

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6
El Reno Campus, JR Gilliland Seminar Center,
6505 E. HWY. 66, El Reno, Oklahoma 73036
Regular Meeting Board of Education
Tuesday, December 14, 2021 5:30 PM

Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:30 p.m.
Dean Riddell: Present; Jimmie Vickrey: Present; Dennis Crawford: Present; Christy Stanley:
Present; Penny Jones: Present.

Public Comment

No Communication to the Board was presented or discussed.

Showcase: Welding, HVAC & Electrical - Meeting Industry Needs: The board was introduced and took a tour of Welding, HVAC and Electrical Trades. Rayce Sanders, Johnie Carter, Micky Marsee and JW Williams all talked about the growing demand of their classes. Each year each class is at capacity, or has a waiting list of students wanting to come into the program. They also discussed with the board, how important it is for them to keep up with industry standards and thanked them for making that possible by approving equipment needs. Because each instructor keeps their standards so high students have a high pass rate on certifications and companies are constantly asking when a student will be ready for work.

Financial Report Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of November 30, 2021 was \$14,084,424.97; 2) total cash and investments in the Building Fund as of November 30, 2021 was \$15,986,056.98. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of November 30, 2021, was \$434,977.66.

Administrative Reports

- Board Seats – Jimmie Vickrey was the only person that filed for the board seat.
- Auditors – Auditors were onsite for two days. Most of their work was done remotely since we are almost all paperless. The report will be ready in February.
- Policies – There are several policies that are being revised. There will be meetings and trainings for all employees that these policies effect.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):

a) Resignation of Renee Lee, Surgical Technology Instructor/Coordinator, Chickasha campus effective November 23, 2021.

b) Resignation of Kaitlin Davis, Outreach and Recruitment Specialist, El Reno campus, effective December 3, 2021.

Motion to approve Personnel Report. This motion, made by Dennis Crawford and seconded by Penny Jones Passed.

Motion carried 5-0. (Riddell yes; Vickrey yes, Crawford yes; Stanley yes, Jones yes)

Proposed Executive Session to discuss the Evaluation of the Superintendent and Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Employment of McKinlee Stange, Instructional Assistant, Cowan campus effective November 11, 2021.

b) Employment of Michele Overton, Child Care Cook, El Reno campus effective November 18, 2021.

c) Employment of Jamie Jones-Scammahorn, Licensed Professional Counselor, District-Wide effective December 7, 2021.

d) Employment of Deaun Maas Steed, Financial Aid Officer, El Reno and Cowan campuses effective January 10, 2022.

Motion to convene into Executive Session at 6:17 p.m. to discuss the Evaluation of the Superintendent, Dr. Gayla Lutts. This motion, made by Christy Stanley and seconded by Penny Jones, Passed.

Motion carried 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to acknowledge return from Executive Session at 7:04 p.m. to Open Session of the board. This motion, made by Dennis Crawford and seconded by Christy Stanley, Passed.

Motion carried 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Mr. Jimmie Vickrey, President, made a statement regarding minutes of Executive Session. He stated that the board reviewed the Superintendent evaluation and Dr. Lutts presented strategic goals.

Motion to approve employment of McKinlee Stange, Instructional Assistant, Cowan campus effective November 11, 2021.

This motion, made by Dean Riddell and seconded by Penny Jones, Passed.

Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve employment of Michele Overton, Child Care Cook, El Reno campus effective November 18, 2021.

This motion, made by Penny Jones and seconded by Dennis Crawford, Passed.

Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve employment of Jamie Jones-Scammahorn, Licensed Professional Counselor, District-Wide effective December 7, 2021.

This motion, made by Christy Stanley and seconded by Dennis Crawford, Passed.

Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve employment of Deaun Maas Steed, Financial Aid Officer, El Reno and Cowan campuses effective January 10, 2022.

This motion, made by Dean Riddell and seconded by Penny Jones, Passed.
Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve Temporary Teachers Contracts Spring 2022 Semester:

Chickasha

Gervasi, Cody

Cowan

Bixler, Taylor

Pfister, Hannah

Self, Christy

Southard, Laurie

El Reno

Bundy, Olin

Cook, Alan

Graham, Alfred

Ulmer, Christina

Wright, Alicia

This motion, made by Christy Stanley and seconded by Penny Jones, Passed.

Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Dr. Lutts reviewed and discussed CV Tech's COVID Cases trend graph from Return to Learn Plan/COVID Protocols.

