

Signature: Michelle Long



CANADIAN VALLEY TECHNOLOGY CENTER (CVTECH) DISTRICT NO. 6
El Reno Campus, Dr. Greg Winters Administration Building, Board Room
6505 E HWY 66, El Reno, OK 73036
Regular Meeting Board of Education
Tuesday, March 7, 2023 5:30 PM

AGENDA

The Board reserves the right to consider, take up, and take action on any agenda item in any order, except as to items 1-2. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, if possible, prior to the scheduled time of the Board meeting. At the time and place designated, the Board will consider and act upon the matters set forth on this Agenda as follows:

1. Roll call of Board of Education members and establish a quorum.

2. Public Comment

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CV Tech. As elected representatives of the voters and patrons of CV Tech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

3. Presentation of District Survey Results by Cole Hargrave Snodgrass and Associates.

4. Vote to approve Audit Report for fiscal year 2022, presented by Courtney Odom (Addendum A).

5. Financial Report (Addendum B)

6. Administrative Reports

7. Personnel Report – Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s):

- a) Resignation of Terrence Schmit, Maintenance Technician, Cowan campus, effective February 15, 2023.
- b) Retirement of Denise Gilmore, Custodian, El Reno campus, effective March 1, 2023.
- c) Retirement of Cheryl Brannum, Math Instructor, Cowan campus, effective May 23, 2023.
- d) Resignation of Laurie Eaton, Project Search Job Developer, Cowan campus, effective May 24, 2023.

8. Proposed Executive Session to discuss employment of the following personnel pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

- a) Employment of Kelsey Ritz, Assessment Center Specialist, El Reno campus, effective March 9, 2023.

9. Vote to Convene into Executive Session.

10. Vote to acknowledge return from Executive Session to Open Session.

11. Statement of minutes of Executive Session by Board President.

12. Vote to approve employment of Kelsey Ritz, Assessment Center Specialist, El Reno campus, effective March 9, 2023.

13. Vote to approve Contract for Services for E-Rate Funding Year 2023 between OneNet and Canadian Valley Technology Center, per Addendum "C".

14. Vote to approve License Agreement between Film Education Institute of Oklahoma and Canadian Valley Technology Center, per Addendum "D".

15. Vote to approve Memorandum of Understanding to establish a positional membership to ACTE (Association for Career and Technical Education) and OKACTE (Oklahoma Association of Career and Technology Education), per Addendum "E".

16. Vote to approve purchase of furniture from Krueger International, per Addendum "F".

17. Vote to approve destruction of fiscal year 2017 purchase orders and other pertinent fiscal year 2017 financial records.

18. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30am - 4:30pm:

- a) Minutes of the Regular Meeting (Addendum G)
- b) Encumbrances (Addendum H)
- c) Change Orders to the General Fund and Building Fund (Addendum I)
- d) Activity Fund Sub-Account Transfers and Resolution of Monthly Transfers (Addendum J)
- e) Business and Industry Contracts (Addendum K)
- f) Employment of Part-Time Personnel (Addendum L)
- g) Surplus/Salvage List (Addendum M)
- h) Amended Contract(s) (Addendum N)

19. New Business

This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda—Okla. Stat. tit. 25, § 311(A)(9).

20. Board Members' Comments

21. Announcements/Coming Events:

- Next Board Meeting: April 11, 2023 at the Chickasha Campus
- Spring Break, campuses closed: March 13 - March 17, 2023
- Chickasha Graduation: May 3, 2023 @ 7:00pm
- Cowan Graduation: May 10, 2023 @ 5:30pm
- El Reno Graduation: May 10, 2023 @ 7:30pm
- ER Project Connect Graduation: May 16, 2023 @ 2:00pm
- BPOC Graduation: May 31, 2023 @ 7:00pm

22. Adjournment