



CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6
Conference Room, Chickasha Campus, 1401 Michigan Ave., Chickasha, OK 73018
Regular Meeting Board of Education
Tuesday, August 13, 2019 Regular Meeting Board of Education

AGENDA

Dinner is available for Board members beginning at 5:00 p.m., preceding the convening of the Board meeting. No school business shall be introduced or discussed, and conversation shall be unrelated to school business. The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-2. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, if possible, prior to the scheduled time of the Board meeting. At the time and place designated, the Board will consider and act upon the matters set forth on this Agenda as follows:

1. Roll Call of Board of Education members and establish a quorum

2. Public Comment

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker. 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

3. Showcase: Business & Industry Safety Trainers

4. Construction Report

5. Financial Report

6. Administrative Reports

7. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the Resignation of the following employee(s): (Board Policy 2.2): a) Resignation of Brian Deason, Construction Trades Instructor, El Reno campus effective July 9, 2019. b) Resignation of Shane Childers, Instructional Assistant, El Reno campus effective July 15, 2019. c) Resignation of Alexis Graham, Student Services Secretary, El Reno campus effective July 25, 2019. d) Resignation of Brooke Anderson, Receptionist, El Reno campus effective August 14, 2019. e) Resignation of Lauren Cullen, Secretary to the Superintendent/CEO, effective August 16, 2019.

8. Proposed Executive Session to discuss employment, hiring, and appointment of individual salaried employees. Executive session authority: 25 Okla. Stat. § 307 (B)(1) and (7). The board shall discuss the employment of: a) Employment of Stephanie Carr, ACE Evening Secretary, Chickasha campus effective July 22, 2019. b) Employment of Michael Graham, Construction Trades Instructor, El Reno campus effective July 29, 2019. c) Employment of Linda Smith, Technical Assistant Service Careers Hospitality, El Reno campus effective August 5, 2019. d) Employment of Julie Sparks, Instructional Assistant, Dr. Earl Cowan campus effective August 20, 2019. e) Transfer of Renee Lee from Surgical Technology Instructor to Surgical Technology Instructor/Coordinator, Chickasha campus effective August 1, 2019. f) Transfer of Danny Dees from Computer Technician II to Server Administrator, District Wide effective August 1, 2019. g) Transfer of Melodie Ratliff from Child Care Teacher to Technical Assistant Child Care, El Reno campus effective August 5, 2019. h) Transfer of Jessica Richards from Child Care Floater to Child Care Teacher, El Reno campus effective August 5, 2019. i) Employment of Heather Murphy, Secretary/Receptionist, El Reno campus effective August 26, 2019. j) Katharine Lagaly, Instructional Assistant/Health Careers, Dr. Earl Cowan campus effective August 15, 2019. k) Jeremy Copeland, Technical Assistant/Welding and Diesel, El Reno campus effective August 2019. l) Transfer of Carol Ruzicka from Business and Industry Secretary to Student Services Secretary, El Reno campus effective August 2019. m) Employment of Shaelee Baldwin, Child Care Floater, El Reno campus effective August 2019. n) Employment of Chanda Lewis, Surgical Technology Instructor, Chickasha campus effective August 2019.

9. Vote to Convene into Executive Session

10. Vote to acknowledge return from Executive Session to Open Session of the board

11. Statement of minutes of Executive Session by Board President.

12. Vote to approve Employment of Stephanie Carr, ACE Evening Secretary, Chickasha campus effective July 22, 2019.

13. Vote to approve Employment of Michael Graham, Construction Trades Instructor, El Reno campus effective July 29, 2019.

14. Vote to approve Employment of Linda Smith, Technical Assistant Services Careers Hospitality, El Reno campus effective August 5, 2019.

15. Vote to approve Employment of Julie Sparks, Instructional Assistant, Dr. Earl Cowan campus effective August 20, 2019.

16. Vote to approve Transfer of Renee Lee from Surgical Technology Instructor to Surgical Technology Instructor/Coordinator, Chickasha campus effective August 1, 2019.

17. Vote to approve Transfer of Danny Dees from Computer Technician II to Server Administrator, District Wide effective August 1, 2019.

18. Vote to approve Transfer of Melodie Ratliff from Child Care Teacher to Technical Assistant Child Care, El Reno campus effective August 5, 2019.

19. Vote to approve Transfer of Jessica Richards from Child Care Floater to Child Care Teacher, El Reno campus effective August 5, 2019.

20. Vote to approve Employment of Heather Murphy, Secretary/Receptionist, El Reno campus effective August 26, 2019.

21. Vote to approve Katharine Lagaly, Instructional Assistant/Health Careers, Dr. Earl Cowan campus effective August 15, 2019.

