



Canadian Valley Technology Center
Special Virtual and Physical Meeting

Dr. Greg Z. Winters District Administration Building (Building 200) Board Room,
El Reno Campus 6505 E. HWY. 66
El Reno, Oklahoma 73036
Tuesday, August 11, 2020 at 5:30 PM

Unapproved Minutes

This meeting was conducted via teleconferencing, via videoconferencing, and at a physical location.

Physical Location: (Jimmie Vickrey - President)
Physical Location: (Penny Jones – Vice President)
Physical Location: (Dean Riddell - Clerk)
Physical Location: (Christy Stanley – Member)
Videoconference: (Travis Posey – Member)
Physical Location: (Gayla Lutts - Superintendent)
Physical Location: (Mauri Riggs - Minutes Clerk)

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:32 pm
Christy Stanley: Present; Penny Jones: Present; Dean Riddell: Present; Jimmie Vickrey:
Present; Travis Posey: Present.

Showcase: Positive Feedback regarding past, current and future school plans: Dr. Lutts introduced the three campus directors, Julie McCormick, Joe Meziere and Ronnie Bogle to discuss CV Tech's past, current and future plans. Mrs. McCormick spoke first about the past. At the Chickasha campus, Flex Health remained open during the summer and the Daycare opened on June 1. At the El Reno campus, Cosmetology had class through June and Aviation and the Daycare center opened on June 1. While at the Cowan campus, construction continued throughout the summer. Next Mr. Meziere spoke about current plans. CV Tech will begin class on August 13 and will continue to have constant communication with sending schools. Instructors have taken the opportunity to complete professional development trainings and are diligently working together. Staff has demonstrated patience, resilience, flexibility and optimism as they start the new school year. Lastly, Mr. Bogle discussed our future plans. In order to keep students and staff safe, several administrators and district leaders have completed a contact tracing course through John Hopkins University. Also, all programs across the district are ready to go to virtual instruction at a moment's notice. One thing that has never changed is the entire CV Tech staff is still committed to the purpose of preparing people to succeed.

Construction Report: Julie McCormick gave the El Reno construction report stating that on August 17 work will begin to correct the exhaust in the composite lab of Aviation. After that is finished construction will be complete at the El Reno campus. Joe Meziere gave the Cowan report that work in the main building is being finished up. The renovated side is moving along quickly and should be ready the beginning of the spring semester.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of July 31, 2020 was \$15,727,241.95; 2) total cash and investments in the Building Fund as of July 31, 2020 was \$14,366,662.75 3) CV Tech has collected 2.01% of estimated revenue in the General Fund vs. 2.44% this time last year not including carryover; 4) CV Tech has collected .77% of estimated revenue in the Building Fund vs .89% this time last year not including the carryover. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of July 31, 2020, was \$615,896.79.

Administrative Reports: Dr. Lutts gave the administrative report and discussed with the board the weekly meetings with Canadian and Grady County Superintendents. All the schools have continued to share their ever-changing plans and even though no two schools' plans are alike they will still bring their students to CV Tech five days a week. Next, she talked about the meeting that CV Tech hosted with Brad Warden, an Infection Preventionist with Grady Memorial Hospital. He had helpful information that aligned with CDC and Health Department guidelines. Lastly, she told the board that all staff is back on campus full time and are looking forward to students being back as well. The safety measures that have been put into place at all three campuses will best protect all.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):

a) Retirement of Leonard Fowler, Custodian, Cowan campus effective October 1, 2020. Motion to approve personnel report. This motion made by Travis Posey and seconded by Christy Stanley, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to not go into executive session to discuss employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Shantel Denise Burns, Special Needs Counselor/ Assessment Center Coordinator, Chickasha campus effective August 5, 2020.

b) Hannah Fowler, Technical Assistant, El Reno campus effective fiscal year 2020-2021.

c) Transfer of Debra Booth from Special Needs Counselor/Assessment Center Coordinator, Chickasha campus, to Career Counselor, El Reno campus effective September 1, 2020.

This motion made by Christy Stanley and seconded by Penny Jones, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve employment of Shantel Denise Burns Special Needs Counselor/ Assessment Center Coordinator, Chickasha campus effective August 5, 2020.

This motion made by Dean Riddell and seconded by Travis Posey, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve employment of Hannah Fowler, Technical Assistant, El Reno campus effective fiscal year 2020-2021.

This motion made by Penny Jones and seconded by Christy Stanley, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve transfer of Debra Booth from Special Needs Counselor/Assessment Center Coordinator, Chickasha campus, to Career Counselor, El Reno campus effective September 1, 2020.

This motion made by Dean Riddell and seconded by Penny Jones, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve Teresa Williams, Compliance Officer, Chickasha campus for FY20-21.

This motion made by Travis Posey and seconded by Dean Riddell, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Dr. Lutts reviewed and discussed CV Tech's Return to Learn Plan.

Motion to approve the COVID-19 Tuition Refund and LOA Policy Extension (Addendum A).

This motion made by Penny Jones and seconded by Dean Riddell, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve the 2020-2021 Student Handbooks for Chickasha, Dr. Earl Cowan and El Reno Campuses (Addendum B).

This motion made by Christy Stanley and seconded by Penny Jones, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve contract with Cox Business for two fire alarm lines at the Cowan campus (Addendum C).

This motion made by Dean Riddell and seconded by Penny Jones, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve the Technology Centers Cooperative Agreement for 2020-2021 between the following "Cooperative District" (Addendum D).

Canadian Valley Technology Center School District No.6

Francis Tuttle Technology Center School District No. 21

Metro Technology Center School District No. 22

Midwest City-Del City Lewis Eubanks Technology Center

Moore Norman Technology Center School District No. 17

This motion made by Travis Posey and seconded by Christy Stanley, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve solutions agreement between Canadian Valley Technology Center and Remote-Learner US, Inc. (Addendum E).

This motion made by Dean Riddell and seconded by Penny Jones, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve the License and Training Service Master Agreement between Canadian Valley Technology Center and E-Hazard Management, LLC (Addendum F).

This motion made by Travis Posey and seconded by Christy Stanley, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve Clinical Experience Agreement between Canadian Valley Technology Center and Chickasha Nursing Center (Addendum G).

This motion made by Penny Jones and seconded by Christy Stanley, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve Memorandum of Understanding between Canadian Valley Technology Center and Chickasha Nursing Center for the preceptor Program (Addendum H).

This motion made by Travis Posey and seconded by Penny Jones, passed.

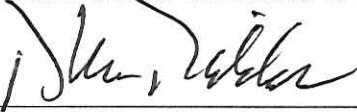
Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Motion to approve Consent Agenda

This motion made by Penny Jones and seconded by Dean Riddell, passed.

Motion carried 5-0 (Stanley yes; Jones yes; Riddell yes; Vickrey yes; Posey yes)

Dean Riddell made the motion to adjourn at 6:12.



Mr. Dean Riddell, Board Clerk

STATE OF OKLAHOMA)

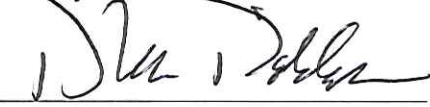
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this September 9, 2020.



Mr. Dean Riddell, Board Clerk