

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER (CV Tech) DISTRICT NO. 6

El Reno Campus, JR Gilliland Seminar Center,

6505 E. HWY. 66, El Reno, Oklahoma 73036

Regular Meeting Board of Education

Tuesday, August 10, 2021 5:30 PM

Unapproved Minutes

Roll Call of Board of Education members and establish a quorum: Attendance taken at 5:30 p.m.
Penny Jones: Present; Jimmie Vickrey: Present; Dennis Crawford: Present; Dean Riddell: Present;
Christy Stanley: Absent.

Public Comment

No Communication to the Board was presented or discussed.

Showcase: New Employees: Courtney Aguilar, Human Resources Director, shared with the board about the New Employee Orientation that was held at the end of July. There were 24 new employees that participated in the two-day event. During the event employees got to hear from several departments as well as take a tour of all three CV Tech locations. Next, Courtney showed a slide show featuring all the employees that had been hired since August 2020.

Financial Report: Tammy Ridgeway presented the financial report to the Board. Mrs. Ridgeway reported on the following: 1) total cash and investments in the General Fund as of July 31, 2021 was \$28,501,547.75; 2) total cash and investments in the Building Fund as of July 31, 2021 was \$11,096,140.98. Mrs. Ridgeway also presented the Sinking Fund Account on the following: The Sinking Fund Account total cash and investments as of July 31, 2021, was \$454,571.40.

Administrative Reports: Dr. Lutts gave the administrative report to the board sharing with them that CV Tech participated in Summit, which is the annual summer conference. Next, she shared that all the Instructors, IAs and TAs are back on campus and have been focusing on professional development and moving forward through COVID again. Lastly, she shared that 13 positions are still open or in the process of being filled throughout the district.

Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2):

- a) Resignation of Bethanie Evans, Child Care Cook, El Reno campus effective July 23, 2021.
- b) Resignation of Amber Peters, Child Care Director at the El Reno campus effective August 30, 2021.
- c) Retirement of Peggy Vincent, Mail Courier, District Wide effective September 8, 2021.
- d) Retirement of Teresa Williams, Financial Aid Officer, Chickasha campus effective November 1, 2021.

Motion to approve Personnel Report. This motion, made by Dennis Crawford and seconded by Dean Riddell Passed.

Motion carried 4-0. (Jones yes; Vickrey yes, Crawford yes; Riddell yes, Stanley absent)

Proposed Executive Session to discuss Employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

a) Employment of Sierra Campbell, Marketing Coordinator, El Reno campus effective July 20, 2021.

b) Employment of Fallan Hammond, Surgical Technology Instructor, Cowan campus effective July 26, 2021.

c) Transfer of Paula Hall from Assistant Instructor, Cowan campus to Technical Assistant, El Reno campus effective August 4, 2021.

d) Transfer of Jessica Reed from Child Care Lead Teacher to Child Care Cook, El Reno campus effective July 26, 2021.

e) Transfer of Shaelee Baldwin from Child Care Floater to Child Care Lead Teacher, El Reno campus effective July 26, 2021.

f) Employment of Alex Atkinson, Project Search - Job Coach, Cowan campus, effective August 12, 2021.

g) Employment of Dinae Barefoot, Practical Nursing Instructor, Chickasha campus effective August 9, 2021.

Motion to not go into Executive session made by Penny Jones and Seconded by Dean Riddell Passed.

Motion carried 4-0. (Jones yes; Riddell yes; Vickrey yes; Crawford yes; Stanley absent)

Motion to approve the employment of Sierra Campbell, Marketing Coordinator, El Reno campus effective July 20, 2021.

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve employment of Fallan Hammond, Surgical Technology Instructor, Cowan campus effective July 26, 2021.

This Motion made by Dean Riddell and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve transfer of Paula Hall from Assistant Instructor, Cowan campus to Technical Assistant, El Reno campus effective August 4, 2021.

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve transfer of Jessica Reed from Child Care Lead Teacher to Child Care Cook, El Reno campus effective July 26, 2021.

This Motion made by Penny Jones and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve transfer of Shaelee Baldwin from Child Care Floater to Child Care Lead Teacher, El Reno campus effective July 26, 2021.

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve employment of Alex Atkinson, Project Search - Job Coach, Cowan campus, effective August 12, 2021.

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve employment of Dinae Barefoot, Practical Nursing Instructor, Chickasha campus effective August 9, 2021.

This Motion made by Dean Riddell and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Dr. Lutts reviewed and discussed CV Tech's Return to Learn Plan/COVID Protocols.

Motion to approve one-time COVID-19 vaccine stipend policy (Addendum A).

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve a COVID-19 Authorized Absence leave policy (Addendum B).

This Motion made by Dean Riddell and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve temporary policies, Tuition Refund due to COVID-19 and Temporary Leave of Absence due to COVID-19 (Addendum C).

This Motion made by Dennis Crawford and Seconded by Penny Jones passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve a one-time stipend for attendance to OK Summit, paid through payroll, in the amount of \$160.00 for those employees who were not covered under the Positional Institutional Membership with OkACTE.

This Motion made by Dean Riddell and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve Solutions Agreement between Canadian Valley Technology Center and Remote Learner District Wide (Addendum D).

This Motion made by Penny Jones and Seconded by Dennis Crawford passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve agreement between Canadian Valley Technology Center and the State of Oklahoma Department of Rehabilitation Services (DSR) for Project Search Coordinator Team Member Agreement for fiscal year 2021-2022 (Addendum E).

This Motion made by Penny Jones and Seconded Dean Riddell passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve Memorandum of Understanding between Canadian Valley Technology Center and Redlands Community College for Bio-Med college credits (Addendum F).

This Motion made by Dennis Crawford and Seconded by Dean Riddell passed.

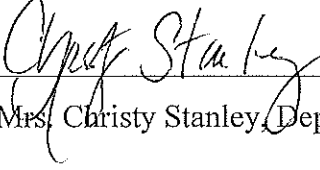
Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Motion to approve Consent Agenda

This motion made by Penny Jones and seconded by Dean Riddell, passed.

Motion carried 4-0 (Jones yes, Vickrey yes, Riddell yes, Crawford yes, Stanley absent)

Dean Riddell made the motion to adjourn at 6:07.



Mrs. Christy Stanley, Deputy Board Clerk

STATE OF OKLAHOMA)

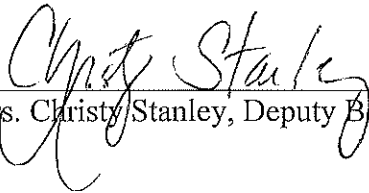
) SS:

COUNTY OF CANADIAN)

I, the undersigned Clerk of the Board of Education of Canadian Valley Area Vocational Technical School District No. 6 of Canadian County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time, and place of this regular meeting was filed with the office of the County Clerk of Canadian County, and Secretary of State of the State of Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this school district this September 14, 2021.



Mrs. Christy Stanley, Deputy Board Clerk