



CANADIAN VALLEY TECHNOLOGY CENTER (CV TECH) DISTRICT NO. 6
Chickasha Campus, Helen Ward Seminar Center
1401 Michigan Avenue, Chickasha, OK 73018
Special Meeting Board of Education
Tuesday, April 11, 2023 5:30 PM

AGENDA

The Board reserves the right to consider, take up, and take action on any agenda item in any order, except as to items 1-2. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, if possible, prior to the scheduled time of the Board meeting. At the time and place designated, the Board will consider and act upon the matters set forth on this Agenda as follows:

1. Roll call of Board of Education members and establish a quorum.

2. Public Comment

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of CVTech. As elected representatives of the voters and patrons of CVTech, the members of the Board of Education will be making decisions concerning its operation. The agenda for Regular Meetings includes an opportunity for the public to address any item appearing on the agenda. Members of the public wishing to speak must sign in with the Clerk of the Board 15 minutes prior to the convening of the Board meeting. Statements to the Board by the public are limited to no more than 3 minutes per speaker, 15 minutes per meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board, or the total amount of time dedicated to public comment in a single evening. Board members cannot respond to questions or comments during public communications, but the Board President may refer matters of concern to the Superintendent for review and recommendations.

3. Board to consider and take possible action, in the absence of the President and/or Clerk, to appoint an acting President and/or acting Clerk for the School District to execute any and all documents pertaining to the calling of a special election to authorize general obligation bonds.

4. Board to take action on the employment of Stephen L. Smith, Corporation, as Financial Consultants to the School District (Addendum A).

5. Board to consider and take action on a resolution authorizing the calling and holding of a special election to be held in this School District to authorize the issuance of general obligation bonds.

6. Acknowledge election results as received from the Canadian County Election Board: Mrs. Penny Jones, Board of Education, Zone #5, Office #5, elected without opposition.

7. Financial Report (Addendum B)

8. Administrative Reports

9. Personnel Report - Acting on behalf of the Board, Dr. Gayla Lutts has accepted the resignation of the following employee(s):

- a) Resignation of Bianca Cardenas, Bursar, El Reno campus effective March 31, 2023.
- b) Resignation of Jason Davis, Wind Energy Instructor, El Reno campus effective March 31, 2023.

10. Proposed Executive Session to discuss employment of the following personnel, pursuant to 25 O.S. § 307 (B) (1) of the Open Meeting Act:

- a) Employment of Sierra Sturgis, Health Careers Instructor, Cowan campus, effective March 20, 2023.
- b) Employment of McKinley Teague, Instructional Assistant, El Reno campus, effective March 22, 2023.
- c) Transfer of James Swigart from Safety Trainer to Wind Energy Instructor, El Reno campus, effective April 1, 2023.
- d) Employment of Summer Humphries, Superintendent and Human Resources Administrative Assistant, district-wide, effective April 17, 2023.
- e) Employment of Bethany Bickell, Accounts Payable Specialist, district-wide, effective May 1, 2023.
- f) Employment of Camren Coplan, Pre-Engineering Instructor, Chickasha campus, effective fiscal year 2023-2024.
- g) Employment of _____, Assistant Superintendent, district-wide, effective fiscal year 2023-2024.

11. Vote to convene into Executive Session.

12. Vote to acknowledge return from Executive Session to Open Session.

13. Statement of minutes of Executive Session by Board President.

14. Vote to approve employment of Sierra Sturgis, Health Careers Instructor, Cowan campus, effective March 20, 2023.

15. Vote to approve employment of McKinley Teague, Instructional Assistant, El Reno campus, effective March 22, 2023.

16. Vote to approve transfer of James Swigart from Safety Trainer to Wind Energy Instructor, El Reno campus, effective April 1, 2023.

17. Vote to approve employment of Summer Humphries, Superintendent and Human Resources Administrative Assistant, district-wide, effective April 17, 2023.
18. Vote to approve employment of Bethany Bickell, Accounts Payable Specialist, district-wide effective May 1, 2023.
19. Vote to approve employment of Camren Coplan, Pre-Engineering Instructor, Chickasha campus, effective fiscal year 2023-2024.
20. Vote to approve employment of _____, Assistant Superintendent, district-wide, effective fiscal year 2023-2024.
21. Vote to approve the closure of the PIVOT program effective fiscal year 2023-2024.
22. Vote to approve Film Production and Photography Policy (Addendum C).
23. Vote to approve Employee Payroll Stipend of \$100.00 per day of attendance at CTSO (Career Technology Student Organization) National Leadership or other National level competitions.
24. Vote to approve the purchase of a 2023 Ford Expedition from Vance Country Ford in the amount of \$56,996.00 through State Contract #SW035 (Addendum D).
25. Vote to approve Contract for Audit between CVTech and Kerry John Patten, CPA for fiscal year 2022-2023 (Addendum E).
26. Vote to approve Labster Inc. UbiSim Annual License for Practical Nursing (Addendum F).
27. Vote to approve Shutterstock Visual Content Custom License (Addendum G).
28. Vote to approve Memorandum of Understanding between the Board of Regents of the University of Oklahoma and Canadian Valley Technology Center for ONWARDOKC (Addendum H).
29. Vote to approve Clinical Affiliation Agreement between CVTech and INTEGRIS Health Inc. (Addendum I).
30. Vote to approve Clinical Experience Agreement(s) between CVTech and the following facilities:
 - a) Dean McGee Eye Institute (Addendum J).
 - b) LifeSpring In-Home Care Network (Addendum K).
 - c) Physicians Surgical Center (Addendum L).
 - d) Shanoan Spring Residence (Addendum M).
31. Vote to approve Memorandum of Understanding for Preceptor Program(s) between CVTech and the following facilities:
 - a) LifeSpring In-Home Care Network (Addendum N).

- b) Physicians Surgical Center (Addendum O).

32. Consent Agenda

The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more matters will be removed from the consent docket and acted upon individually. Any or all of the public record items included within the consent docket i.e., minutes to be submitted for approval; purchase orders to be submitted for acceptance; purchase requests for approval; financial report; proposed transfer of funds between activity accounts; may be examined at the Office of the Clerk of the Board of Education at any time during regular business hours, which are Monday through Friday 7:30am - 4:30pm:

- a) Minutes of the previous Regular Meeting (Addendum P)
- b) Encumbrances (Addendum Q)
- c) Change Orders to the General Fund and Building Fund (Addendum R)
- d) Activity Fund Sub-Account Transfers and Resolution of Monthly Transfers (Addendum S)
- e) Business and Industry Contracts (Addendum T)
- f) Employment of Part-Time Personnel (Addendum U)
- g) Surplus/Salvage List (Addendum V)
- h) Amended Contract(s) (Addendum W)

33. Board Members' Comments

34. Announcements/Coming Events:

- Next Board Meeting: May 9, 2023 at the El Reno Campus
- Chickasha Graduation: May 3, 2023 @ 7:00pm
- Cowan Graduation: May 10, 2023 @ 5:30pm
- El Reno Graduation: May 10, 2023 @ 7:30pm
- ER Project Connect Graduation: May 16, 2023 @ 2:00pm
- BPOC Graduation: May 31, 2023 @ 7:00pm

35. Adjournment