22. Vote to approve Jeremy Copeland, Technical Assistant/Welding and Diesel, El Reno campus effective August 2019.

23. Vote to approve Transfer of Carol Ruzicka from Business and Industry Secretary to Student Services Secretary, El Reno campus effective August 2019.
24. Vote to approve Employment of Shaelee Baldwin, Child Care Floater, El Reno campus effective August 2019.
25. Vote to approve Employment of Chanda Lewis, Surgical Technology Instructor, Chickasha campus effective August 2019.
26. Vote to approve CVTC to Assume Lead Education Agency Status for the CVTC Virtual School Consortium for the fiscal year 2019-2020, (Addendum "A").
27. Vote to approve Revision of Policy 2-38 Professional Education Requirements-Instructors, (Addendum "B").
28. Vote to approve Memorandum of Understanding between Department of Career & Technology Education (ODCTE) and Canadian Valley Technology Center for Adult Basic Education, (Addendum "C").
29. Vote to approve sole source purchase of Aviation Engine Training Equipment from Avotek for the Aviation Program at the El Reno campus in the amount of \$25,270.00, (Addendum "D").
30. Vote to approve agreement between The Journal Record Publishing Company and Canadian Valley Technology Center, (Addendum "E").
31. Vote to approve agreement between Presidio Networked Solutions, LLC and Canadian Valley Technology Center for Presidio Service Request, (Addendum "F").
32. Vote to approve renewal agreement between Learning Sciences International (LSi) and Canadian Valley Technology Center, (Addendum "G").
33. Vote to approve work agreement between Dan Van Design and Canadian Valley Technology Center for the 50th Anniversary logo, (Addendum "H").
34. Vote to approve agreement between Stericycle and Canadian Valley Technology Center for the Chickasha, Dr. Earl Cowan and El Reno campuses, (Addendum "I").
35. Vote to approve Positional Salary Schedule for fiscal year 2019-2020, (Addendum "J").
36. Vote to approve Equipment Placement Agreement between Coca-Cola Southwest Beverages LLC (CCSWB) and Canadian Valley Technology Center, (Addendum "K").
37. Vote to approve Clinical Experience Agreement between Canadian Valley Technology Center and Lifeline Home Health & Hospice, (Addendum "L").
38. Vote to approve Memorandum of Understanding for Preceptor Program between Canadian Valley Technology Center and:
 - a) Anadarko Fire Department, (Addendum "M")
 - b) Chickasha Fire Department, (Addendum "N")
 - c) Comanche County Memorial Hospital, (Addendum "O")
 - d) Grady Memorial Hospital, (Addendum "P")
 - e) Kirk's Ambulance Service, (Addendum "Q")
 - f) Lindsay EMS, (Addendum "R")
 - g) OK Department of Veteran's Affairs - Lawton/Ft. Sill, (Addendum "S")
 - h) Physician's Hospital, (Addendum "T")
 - i) Southern OK Ambulance Service, (Addendum "U")
 - j) Southwestern Medical Center, (Addendum "V")
 - k) Lifeline Home Health/Hospice, (Addendum "W")

39. Vote to approve solutions agreement between Remote-Learner US, Inc. and Canadian Valley Technology Center, (Addendum "X").

40. Vote to approve Resolution of Canadian Valley Technology Center to join The Oklahoma Schools Insurance Group (OSIG), (Addendum "Y").

41. Vote to approve Professional & Non-Professional Services Agreement between Canadian Valley Technology Center and the Oklahoma Department of Career & Technology Education (Agency) for accreditation site visits, (Addendum "Z").

42. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Contracts are approved subject to review by CV Tech's legal counsel. Any or all of the public record items included within the consent docket. i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase request for approval; financial report; proposed transfer of funds between activity accounts; and fund raising event listing, may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30 A.M. -4:30 P.M.:

- a. Minutes of the Regular Meeting held July 9, 2019.
- b. Encumbrances - Addendum "AA"
- c. Change Orders to the General Fund and Building Fund - Addendum "AB"
- d. Activity Fund Sub Account Transfers and Resolution of Monthly Transfers - Addendum "AC"
- e. Business and Industry Contracts - Addendum "AD"
- f. Employment of Part-Time Personnel - Addendum "AE"
- g. Surplus List - Addendum "AF"
- h. Contract Amendments - Addendum "AG"

43. New Business

This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).

44. Board Members' Comments

45. Announcements - Coming Events

- August 15.....Start of First Semester
- September 10.....Board of Education Meeting, El Reno campus

46. Adjournment (Vote)