

c) Amended Retirement date of Susan Weaver, PIVOT Coordinator, Chickasha and El Reno campuses, effective date January 31, 2021.

8. Proposed Executive Session to discuss the Evaluation of the Superintendent and Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Employment of Hannah Pfister, Medical Assisting Instructor, Cowan campus effective November 30, 2020.

b) Employment of Amanda Kennedy, Director of Finance, effective January 25, 2021.

c) Temporary Teachers Contracts Spring 2021 Semester

Chickasha

Burns, Shantel Denise

Johnson, Jessica

Reed, Brent

Cowan

Fletcher, Taylor

Shriver, Benton

El Reno

Graham, Michael

Hull, Sue

Slimp Bambi

9. Vote to Convene into Executive Session

10. Vote to acknowledge return from Executive Session to Open Session of the board

11. Statement of minutes of Executive Session by Board President.

12. Vote to approve employment of Hannah Pfister, Medical Assisting Instructor, Cowan campus effective November 30, 2020.

13. Vote to approve employment of Amanda Kennedy, Director of Finance, effective January 25, 2021.

14. Vote to approve Temporary Teachers Contracts Spring 2021 Semester

Chickasha

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15. Board of Education's monthly review and discussion of CV Tech's Return to Learn Plan.

16. Vote to approve amended 2020-2021 Canadian Valley Technology Center District Calendar (Addendum A).

17. Vote to approve amended Temporary Tuition Refund and Leave of Absence Policy due to the COVID-19 Pandemic (Addendum B).
18. Vote to approve Facility Use and License Agreement between Canadian Valley Technology Center and Café 66 (Addendum C).
19. Vote to approve the purchase of an AutoComp Elite (TM) Lathe for the Auto Services Program at the El Reno Campus in the amount of \$13,325.54 through State Contract #SW798 (Addendum D).
20. Vote to approve the best quote to purchase two engine lathes from Timco for the Precision Machining Program at the Chickasha Campus for \$49,980.00 (Addendum E).
21. Vote to approve the Memorandum of Understanding - Change Order between Canadian Valley Technology Center and the Oklahoma Department of Career and Technology Education (ODCTE) for assessments at the Chickasha and El Reno campuses (Addendum F).

22. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Contracts are approved subject to review by CV Tech's legal counsel. Any or all of the public record items included within the consent docket. i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase request for approval; financial report; proposed transfer of funds between activity accounts; and fund raising event listing, may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 A.M. -4:30 P.M.:

- a. Minutes of the Regular Meeting held November 10, 2020.
- b. Encumbrances (Addendum G)
- c. Change Orders to the General Fund and Building Fund (Addendum H)
- d. Activity Fund Sub Account Transfers and Resolution of Monthly Transfers (Addendum I)
- e. Business and Industry Contracts (Addendum J)
- f. Employment of Part-Time Personnel (Addendum K)
- g. Surplus/Salvage List (Addendum L)

23. New Business

This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).

24. Board Members' Comments

25. Announcements -Coming Events

- Winter Break December 21 - January 3

- Next Board Meeting January 12, 2021 El Reno Seminar Center

26. Adjournment (Vote)