

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6
El Reno Campus, Board Room Dr. Greg Winters Administration Building,
6505 E. HWY. 66, El Reno, Oklahoma 73036
Regular Meeting Board of Education
Tuesday, September 13, 2022 5:30 PM

Approved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:31 p.m. Jimmie Vickrey: Present; Penny Jones: Present; Christy Stanley: Present; Dennis Crawford: Absent; Dean Riddell: Absent.

Public Comment

No Communication to the Board was presented or discussed.

Administrative Reports

- Mustang Public Schools Superintendent, Charles Bradley, presented to the board sharing his appreciation for what Canadian Valley does as a valued partner. Mustang Public schools has grown around 1800 students in the last two years and is the largest sending school for CV Tech.
- Dr. Lutts and Mr. Bradley reported on Workforce Development at an interim study in August. Dr. Lutts also present to the Mustang School Board, data relating to CV Tech and Mustang's partnerships.
- ARPA Grant – CV Tech presented at a private meeting with the legislators about a training complex for the future. The proposed plan that was presented, would house the BIS Department as well CLEET, fire and EMS training facility. This would service Canadian and Grady county at a fraction of the cost of going to Ada for training.
- Chickasha Roofing – originally the project was supposed to be finished on August 1, but it should be completed after fall break.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of August 31, 2022 was \$22,966,266.83; 2) total cash and investments in the Building Fund as of August 31, 2022 was \$20,387,863.78. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of August 31, 2022, was \$381,471.73.

Motion to approve Amended Budget, which includes the Certified County Valuation Levy Sheet (Addendum A).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.
Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s):

- a) Resignation of Brian Denny, Computer Technician I, El Reno campus effective August 24, 2022
- b) Resignation of Jennifer Parker, Child Care Master Teacher, El Reno campus effective August 26, 2022.

Proposed Executive Session to discuss employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

- a) Transfer of Kimberly Adams from Events Custodian to Events Coordinator, El Reno campus effective August 12, 2022.
- b) Transfer of Evan Elliott from Night Custodian to Events Custodian, El Reno campus effective August 22, 2022.
- c) Transfer of Michael Williams from Evening Events Custodian to Groundskeeper, Chickasha campus, effective September 26, 2022.
- d) Transfer of Houston Molinar from Computer Technician I to Computer Technician II, Cowan campus effective September 1, 2022.
- e) Employment of Gregory Johnson, Evening HVAC Instructor, El Reno campus effective September 6, 2022.
- f) Employment of Karen Looney, Technical Assistant in Hospitality Service, El Reno campus effective August 29, 2022.
- g) Employment of Kendra Dutkowsky, Project Search Job Coach, Cowan campus effective August 26, 2022.
- h) Employment of Natalie Jones, Superintendent and District Office Administrative Assistant, district-wide effective September 26, 2022.
- i) Employment of LaDana Stanke, Food Service Assistant, El Reno campus effective September 12, 2022.
- j) Employment of Dalena Wallis, Food Service Assistant, El Reno campus effective September 12, 2022.
- k) Employment of Dana Childress, Food Service Assistant, El Reno campus effective September 26, 2022.

Motion to not go into Executive session made by Christy Stanley and Seconded by Penny Jones Passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve transfer of Kimberly Adams from Events Custodian to Events Coordinator, El Reno campus effective August 12, 2022.

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve transfer of Evan Elliott from Night Custodian to Events Custodian, El Reno campus effective August 22, 2022.

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve transfer of Michael Williams from Evening Events Custodian to Groundskeeper, Chickasha campus, effective September 26, 2022.

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve transfer of Houston Molinar from Computer Technician I to Computer Technician II, Cowan campus effective September 1, 2022.

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve employment of Gregory Johnson, Evening HVAC Instructor, El Reno campus effective September 6, 2022.

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve employment of Karen Looney, Technical Assistant in Hospitality Service, El Reno campus effective August 29, 2022.

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve employment of Kendra Dutkowsky, Project Search Job Coach, Cowan campus effective August 26, 2022.

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve employment of Natalie Jones, Superintendent and District Office Administrative Assistant, district wide effective September 26, 2022.

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve employment of LaDana Stanke, Food Service Assistant, El Reno campus effective September 12, 2022.