Motion to approve the following revised policies to the Policy Manual:

- a) Section 1 - Power and Duties (Addendum A)
- b) Section 2 - Board Meetings (Addendum B)
- c) Section 2 - Notification of Meetings (Addendum C)
- d) Section 2 - Quorum (Addendum D)
- e) Section 3 - Communicable Diseases (Addendum E)
- f) Section 3 - Federal Programs (Addendum F)
- g) Section 3 - Interference with Peaceful conduct (Addendum G)
- h) Section 3 - Procurement (Addendum H)
- i) Section 6 - Leave (Addendum I)
- j) Section 7 - Suspension - Instructors (Addendum J)
- k) Section 8 - Support Employees Rules of Conduct (Addendum K)
- l) Section 10 - Administration of Medicine (Addendum L)
- m) Section 10 - Next Step Scholarship (Addendum M)
- n) Section 10 - Student Residency - Minor (Addendum N)

This motion, made by Christy Stanley and seconded by Dean Riddell, Passed.

Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve to rescind and replace the following policies to the Policy Manual:

- a) Section 12 - Social Media and Social Networking (Addendum O)
- b) Section 4 - United States Copyright (Addendum P)

This motion, made by Dean Riddell and seconded by Penny Jones, Passed.
Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve Amendment to the AFPlanServ 403(b) agreement (Addendum Q).
This motion, made by Penny Jones and seconded by Christy Stanley, Passed.
Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve contract between Canadian Valley Technology Center and Johnson Controls for Metasys Network Engine at the Chickasha Campus (Addendum R)
This motion, made by Christy Stanley and seconded by Penny Jones, Passed.
Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve contract between Canadian Valley Technology Center and Johnson Controls for FEC Controllers at the Chickasha Campus (Addendum S)
This motion, made by Dennis Crawford and seconded by Penny Jones, Passed.
Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve contract between Canadian Valley Technology Center and HealthStream for myClinicalExchange for the following Programs:

- a) Surgical Technology (Addendum T)
- b) Advanced Unlicensed Assistant (Addendum U)
- c) EMT (Addendum V)
- d) Flex Health (Addendum W)

This motion, made by Christy Stanley and seconded by Dean Riddell, Passed.
Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve Licensing Agreement between Canadian Valley Technology Center and Paradise POS for food Services at the Cowan campus (Addendum X).

This motion, made by penny Jones and seconded by Dennis Crawford, Passed.
Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve Yearly Lease, year one (1) of three (3) of three (3) 71 Passenger Buses for \$12,000.00 each for a total of \$36,000.00 from Ross Transportation, Cowan and Chickasha campuses for fiscal year 2021-2022 (Addendum Y).

This motion, made by Penny Jones and seconded by Christy Stanley, Passed.
Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve Sole Source purchase of the Amatrol T5552 Level/ Flow Process Control Learning System from Tech-Labs, Inc. for IART at the El Reno campus for \$43,180.00 (Addendum Z).

This motion, made by Penny Jones and seconded by Dennis Crawford, Passed.
Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve the lowest quote to purchase 3, 14 passenger activity buses from Midwest Bus District-Wide for \$182,130.00 (Addendum AA).

This motion, made by Christy Stanley and seconded by Dean Riddell, Passed.

Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve purchase of 2022 Ford Expedition from Vance County Ford for the El Reno campus in the amount of \$42,593.00 through State Contract #SW035 (Addendum AB).

This motion, made by Christy Stanley and seconded by Dean Riddell, Passed.

Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve purchase of 2022 Ford F250 from Vance County Ford for the El Reno campus in the amount of \$35,226.40 through State Contract #SW035 (Addendum AC).

This motion, made by Dean Riddell and seconded by Christy Stanley, Passed.

Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve purchase of Technology Equipment from Apple district wide in the amount of \$82,989.00 through State Contract #SW1020A (Addendum AD).

This motion, made by Christy Stanley and seconded by Dennis Crawford, Passed.

Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve purchase of IT Equipment from Dell Technologies district wide in the amount of \$149,749.86 through State Contract #SW1020D (Addendum AE).

This motion, made by Dennis Crawford and seconded by Penny Jones, Passed.

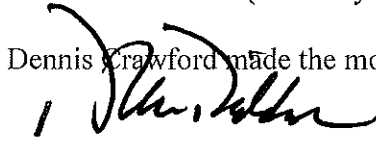
Motion carries 5-0. (Stanley yes; Jones yes; Vickrey yes; Crawford yes; Riddell yes)

Motion to approve Consent Agenda

This motion made by Christy Stanley and seconded by Dennis Crawford, passed.

Motion carried 5-0 (Riddell yes, Vickrey yes, Stanley yes, Crawford yes, Jones yes)

Dennis Crawford made the motion to adjourn at 7:22.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

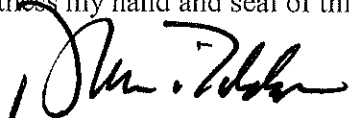
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this January 11, 2022.

A handwritten signature in black ink, appearing to read "Mr. Riddell", written over a horizontal line.

Mr. Dean Riddell, Board Clerk