

# CVTECH

Canadian Valley Technology Center

## 2023-24 HIGH SCHOOL ONLINE APPLICATION HELP GUIDE

The screenshot shows the CV Tech application portal. At the top is a dark blue header with the CV Tech logo. Below the header is a navigation bar with four items: 'APPLY ONLINE', 'LOGIN', 'PROGRAMS', and 'COURSES'. The 'LOGIN' item has a dropdown arrow. Below the navigation bar, the text 'LOGIN : APPLY ONLINE' is displayed. There are two prominent buttons: a blue button labeled 'CREATE NEW APPLICATION' and a dark blue button labeled 'CONTINUE AN APPLICATION IN PROGRESS'.

### NEW, FIRST TIME APPLICANTS

Click here if you created a PIN and started an app previously.

The screenshot shows the application form for new applicants. It starts with the instruction: 'Make sure you create a PIN and confirm that PIN before you hit submit. Your PIN must be 6 numeric characters long.' The form includes several input fields: First, Middle, Last, Home/Primary Phone, Birthdate, Email Address, Confirm Email, PIN, and Confirm PIN. There are 'CLEAR' and 'SUBMIT' buttons. Below this form, there is a note: 'If you have been issued an ID and PIN for CV Tech you may use them to create a new application. Otherwise, complete the form above.' This is followed by a second form with input fields for ID, PIN, and Email Address, along with 'CLEAR' and 'SUBMIT' buttons.

### NEW applicants, enter your information and CREATE YOUR OWN PIN (6 characters/numbers).

If you previously started an application, enter your information here.

Don't know your PIN? The PIN you created was emailed to you when you started the process. Check your email.

**Note** The gender field is an optional field that you do **NOT** have to answer on the application.

First  Gender  Birthdate

Middle

Last

Preferred Name

Street Address

Street Address 2

Street Address2

City

State

-- Select an option --

Zipcode

Home/Primary Phone

Parent #1 Cell Phone

Email Address

Cell Phone

**RESET** **SAVE AND CONTINUE**

## Academic Program

DECEMBER 02, 2022

**Note** Students can choose up to 2 programs.

Please select your 1st choice program then **click Save**.

Next, select your 2nd choice program, if applicable, then **click Save**.

Do **NOT** enter an application term or a campus. Please leave those fields as they are.

Program

- Accounting and Business Management
- Accounting and Business Management**
- Auto Collision Technology
- Auto Service Technology
- Aviation Maintenance Technology
- Biomedical Sciences
- Computer Aided Drafting
- Computer Information Systems
- Computer Programming
- Construction Trades
- Cosmetology

Application Term

Fall '23

Campus

To Be Determined

**SAVE**

**CONTINUE**

**NO**

## Additional Questions

DECEMBER 02, 2022

**Note** All required questions must be answered before you can submit your application.

[PDF VERSION OF ADDITIONAL QUESTIONS](#)

### HIGH SCHOOL INFORMATION

Please enter the information for the high school you attend.

1. What high school do you attend?

2. What is your current grade level?

### PARENT/GUARDIAN

Please enter the following info for your parent/guardian. *(optional)*

\*1. What is your parent/guardian's full name?

\*2. What is your parent/guardian's email address?

### TIME PREFERENCE

Time preference

1. What time of day do you want to attend CV Tech?

2. If my first program choice or time frame is not available, I would prefer to attend:

### T-SHIRT SIZE

Preferred t-shirt size?

1. What size t-shirt do you wear?

\* (optional)

RESET

SAVE

**You're done!** You should receive an email from [application@cvtechonline.net](mailto:application@cvtechonline.net)

### Didn't get your email?

A common error (below) requires you to fix page 2 (Academic Program page) **before your application is submitted**. Select your program, select SAVE then select CONTINUE.

- Personal Information
- Academic Program
- Additional Questions
- Submit Application

## Submit Application

DECEMBER 02, 2022

The following sections must be completed before you can submit your application.

- Academic Program