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve employment of Dalena Wallis, Food Service Assistant, El Reno campus effective September 12, 2022.

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve employment of Dana Childress, Food Service Assistant, El Reno campus effective September 26, 2022.

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve Canadian Valley Technology Center Foundation Employee Services Contract for Mr. William Kramer (Addendum B).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve District School Activity Funds Accounts for 2022-2023 (Addendum C).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve contract between Canadian Valley Technology Center and Atomic Jolt for Atomic Assessments for Instructional Services district wide (Addendum D).

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve Product Maintenance Agreement between Canadian Valley Technology Center and Summit Technology Affiliates for Instructional Services district wide (Addendum E).

Vote to approve the following revisions to the Policy Manual:

a) Section 3 Business and Auxiliary - Procurement (Addendum F)

b) Section 6 Employees General - Employment of Relatives (Addendum G)

c) Section 6 Employees General - Leave (Addendum H)

d) Section 7 Certified Employees - Dyslexia/Dysgraphia Awareness Program (Addendum I)

e) Section 10 Students - Student Admission and Procedures for Full-Time Programs

(Addendum J)

f) Section 12 Technology - Internet and Technology Safety (Addendum K)

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve the following new policies to the Policy Manual:

a) Section 3 Business and Auxiliary Services - Financial Gifts to the Technology Center Under the Oklahoma Equal Opportunity Education Scholarship Act (Addendum L)

b) Section 5 School Property - Use of Multiple Occupancy Restrooms and Changing Areas (Addendum M)

c) Section 10 Students - Student Mental Health Crisis Protocol (Addendum N)

d) Section 10 Students - Mental Health Accommodations (Addendum O)

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve Transportation Schedule Contracts for fiscal year 2022-2023 (Addendum P).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve contract between Canadian Valley Technology Center and Republic Services for waste services at the El Reno and Cowan campuses (Addendum Q).

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve contract between Canadian Valley Technology Center and Oklahoma Teacher & Leader Effectiveness (OKTLE) for teacher evaluations district wide (Addendum R).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve contract between Canadian Valley Technology Center and Learningpool for Instructional Services district wide (Addendum S)

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve Security Policy between Canadian Valley Technology Center and NOCTI for Assessment Center at the Cowan campus (Addendum T).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve Memorandum of Understanding for the Preceptor Program between Canadian Valley Technology Center and:

a) Comanche County Memorial Hospital (Addendum U)

b) Grady Memorial Hospital (Addendum V)

c) Kirks Emergency Medical Services (Addendum W)

d) Pafford EMS (Addendum X)

e) Physicians Hospital Anadarko (Addendum Y)

f) Tuttle EMS (Addendum Z)

g) Care First Wellness and Associates (Addendum AA)

h) McBride Orthopedic Hospital (AB)

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve the Clinical Experience Agreement between Canadian Valley Technology Center and:

a) Family First Yukon (Addendum AC)

b) Care First Wellness and Associates (AD)

c) McBride Orthopedic Hospital (AE)

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve the quote for equipment from Anthem Business Solutions with updated total of \$7,753.50 for Food Service at the El Reno campus (Addendum AF).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve Customer Service Agreement between Canadian Valley Technology Center and UniFirst for food Service at the El Reno and Cowan campuses (Addendum AG).

This Motion made by Penny Jones and Seconded by Christy Stanley passed.

Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve "Be the Match" fundraiser for Practical Nursing HOSA October 1, 2022 to March 3, 2023, at the Chickasha and Cowan campuses (Addendum AH).

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

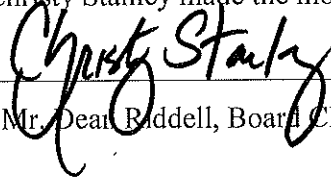
Motion carried 3-0. (Stanley yes; Vickrey yes; Jones yes; Crawford absent; Riddell absent)

Motion to approve Consent Agenda

This Motion made by Christy Stanley and Seconded by Penny Jones passed.

Motion carried 3-0 (Stanley yes, Vickrey yes, Jones yes, Crawford absent, Riddell absent)

Christy Stanley made the motion to adjourn at 6:31.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this October 11, 2022.



Mr. Dean Riddell, Board Clerk