

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6
El Reno Campus, JR Gilliland Seminar Center,
6505 E. HWY. 66, El Reno, Oklahoma 73036
Special Meeting Board of Education
Tuesday, December 8, 2020 5:30 PM

Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:31 p.m. Christy Stanley: Present; Jimmie Vickrey: Present; Penny Jones: Present; Dean Riddell: Absent; Travis Posey: Absent.

Public Comment

No communication to the Board was presented or discussed.

Showcase: El Reno and Cowan Campus Overview and Program Video: Jessica Limestall, Marketing Director, showed the board a video featuring the El Reno campus Early Care and Cowan campus BioMed Programs. Next, she shared with the board the recruitment plan for the North side of the district. This started with a mailed brochure listing all the full-time programs. Next her team worked with the sending schools and made the recruitment videos an assignment for sophomores. This ensured that CV Tech recruitment could happen in the safest way possible. The Marketing team also created social media content for all the CV Tech Platforms highlighting each program and explaining how to use the new online application. The marketing team has had to think outside the box to reach potential students this year through the pandemic.

Construction Report: Julie McCormick gave the El Reno construction report that roofers were fixing the minor leaks that were discovered after the ice storm. Joe Meziere gave the Cowan report that the first round of punch lists has started in Area D and the walk throughs in Area B have begun as well. A few areas can begin moving in over the winter break and they are still on track to be complete mid-January.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of November 30, 2020 was \$9,843,760.12; 2) total cash and investments in the Building Fund as of November 30, 2020 was \$13,696,882.40. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of November 30, 2020, was \$581,351.43.

Administrative Reports: Dr. Lutts gave the administrative report and discussed with the board that CV Tech is now a part of the Centers for Workforce Excellence. As discussed previously this required an extensive application process that took many people to make happen. CV Tech is one of two tech centers in the Centers of Workforce Excellence. On December 16, 2020 there will be an advisory meeting to discuss initiatives and goals.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):

a) Resignation of Darwin Fitzgerald, Technical Assistant, El Reno campus effective November 30, 2020.

b) Retirement of Kellie Carel, Bursar, El Reno campus effective June 30, 2021.

c) Amended Retirement date of Susan Weaver, PIVOT Coordinator, Chickasha and El Reno campuses, effective date January 31, 2021.

Motion to approve Personnel Report. This motion, made by Christy Stanley and seconded by Penny Jones, Passed.

Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Proposed Executive Session to discuss the Evaluation of the Superintendent and Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Employment of Hannah Pfister, Medical Assisting Instructor, Cowan campus effective November 30, 2020.

b) Employment of Amanda Kennedy, Director of Finance, effective January 25, 2021.

c) Temporary Teachers Contracts Spring 2021 Semester

Chickasha

Burns, Shantel Denise

Johnson, Jessica

Reed, Brent

Cowan

Fletcher, Taylor

Shriver, Benton

El Reno

Graham, Michael

Hull, Sue

Slimp Bambi

Motion to convene into Executive Session at 5:50 p.m. to discuss the Evaluation of the Superintendent, Dr. Gayla Lutts. This motion, made by Christy Stanley and seconded by Penny Jones, Passed.

Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Vote to acknowledge return from Executive Session at 6:41 p.m. to Open Session of the board. This motion, made by Penny Jones and seconded by Christy Stanley, Passed.

Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Mr. Jimmie Vickrey, President, made a statement regarding minutes of Executive Session. He stated that the board reviewed the Superintendent evaluation and Dr. Lutts presented strategic goals.

Motion to approve employment of Hannah Pfister, Medical Assisting Instructor, Cowan campus effective November 30, 2020.

This motion, made by Christy Stanley and seconded by Penny Jones, Passed.

Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Motion to approve employment of Amanda Kennedy, Director of Finance, effective January 25, 2021.

This motion, made by Penny Jones and seconded by Christy Stanley, Passed.
Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Motion to approve Temporary Teachers Contracts Spring 2021 Semester

Chickasha

Burns, Shantel Denise

Johnson, Jessica

Reed, Brent

Cowan

Fletcher, Taylor

Shriver, Benton

El Reno

Graham, Michael

Hull, Sue

Slimp Bambi

This motion, made by Christy Stanley and seconded by penny Jones, Passed.
Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Dr. Lutts reviewed and discussed CV Tech's Return to Learn Plan.

Motion to approve amended 2020-2021 Canadian Valley Technology Center District Calendar (Addendum A).

This motion, made by Christy Stanley and seconded by Penny Jones, Passed.
Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Motion to approve amended Temporary Tuition Refund and Leave of Absence Policy due to the COVID-19 Pandemic (Addendum B).

This motion, made by Penny Jones and seconded by Christy Stanley, Passed.
Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Motion to approve Facility Use and License Agreement between Canadian Valley Technology Center and Café 66 (Addendum C).

This motion, made by Christy Stanley and seconded by Penny Jones, Passed.
Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Motion to approve the purchase of an AutoComp Elite (TM) Lathe for the Auto Services Program at the El Reno Campus in the amount of \$13,325.54 through State Contract #SW798 (Addendum D).

This motion, made by Christy Stanley and seconded by Penny Jones, Passed.
Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Motion to approve the best quote to purchase two engine lathes from Timco for the Precision Machining Program at the Chickasha Campus for \$49,980.00 (Addendum E).

This motion, made by Penny Jones and seconded by Christy Stanley, Passed.
Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Motion to approve the Memorandum of Understanding - Change Order between Canadian Valley Technology Center and the Oklahoma Department of Career and Technology Education (ODCTE) for assessments at the Chickasha and El Reno campuses (Addendum F).

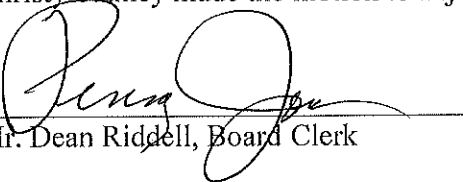
This motion, made by Christy Stanley and seconded by Penny Jones, Passed.

Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Motion to approve Consent Agenda. This motion made by Penny Jones and seconded by Christy Stanley, Passed.

Motion carried 3-0. (Stanley yes; Jones yes; Vickrey yes; Posey absent; Riddell absent)

Christy Stanley made the motion to adjourn at 6:51 p.m.


Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

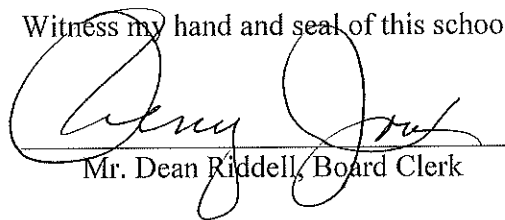
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this January 12, 2020.


Mr. Dean Riddell, Board Clerk